


## MEMORANDUM

To: Files in Case No. PU-10-657 and Case No. PU-11-55

From: Illona A. Jeffcoat-Sacco, General Counsel 

Re: Blue Ridge Consulting Services, Inc. Contract

Date: 6 April 2011

Staff sent the final draft of the consulting contract to Blue Ridge Consulting for execution prior to the 6 April 2011 Commission meeting at which the contract was scheduled for approval. Blue Ridge Consulting sent back two partially executed original contracts, which were received by the Commission on 6 April 2011.

These partially executed contracts were not docketed at the time of receipt, but instead were signed by the Commission upon passage of the motion. The Commission passed its motion to enter into the contracts and signed both originals at its 6 April 2011 meeting.

Consequently, the cover letter received from Blue Ridge Consulting on 6 April 2011 has been docketed, without the contracts, to record the Commission's receipt of the two partially executed original contracts. The cover letter is docket item 39 in Case No. PU-10-657 and docket item 18 in Case No. PU-11-55.

One fully executed original contract will be docketed as passed at the 6 April Commission meeting, and one fully executed original contract will be returned to Blue Ridge Consulting.