

ADMINISTRATIVE MATTERS

January 14, 2004

A. CONSENT:

B. DISCUSSION MATTERS:

1. ITD Update – Waiting for letter from Legislative Council following 1/13 IT Committee meeting.
2. Wimbledon Grain Co. Insolvency (GE-157-02-15) – Discuss after this afternoon's Informal Hearings; solicit letter from Wheeler Wolf concerning fees paid by clients.
3. Draft Policies to Mine Operators on Bond Release Matters – Okay to distribute to industry for review and comment.

C. SCHEDULING:

1. Otter Tail Corporation, Darwin Remmick, PC&N (PU-04-18) – Hearing set for 9 am on 2/24.
2. Meeting to Review Executive Secretary Applicants & Discuss Staffing for Rail Case – 10 am on 1/21 in Sec. Office.
3. Commission Meeting and Informal Hearing – 2/11 meetings rescheduled to 2/12.