

Authorization ID: MCK08001
Contact ID: BELLE FOURCHE PIPELINE COMPANY
Expiration Date: 12/31/2009
Use Code: 631

FS-2700-4 (03/06)
OMB 0596-0082

U.S. DEPARTMENT OF AGRICULTURE
Forest Service
SPECIAL USE PERMIT
AUTHORITY:
MINERAL LEASING ACT, AS AMENDED February 25, 1920

BELLE FOURCHE PIPELINE COMPANY of P.O. DRAWER 2360, CASPER, WY 82602-2360 (hereinafter called the Holder) is hereby authorized to use or occupy National Forest System lands, to use subject to the conditions set out below, on the Dakota Prairie Grasslands unit of the National Forest System.

This permit covers 52.8 acres, and/or 8.7 miles and is described as: Sections 6, 7, and 8, T147N, R101W, Sections 1 and 2, T147N, R102W, Sections 10, 15, 22, 27, 34, and 35, T148N, R102W, 5th PM, McKenzie County, ND, and is issued for the purpose of:

Constructing an eight-inch crude oil pipeline within a 50 foot wide right-of-way, 25 feet on each side of the centerline including the ground occupied by the pipeline. Following approved construction and acceptance of the as-built survey plats, the right-of-way under this permit shall be reduced to 20 feet wide for operation and maintenance.

This permit covers 46,000 feet in length.

The above described or defined area shall be referred to herein as the "permit area".

TERMS AND CONDITIONS

I. AUTHORITY AND GENERAL TERMS OF THE PERMIT

A. Authority. This permit is issued pursuant to the authorities enumerated at Title 36, Code of Federal Regulations, Section 251 Subpart B, as amended. This permit, and the activities or use authorized, shall be subject to the terms and conditions of the Secretary's regulations and any subsequent amendment to them.

B. Authorized Officer. The authorized officer is the Forest Supervisor or a delegated subordinate officer.

C. License. This permit is a license for the use of federally owned land and does not grant any permanent, possessory interest in real property, nor shall this permit constitute a contract for purposes of the Contract Disputes Act of 1978 (41 U.S.C. 611). Loss of the privileges granted by this permit by revocation, termination, or suspension is not compensable to the holder.

D. Amendment. This permit may be amended in whole or in part by the Forest Service when, at the discretion of the authorized officer, such action is deemed necessary or desirable to incorporate new terms, conditions, and stipulations as may be required by law, regulation, land management plans, or other management decisions.

E. Existing Rights. This permit is subject to all valid rights and claims of third parties. The United States is not liable to the holder for the exercise of any such right or claim.

F. Nonexclusive Use and Public Access. Unless expressly provided for in additional terms, use of the permit area is not exclusive. The Forest Service reserves the right to use or allow others to use any part of the permit area, including roads, for any purpose, provided, such use does not materially interfere with the holder's authorized use. A final determination of conflicting uses is reserved to the Forest Service.

G. Forest Service Right of Entry and Inspection. The Forest Service has the right of unrestricted access of the permitted area or facility to ensure compliance with laws, regulations, and ordinances and the terms and conditions of this permit.

D. Hazard Analysis. The holder has a continuing responsibility to identify all hazardous conditions on the permit area which would affect the improvements, resources, or pose a risk of injury to individuals. Any non-emergency actions to abate such hazards shall be performed after consultation with the authorized officer. In emergency situations, the holder shall notify the authorized officer of its actions as soon as possible, but not more than 48 hours, after such actions have been taken.

E. Change of Address. The holder shall immediately notify the authorized officer of a change in address.

F. Change in Ownership. This permit is not assignable and terminates upon change of ownership of the improvements or control of the business entity. The holder shall immediately notify the authorized officer when a change in ownership or control of business entity is pending. Notification by the present holder and potential owner shall be executed using Form SF-299 Application for Transportation and Utility Systems and Facilities of Federal Lands, or Form FS-2700-3a, Holder Initiated Revocation of Existing Authorization, Request for a Special Use Permit. Upon receipt of the proper documentation, the authorized officer may issue a permit to the party who acquires ownership of, or a controlling interest in, the improvements or business entity.

IV. LIABILITY

For purposes of this section, "holder" includes the holder's heirs, assigns, agents, employees, and contractors.

A. The holder assumes all risk of loss to the authorized improvements.

B. The holder shall indemnify, defend, and hold the United States harmless for any violations incurred under any such laws and regulations or for judgments, claims, or demands assessed against the United States in connection with the holder's use or occupancy of the property. The holder's indemnification of the United States shall include any loss by personal injury, loss of life or damage to property in connection with the occupancy or use of the property during the term of this permit. Indemnification shall include, but is not limited to, the value of resources damaged or destroyed; the costs of restoration, cleanup, or other mitigation; fire suppression or other types of abatement costs; third party claims and judgments; and all administrative, interest, and other legal costs. This paragraph shall survive the termination or revocation of this authorization, regardless of cause.

C. The holder has an affirmative duty to protect from damage the land, property, and interests of the United States.

The holder shall be strictly liable (liability without proof of negligence) to the United States for any injury, loss, or damage arising under this authorization. Such strict liability shall be in the amount of \$1 million unless the Forest Supervisor determines at the time of issuance of this authorization that a lesser amount of strict liability is appropriate based upon a risk assessment for the use authorized by this instrument. Liability for injury, loss, or damage to the United States in excess of the prescribed amount of strict liability shall be determined under the general law of negligence.

D. In the event of any breach of the conditions of this authorization by the holder, the authorized officer may, on reasonable notice, cure the breach for the account at the expense of the holder. If the Forest Service at any time pays any sum of money or does any act which will require payment of money, or incurs any expense, including reasonable attorney's fees, in instituting, prosecuting, and/or defending any action or proceeding to enforce the United States rights hereunder, the sum or sums so paid by the United States, with all interests, costs and damages shall, at the election of the Forest Service, be deemed to be additional fees hereunder and shall be due from the holder to the Forest Service on the first day of the month following such election.

E. With respect to roads, the holder shall be proportionally liable for damages to all roads and trails of the United States open to public use caused by the holder's use to the same extent as provided above, except that liability shall not include reasonable and ordinary wear and tear.

F. The Forest Service has no duty to inspect the permit area or to warn of hazards and, if the Forest Service does inspect the permit area, it shall incur no additional duty nor liability for identified or non-identified hazards. This covenant may be enforced by the United States in a court of competent jurisdiction.

D. Late Payment Interest, Administrative Costs and Penalties. Pursuant to 31 U.S.C. 3717, et seq., interest shall be charged on any fee amount not paid within 30 days from the date the fee or fee calculation financial statement specified in this authorization becomes due. The rate of interest assessed shall be the higher of the rate of the current value of funds to the U.S. Treasury (i.e., Treasury tax and loan account rate), as prescribed and published by the Secretary of the Treasury in the Federal Register and the Treasury Fiscal Requirements Manual Bulletins annually or quarterly or at the Prompt Payment Act rate. Interest on the principal shall accrue from the date the fee or fee calculation financial statement is due.

In the event the account becomes delinquent, administrative costs to cover processing and handling of the delinquency will be assessed.

A penalty of 6 percent per annum shall be assessed on the total amount delinquent in excess of 90 days and shall accrue from the same date on which interest charges begin to accrue.

Payments will be credited on the date received by the designated collection officer or deposit location. If the due date for the fee or fee calculation statement falls on a non-workday, the charges shall not apply until the close of business on the next workday.

Disputed fees are due and payable by the due date. No appeal of fees will be considered by the Forest Service without full payment of the disputed amount. Adjustments, if necessary, will be made in accordance with settlement terms or the appeal decision.

If the fees become delinquent, the Forest Service will:

Liquidate any security or collateral provided by the authorization.

If no security or collateral is provided, the authorization will terminate and the holder will be responsible for delinquent fees as well as any other costs of restoring the site to its original condition including hazardous waste cleanup.

Upon termination or revocation of the authorization, delinquent fees and other charges associated with the authorization will be subject to all rights and remedies afforded the United States pursuant to 31 U.S.C. 3711 et seq. Delinquencies may be subject to any or all of the following conditions:

Administrative offset of payments due the holder from the Forest Service.

Delinquencies in excess of 60 days shall be referred to United States Department of Treasury for appropriate collection action as provided by 31 U.S.C. 3711 (g), (1).

The Secretary of the Treasury may offset an amount due the debtor for any delinquency as provided by 31 U.S.C. 3720, et seq.)

VII. OTHER PROVISIONS

A. Members of Congress. No Member of or Delegate to Congress or Resident Commissioner shall benefit from this permit either directly or indirectly, except when the authorized use provides a general benefit to a corporation.

B. Appeals and Remedies. Any discretionary decisions or determinations by the authorized officer are subject to the appeal regulations at 36 CFR 251, Subpart C, or revisions thereto.

C. Superior Clauses. In the event of any conflict between any of the preceding printed clauses or any provision thereof and any of the following clauses or any provision thereof, the preceding printed clauses shall control.

D. Oil and Gas Pipelines (A18). In addition to the annual land rental fee, the holder shall, upon demand, pay to the United States such sums as the Forest Service shall determine to be required to reimburse the United States for all administrative and other costs incurred directly or indirectly by the United States in processing each application, including environmental studies, and in monitoring the construction, operation, maintenance, and termination of the pipeline or related facility, or portions thereof.

L. Crude Oil Pipelines (X1). Any domestically produced crude oil transported by the permitted pipeline, except such crude oil which is either exchanged in similar quantity for convenience or increased efficiency of transportation with persons or the government of an adjacent foreign state, or which is temporarily exported for convenience or increased efficiency of transportation across parts of an adjacent foreign state and reenters the United States, shall be subject to all of the limitations and licensing requirements of the Export Administration Act of 1969 (Act of December 30, 1969; 83 Stat. 841). In addition, before any crude oil subject to this section may be exported under the limitation and licensing requirements and penalty and enforcement provisions of the Export Administration Act, the President must make and publish and express finding that such exports will not diminish the total quantity or quality of petroleum available to the United States, is in the national interest, and is in accord with the provisions of the Export Administration Act.

M. Common-Carrier Operation, Oil and Gas Pipelines (X2). Pipelines and related facilities authorized herein shall be constructed, operated, and maintained as common carriers. The holder shall accept, convey, transport, or purchase without discrimination, all oil or gas delivered to the pipeline without regard to whether the oil or gas was produced from Federal lands or non-Federal lands. In the case of oil and gas produced from Federal lands or from resources on the Federal lands in the vicinity of the pipeline, the Secretary of the Interior may, after a full hearing with due notice thereof to the interested parties and proper finding of facts, determine the proportionate amounts to be accepted, conveyed, transported, or purchased. Provided, that this stipulation shall not apply to any natural gas pipeline operated by any person subject to regulation under the Natural Gas Act or by any public utility subject to regulation by a State or municipal regulatory agency having jurisdiction to regulate the rates and charges for the sale of natural gas to consumers within the State or municipality. Where natural gas is not subject to State regulatory or conservation laws governing its purchase by pipelines and offered for sale, each such pipeline shall purchase without discrimination any such natural gas produced in the vicinity of the pipeline.

N. Archaeological-Paleontological Discoveries (X17). The holder shall immediately notify the authorized officer of any and all antiquities or other objects of historic or scientific interest. These include, but are not limited to, historic or prehistoric ruins, fossils, or artifacts discovered as the result of operations under this authorization, and shall leave such discoveries intact until authorized to proceed by the authorized officer. Protective and mitigative measures specified by the authorized officer shall be the responsibility of the holder.

O. Improvement Relocation (X33). This authorization is granted with the express understanding that should future location of United States Government-owned improvements or road rights-of-way require the relocation of the holder's improvements, such relocation will be done by, and at the expense of, the holder within a reasonable time as specified by the authorized officer.

P. Subleasing (X42). The holder may sublease the use of land and improvements covered under this authorization and the operation of concessions and facilities authorized upon prior written approval of the authorized officer. The Forest Service reserves the right to disapprove subleases. In any circumstance, only those facilities and activities permitted by this authorization may be supplied. The holder shall continue to be responsible for compliance with all conditions of this authorization by persons to whom such premises may be sublet. The holder may not sublease direct management responsibility without prior written approval by the authorized officer.

Q. Corporation Status Notification (X46). The holder shall furnish the authorized officer with the names and addresses of shareholders owning three (3) percent or more of the shares, and number and percentage of any class of voting shares of the entity which such shareholder is authorized to vote. In addition, the holder shall notify the authorized officer within fifteen (15) days of the following changes:

1. Names of officers appointed or terminated.
2. Names of stockholders who acquire stock shares causing their ownership to exceed 50 percent of shares issued or who otherwise acquire controlling interest in the corporation.
3. A copy of the articles of incorporation and bylaws.
4. An authenticated copy of a resolution of the board of directors specifically authorizing a certain individual or individuals to represent the holder in dealing with the Forest Service.
5. A list of officers and directors of the corporation and their addresses.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0082. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).


To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 975-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

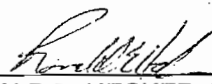
The Privacy Act of 1974 (5 U.S.C. 552a) and the Freedom of Information Act (5 U.S.C. 552) govern the confidentiality to be provided for information received by the Forest Service.

This permit is accepted subject to the conditions set out above.

HOLDER NAME: BELLE FOURCHE PIPELINE
COMPANY

U.S. DEPARTMENT OF AGRICULTURE
Forest Service

By: 
(Holder Signature)

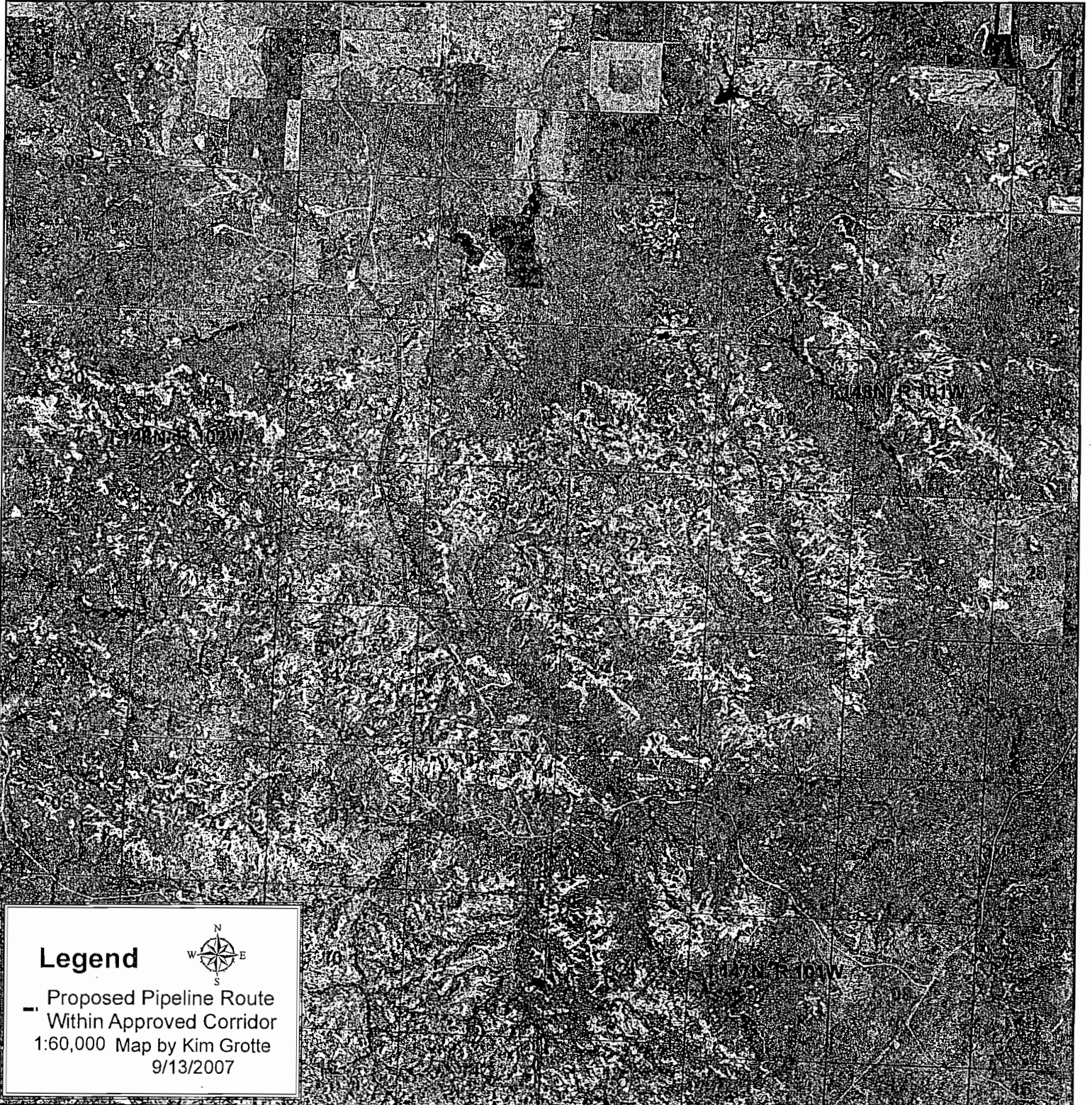
By: 
RONALD E. HECKER, District Ranger
for DAVID M. PIEPER, Grasslands Supervisor

Date: 10/22/2007

Date: 11/10/07

Exhibit A

Belle Fourche Pipeline Company
46,000 ft. 8 inch Steel Crude Oil Pipeline
Sections 6, 7, & 8 T147N, R101W
Sections 1 & 2, T147N, R102W
Sections 10, 15, 22, 27, 34, & 35, T148N, R102W
5th PM, McKenzie County, ND.



**STIPULATIONS
EXHIBIT B**

CONSTRUCTION, REHABILITATION AND MAINTENANCE SPECIFICATIONS

PIPELINES

The specifications are included as a basis for control of construction and rehabilitation, operation and maintenance of the pipeline right-of-way. These controls are within the constraints of the 2001 Northern Great Plains Final Environmental Impact Statement and the Dakota Prairie Grasslands Land and Resource Management Plan and associated Record of Decision signed July 31, 2002.

1. Pipeline right-of-way for construction shall be limited to 50 feet. Centerline location will be designated and approved by the Forest Service. Pipeline right-of-way for operation and maintenance width shall be limited to 20 feet.
2. A prework conference shall be held prior to any earth disturbing activities and a starting date established. This will include, at minimum, the holder or his authorized representative, the dirt contractor, and the authorized Forest Service officer. The holder is responsible for scheduling and holding this meeting in a timely manner sufficient for resolving any potential problems prior to actual construction.

The Forest Service shall be notified in the event the established starting date is changed. The Forest Service will then determine if another prework conference is necessary.

3. All pipeline construction activities are subject to immediate suspension during periods of wet weather. The normal wet season in this area is from March 1 to June 1. No construction will be allowed between these dates without the District Ranger's approval.

During below-freezing weather, when the topsoil and subsoil is frozen solid, all pipeline construction activities will be suspended immediately unless approval to proceed has been granted by the District Ranger. If winter construction is approved, additional stipulations will be in effect which will be provided to the company by the deciding officer.

4. All pipelines will be buried at a minimum depth of 4 feet below the surface. A pipeline crossing a stream or creek shall be either double cased or have a sufficient wall thickness as per Department of Transportation (CFR 49, Chapter 1, Part 192) to prevent potential leaks or breaks. Pipelines crossing a stream or creek shall be buried at a minimum 8 feet below ground surface.
5. The holder will contact the Forest Service when the construction activity is completed. The Forest Service will then make a final inspection and document its acceptance or will identify the specific items which do not meet acceptable standards.
6. Non-ferrous pipe that is not encased must have an electrically conductive wire or other means of locating the pipe while it is underground.
7. Related facilities such as pumping stations and compressor stations and compressor sites will be fenced to Forest Service standards.
8. Outdoor lighting fixtures will be allowed on facilities but may only be used when personnel are present on location.

17. The best success rates for seeding or planting normally are from the end of spring thaw to May 15 or from October 1 to freeze-up. Seeding will be repeated annually until such areas are accepted in writing by the District Ranger as satisfactorily revegetated (3-5 years average but may take longer) and stabilized.

The seed bed should be thoroughly worked, firm and free of clods. Drill row spacing should be about 2 inches. Seeding depth should be about 1/2 inch. Seeding deeper than 1 inch will result in a poor stand.

18. The holder shall be responsible for the prevention and control of soil erosion and gulying on the area covered by this permit and lands adjacent thereto, and shall provide preventive measures as required by the following specifications:

a. Normal cut and fill ratios for pipeline construction will be as follows:

| Type | Height | Ratio |
|------|------------------|-------|
| Cut | 0 - 10 feet high | 3:1 |
| Cut | 10 feet and over | 2:1 |

Abnormal situations such as hogback ridges, V-draws, etc., will take special considerations to be approved in writing by the District Ranger.

b. Following refilling of the trench, care will be taken to eliminate all berms to prevent concentration of water on the disturbed area.

c. After refilling the trench, water bars will be constructed at approximately the following intervals:

| % Slope | Water Bar Intervals - Feet |
|---------|----------------------------|
| 0-5 | 150 |
| 5-10 | 110 |
| 10-20 | 90 |
| 20-30 | 80 |
| 30+ | 70 |

d. When pipelines are laid vertically down a slope, adjacent waterbars should spill water to the opposite sides of the disturbed area to avoid concentration of water.

e. All water bars should extend at least 5 feet beyond the disturbed area.

f. Water bars should not be constructed in locations that will cause water to drain on fill slopes.

g. Mulching may be required on disturbed slopes. These sites will be mulched using clean straw or native grass hay.

19. All structures shall be painted to blend with the surrounding land features. Paint colors shall be approved by the Forest Service.
20. All debris, such as wire, cans, pipe, cable, etc., resulting from operations under this permit shall be removed from National Forest System lands and waters and disposed of as approved by the Forest Service. Garbage will be disposed of in an approved facility.
21. In the event of any loss of hydrocarbons from any facility, the Forest Service shall immediately be notified.

EXHIBIT C

Fire Prevention & Suppression Requirements (09/01/1999)

A. General: A HOLDER is defined as the Permittee (permit holder), or Lessee and/or Operator and their representatives, employees, workers, contractors, and subcontractors.

1. Compliance to the stipulations in this exhibit shall not preclude the holder from complying with any other Federal, State, County, or municipal laws, ordinances, or regulations pertaining to fire prevention and suppression.

2. The Normal Fire Season for the Medora and McKenzie Ranger Districts will be from April 1 to October 31 of each year. If conditions warrant, the District Ranger may begin or extend the fire season as deemed necessary. The District Ranger may also amend, add, or delete any requirement as deemed necessary.

3. It is the holder's responsibility to obtain and know the daily Wildfire Danger. For information on restrictions or prohibitions contact local fire officials, the State Fire Marshal, or the North Dakota Division of Emergency Management.

4. The holder shall do everything reasonable within its power and shall require its employees, contractors, and employees of contractors to do everything reasonable within their power, both independently and upon request of the Forest Service to prevent and suppress fires on or near the lands to be occupied under a Permit or Plan Of Operations. Self inspections are encouraged.

5. It is the holder's responsibility to call the local or rural fire department(s) if suppression help is needed.

6. The holder is responsible for all suppression costs and damages as a result of any fire resulting from their operations and/or practices.

7. The holder shall promptly report all fires to the Forest Service and will also cooperate with the Forest Service in completing a follow-up Fire Report.

B. Fires: With the exception of approved facilities, no open fires (fires for warming, burning wastes, brush disposal, debris, etc.) are allowed unless approved in writing from the District Ranger.

C. Oil & Gas Production Facilities: A 30 foot minimum bare ground buffer zone shall be maintained around any facility (equipment and/or accessories) capable of producing a flame. Examples include but are not limited to heater-treaters, flare pits, separators, line heaters, etc.

D. Smoking: All smoking will be done inside of vehicles or in areas cleared of flammable material when the "Fire Danger" exceeds "Normal".

E. Fireworks: Fireworks are prohibited on public lands.

K. Fires Suppression Plan: Upon request from the District Ranger, the holder shall submit a Fire Suppression Plan to be included as part of the Permit Package or Plan Of Operations. It shall contain the following:

- 1). The names, phone numbers and mobile numbers of the holder's primary and secondary contact person(s) responsible for fire suppression.
- 2). Crew size(s) including supervisor(s), foremen, etc.
- 3). A complete listing of fire suppression equipment.
- 4). The names and numbers of the local/area fire departments and 2 contact names for each.
- 5). Location(s) of staging area(s) for water tankers and/or tenders if required.
- 6). Preventative measures for storage of aircraft fuel(s) at landing zones or staging areas if used.
- 7). A topographic map with a scale of 2.64 inches to the mile or 1 inch equals 2,000 feet will be attached with this exhibit to show the following if applicable: (a) Location(s) of all proposed water sources for fire suppression, and (b) Location(s) of all Staging Areas for water tankers and/or tenders.
- 8). Must be signed and dated by the holder or holder's authorized representative.

L. Failure to Comply: Failure to comply may result in immediate suspension of operations.

EXHIBIT D
As Built

As-built survey plats will be submitted to the U.S. Forest Service upon completion of all roads and pipelines, and will be prepared as follows:

USE D.1 Special Use: for all Special Use As-Built Plat Requirements
USE D.2 Sundry for all Sundry Notice As-Built Plat Requirements.

Note: If the project is located both on-lease and off-lease, then the as-built plat will be completed as specified under D.1 Special Use As-Built Plat Requirements. No exceptions.

Note: SIZE OF PLAT: 8 ½ Inches x 11 Inches. If larger size is necessary, holder will be responsible for providing full size and/or reduced copies. Multiple page plats are preferred over reduced sheets.

Minimum requirements for Linear R-O-Ws including road, pipeline, powerline and underground cable plats on National Forest System lands:

| Item | D.1 Special Use | D.2 Sundry |
|--|-----------------|------------|
| Size of Plat 8½ X 11 Inches | Yes | Yes |
| Title Block | | |
| Name of Project | Yes | Yes |
| Kind of Use | Yes | Yes |
| Size and Type of R-O-W (example 2 inch gas pipeline) | Yes | Yes |
| Material (steel, plastic with tracer wire, etc.) | Yes | Yes |
| Origin and Destination (for pipelines) | Yes | Yes |
| Depth of Line | Yes | Yes |
| Name of Applicant/Holder | Yes | Yes |
| Name of Preparer | Yes | Yes |
| Date | Yes | Yes |
| Bar Scale (1 Inch = 2000 Feet Minimum) | Yes | Yes |
| Drawn by (Name) | Yes | Yes |
| Approval Block: See Below | Yes | Yes |
| Vicinity Map: minimum ½ inch=1 mile (example Forest Map) | Yes | Yes |
| Plat Shall Show | | |
| Basis of Bearing | Yes | |
| Legend Explaining Any Symbol | Yes | Yes |
| Sections, Township, Range, Meridian, North Arrow | Yes | Yes |
| R-O-W Centerline Description and Stations and Stations at P.I.s (Metes and Bounds, Etc.) | Yes | |
| Property Boundaries and Landownership Along the R-O-W (Private, State, Forest Service) | Yes | Yes |
| Adjacent Existing Improvements within 50 Feet of Centerline; Parallel R-O-Ws Need Only be Shown Every ¼ Mile | Yes | Yes |
| R-O-W Width and Length | Yes | Yes |
| Length of Line on Forest Service by Section | Yes | Yes |
| Corner Ties at Ownership Changes and at Point of Either or Both the Beginning and Ending; Identify the Corner Monument being Tied to (Stone, Brass Cap, Etc.). | Yes | |
| Road Locations | | Yes |

Note: APPROVAL BLOCK:

Reviewed by: _____ Date: _____

Approved by: _____ Date: _____