North Dakota Public Service Commission
Online Telecommunications Company Registration

* * * * * * REGISTRATION PROCESS * * * * * *
Secure Website

The North Dakota Public Service Commission (PSC) has implemented a secure website for use by telecommunications companies that are required to register with the PSC. To ensure the security of the information that is recorded on the website, the registration process uses a secure state login.

Registration is a simple, three-step process.

Step 1

Obtain a State of North Dakota Login ID (If you already have a State of North Dakota Login ID, proceed to Step 2 to use your current State of North Dakota Login ID.)

During this sign up process you will be required to create a Login ID and Password. (*Please keep this information in a safe place.)* Immediately after you register for a Login ID, you will receive a confirmation e-mail. *You must follow the instructions in the confirmation e-mail.* Click on the link in the confirmation e-mail. Your Login ID and Password are ready to use.

Step 2

Login to the PSC Online Telecommunications Company Registration Process to Complete a New Registration or to Update or Discontinue an Existing Registration

Enter the Login ID and Password that you received in Step 1.

If you have previously registered a company using this same login, this will bring you to a Current Registrations page. A list of the previously registered companies will appear. Choose the appropriate "Registration Action".

If you have not previously registered a company, this will bring you to an Add Registration page.

Complete the next several pages of information. At the bottom of each page you will be given the opportunity after each page to "Finish Later" or "Continue" or go to the "Previous" page. *Note that any option you choose WILL save the information.*

Step 3

Confirm and Certify Registration Information

After you complete the registration, you will receive a Registration Confirmation screen. Please review the data you entered to make sure it is correct. If not, select "Edit" at the bottom of the section and make necessary changes before submitting. When the information is confirmed, you will be asked to certify that the information being submitted is true and correct. *You will need to click this box (located at the bottom of this section) in order to submit your registration.*

After you "Submit" you will receive a "View Registration" page.

You can select "Return" at the bottom of this page and logout of the Registration System.

NOTE: Please take a few minutes to complete a short survey after submitting your registration. (The "feedback" link is on the page you will receive after you click the "Logout" button at the upper right of the last page.) Thank you.