

Revised 12/16/11 at 3:00 pm

## **ADMINISTRATIVE MATTERS**

December 21, 2011

### **A. CONSENT MATTERS:**

1. Revoke Policies – M. Gruman
  - Delinquent Debt – 1-04-91(1)
  - Handling Cash and Checks – 1-06-95(0)
2. Adopt Policies – M. Gruman
  - Delinquent Debt – 6-09-11(0)
  - Handling Cash and Checks – 6-08-11(0)
3. Post Probationary Salary Adjustment – J. Deutsch

### **B. DISCUSSION MATTERS WITH COMMISSION:**

1. Minot Winterization of THU's and Addressing Anticipated High Heating Costs – B.P. Kalk/S. Sheldon
2. FCC Chairman Genachowski Letter on Lifeline – B.P. Kalk

### **C. SCHEDULING MATTERS WITH COMMISSION:**

### **D. OTHER:**