

Checklist for New Auctioneer License

Items For Applicant	Applicants MUST complete and return ALL of the following items to the PSC for processing of the license.	Have you included the following?
SFN10456 Application for Auctioneer License	Application for Auctioneer License (signed and notarized)	<input type="checkbox"/>
SFN18743 Auctioneer/ Auction Clerk Reference	Auctioneer/Auction Clerk Reference (2 completed, signed copies)	<input type="checkbox"/>
SFN10455 Auctioneer Bond	\$5,000 Auctioneer Surety Bond Note: Attorney-in-Fact must attach valid power of attorney from surety.	<input type="checkbox"/>
Applicable Laws	\$35 License Fee Payable to "PSC"	<input type="checkbox"/>
Checklist for New Auctioneer License	Copy of Auction School certificate showing completion of course of study OR proof of previous license. (See 51-05.1-02)	<input type="checkbox"/>

***** IMPORTANT NOTICE TO APPLICANTS *****

- A complete application packet must be submitted.
- You can not cry or clerk at public auction unless and until a *complete* application packet is on file with the PSC at least **10 days before the first sale**.
- Auctioneers/Auction Clerks are required to have a written contract prior to the auction sale. (Copies of these contracts DO NOT need to be filed with the PSC.) See 51-05.1-04.1

(For PSC Use Only—Please do not write below this line.)

Your application packet is incomplete. Please submit the following so your license can be issued.

Items incorrect or missing.	Comments
SFN10456 Application for Auctioneer License, signed and notarized	
SFN18743 Auctioneer/Auction Clerk Reference (2 completed, signed copies)	
SFN10455 Auctioneer Bond \$5,000 Surety Bond Note: Attorney-in-Fact must attach valid power of attorney from surety.	
\$35 License Fee Payable to "PSC"	
Copy of Auction School certificate showing completion of course of study OR proof of previous license. (See 51-05.1-02)	

Name of Applicant:	Date Returned:
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