

PSC Preconstruction Meeting Items for Pipeline

Vantage Pipeline US LP preconstruction meeting was held at 2 PM central time on August 2, 2013 for Case No. PU-11-109. The following are items discussed by Keitu Engineers & Consultants, Inc.

Keitu Engineers & Consultants, Inc. (Commission's third-party construction inspector) purpose is to **observe and report** to the Commission by conducting construction inspections on their behalf. The purpose of the Commission's construction inspections was to ensure that projects are constructed in compliance with the siting laws (NDCCC49-22) and rules (NDACA 69-06-08) and applicable Commission orders.

The following are best practice items Keitu discussed during the preconstruction meetings that would be helpful for Vantage Pipeline US LP to document in their weekly reports:

1. Write in the weekly report the day construction started on the first report.
2. All weekly construction reports should document when a shutdown of the project occurred and when restart began.
3. Date the facility was put in-service.
4. All boring should be provided on as-built drawings with depth.
5. Documentation that the applicant company worked with the US or ND Fish and Wildlife Service informing them of working during wildlife breeding season (Feb 1st to July 15th).
6. Note when cathodic protection test stations for pipelines were installed.
7. Route Restoration & Revegetation Status, Tree & Shrub restoration activity should be part of the weekly report. When seeding starts, % of restoration completed, tree removal, etc. would be examples of information.
8. Applicant shall obtain approval from the Commission staff **prior** to any changes or deviation of the line.
9. Erosion Control identified on weekly progress reports. Three or 4 pictures weekly of construction activity (something different weekly, erosion control silt fences, welding pipe, tape coating, road crossings, trenching, bending of pipe, supports and braces, safety measures for traffic control, etc.).
10. Boring conducted that week. All roads are to be bored unless governing agency permits open cut. Need documentation.
11. Note no critical habitat of threatened or endangered species, or bald or golden eagles seen that week. Report if seen to the Commission.
12. Document when construction is suspended and why in each progress report.
13. If any cultural resource, paleontological resource, archeological resource, historical resource, or grave site is discovered during construction. There should be at least one entry at the end of the report that none of these items were seen during construction. Project should be halted, marked, and preserved if necessary.
14. Documentation of stripping and segregation of topsoil occurring that week. % of project in North Dakota, or miles that week.

15. Reclamation and clean-up. Note start, documentation that it was continuous and coordinated with ongoing construction.
16. Note repair of fencing and gates on weekly reports.
17. Documentation of restoration of roads.
18. Reclamation, Fertilization and reseeding according to NRCS unless specified by landowner.
19. Write in the weekly construction report the date when construction was completed, date restoration is completed.

Other items Keitu would like the siting applicant to do for the Commissions file are:

1. Provide a letter to the Commission discussing any repair or replacement of broken or damaged drainage tile during all phases of construction.
2. Provide a letter discussing removal of all waste that is a product of construction and operation, and restoration and proper disposal of it.
3. Provide a written procedure for how to handle complaints are handled by the siting applicant. Pat Fahn with the ND PSC requested a contact person and phone number from Vantage who will be handling complaints. Vantage to provide land agents name and phone number.
4. Letter to Commission notifying the PSC the date the cathodic protection system was activated.

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Complaint Tracking Form

Date Complaint Received: _____

Name: _____ Phone Number: _____

Legal Land Description: Qtr. _____ Sec. _____ Twp. _____ Rge. _____ W _____ M

How was the complaint received: *Telephone Mail Email Fax Other*: _____

Contact Summary:

Date: _____ Name: _____ Method of Contact: _____

Date: _____ Name: _____ Method of Contact: _____

Date: _____ Name: _____ Method of Contact: _____

Date: _____ Name: _____ Method of Contact: _____

Parties Involved:

Name: _____ Position: _____ Number: _____

Name: _____ Position: _____ Number: _____

Name: _____ Position: _____ Number: _____

Name: _____ Position: _____ Number: _____

Name: _____ Position: _____ Number: _____

Detailed Description of Complaint:

Description of Resolution:

Land Agent: _____



Further actions to resolve complaint:

Date of Resolution: _____ If no resolution could be reached explain why:

Land Agent: _____

Landowner Complaint Procedure

- Landowners will direct all issues, questions or concerns to Russ or Karen Bandemer. Russ and Karen have been involved in the project since its inception.
 - Russ Bandemer
 - 113 E. Broadway Suite 1
 - Williston, ND 58801
 - 888-877-6948
 - 307-532-1717
 - rbandemer@vantageus.net

 - Karen Bandemer
 - 113 E Broadway Suite 1
 - Williston, ND 58801
 - 888-877-6948
 - 307-532-1648
 - kbandemer@vantageus.net
- All landowner complaints will be documented on the attached form and complaints will also be documented on a Complaint Tracking Sheet. Items included on this sheet will be:
 - Date
 - Name
 - Description Of Complaint
 - Resolution
 - Date Of Resolution