

Revised 11/06/07 4:10 p.m.

ADMINISTRATIVE MATTERS

November 7, 2007

A. CONSENT MATTERS:

1. New Hire - Administrative Assistant II Position . I. Jeffcoat-Sacco

B. DISCUSSION MATTERS WITH COMMISSION:

1. Work Hours and Time Off for AML Field Personnel . J. Deutsch
2. Update on Public Access by Computer to PSC Case Files . S. Kahl
3. Update on Speaker System in Hearing Room and Cost Estimate for New Wireless Microphones . S. Kahl
4. Update on Filling Three Open Positions . I. Jeffcoat-Sacco
5. NRRI Dues . I. Jeffcoat-Sacco
6. Capital Electric Cooperative, Inc. vs. Montana-Dakota Utilities Co. (PU-06-278, PU-07-425, PU-07-682) . W. Binek
7. Interim Report on the Wireless Initiative . C. Clark
8. Mailing Lists and Mass Mailing . I. Jeffcoat-Sacco

C. SCHEDULING MATTERS WITH COMMISSION:

1. Work Session . Metrology Management Review . C. Wefald
2. Periodic Information Exchange Dates (January/February) . I. Jeffcoat-Sacco
3. Upcoming Commission Meeting Dates . I. Jeffcoat-Sacco
4. Work Session-Keystone Pipeline PC&N-P. Fahn
5. Hearing Date for Keystone Pipeline-Fargo Testimony-B. Binek
6. Date for Potential Hearing on Information Not Presented at a Hearing but to be Considered-B. Binek

D. OTHER:

1. Internet Postings