



U.S. Department
of Transportation
**Pipeline and Hazardous
Materials Safety
Administration**

1200 New Jersey Avenue SE
Washington DC 20590

Pipeline Safety

2012 Natural Gas Year End Payment Request

for

NORTH DAKOTA PUBLIC SERVICE COMMISSION

Please follow the directions listed below:

1. Review the entire document for completeness.
2. Review and have an authorized signatory sign the top of the second page of the SF-270 document, Block 13.
3. Fasten all pages with a paper or binder clip - no staples please as this package will be scanned upon it's arrival at PHMSA

4. Mail the entire package to the following:

ATTN: GWENDOLYN M. HILL

U.S. Department of Transportation

Pipeline & Hazardous Materials Safety Administration Pipeline Safety, PHP-50

1200 New Jersey Avenue, SE Second Floor E22-321

Washington, D.C. 20590

FedSTAR Information

Electronic Submission Date: 2/25/2013 9:40:02 AM

**REQUEST FOR ADVANCE
OR REIMBURSEMENT**

(See instructions on back)

OMB APPROVAL NO.

0348-0004

PAGE _____ OF _____

1. TYPE OF PAYMENT REQUESTED

a. "X" one or both boxes

ADVANCE REIMBURSEMENT

b. "X" the applicable box

FINAL PARTIAL

BASIS OF REQUEST

CASH

ACCRUAL

3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED

DOT/PHMSA/Office of the Pipeline Safety

4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY

DTPH56-12-G-PHPG31

5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST

6. EMPLOYER IDENTIFICATION NUMBER

45-0309764

7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER

8. PERIOD COVERED BY THIS REQUEST

FROM (month, day, year)

01/01/2012

To (month, day, year)

12/31/2012

9. RECIPIENT ORGANIZATION

Name: NORTH DAKOTA PUBLIC SERVICE COMMISSION

Number and Street: 600 E Boulevard 12th Fl

City, State and ZIP Code: Bismarck, ND 58505-0480

10. PAYEE (Where check is to be sent if different then item 9)

Name: NORTH DAKOTA PUBLIC SERVICE COMMISSION

Number and Street: 600 E Boulevard - Dept 408

City, State and ZIP Code: Bismarck, ND 58505-0480

11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ACTIVITIES	(a) Direct Costs	(b) Indirect Costs	(c)	TOTAL
a. Total program outlays to date <i>(As of date)</i>	\$89,944.58	\$18,143.92		\$108,088.50
b. Less: Cumulative program income	\$0.00	\$0.00		\$0.00
c. Net program outlays <i>(Line a minus line b)</i>	\$89,944.58	\$18,143.92		\$108,088.50
d. Estimated net cash outlays for advance period	\$0.00	\$0.00		\$0.00
e. Total <i>(Sum of line c & d)</i>	\$89,944.58	\$18,143.92		\$108,088.50
f. Non-Federal share of amount on line e	\$18,600.54	\$3,752.16		\$22,352.70
g. Federal share of amount on line e	\$71,344.04	\$14,391.76		\$85,735.80
h. Federal Payments previously requested	\$0.00	\$0.00		\$0.00
i. Federal share now requested <i>(Line g minus line h)</i>	\$71,344.04	\$14,391.76		\$85,735.80
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances	1st month	\$0.00	\$0.00	\$0.00
	2nd month	\$0.00	\$0.00	\$0.00
	3rd month	\$0.00	\$0.00	\$0.00

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested <i>(Line a minus line b)</i>	

AUTHORIZED FOR LOCAL REPRODUCTION

(Continued on Reverse)

STANDARD FORM 270 (Rev. 7-97)
Prescribed by OMB Circulars A-102 and A-110

13.

CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested

SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL

Patrick Fahn

DATE REQUEST SUBMITTED

Feb 25, 2013

TYPED OR PRINTED NAME AND TITLE

Patrick Fahn, Director - Compliance and Competitive Markets

TELEPHONE (AREA CODE, NUMBER, EXTENSION)

701-328-4077 -

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (034 -0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INSTRUCTIONS

Please type or print legibly. Items 1, 3, 5, 9, 10, 11e, 11f, 11g, 11i, 12 and 13 are self-explanatory; specific instructions for other items are as follows:

Item Entry

2 Indicate whether request is prepared on cash or accrued expenditure basis. All requests for advances shall be prepared on a cash basis.

4 Enter the Federal grant number, or other identifying number assigned by the federal sponsoring agency. If the advance or reimbursement is for more than one grant or other agreement, insert N/A; then, show the aggregate amounts. On a separate sheet, list each grant or agreement number and the Federal share of outlays made against the grant or agreement.

4 Enter the employer identification number assigned by the U.S. Internal Revenue Service, or the FICE (institution) code if requested by the Federal agency.

7 This space is reserved for an account number or other identifying number that may be assigned by the recipient.

Enter the month, day, and year for the beginning and ending of the period covered in this request. If the request is for an advance or for both an advance and reimbursement, show the period that the advance will cover. If the request is for reimbursement, show the period for which the reimbursement is requested.

The Federal sponsoring agencies have the opinion of requiring recipients to complete items 11 or 12, but not both. Item 12 should be used when only a minimum amount of information is needed to make an advance and outlay information contained in item 11 can be obtained in a timely manner from other reports.

11 The purpose of the vertical columns (a), (b), and (c) is to provide space for separate cost breakdowns when a project has been planned and budgeted by program, function, or

Item Entry

activity. If additional columns are needed, use as many additional forms as needed and indicate page number in space provided in upper right; however, the summary totals of all programs, functions, or activities should be shown in the "total" column on the first page.

11a Enter in "as of date," the month, day, and year of the ending of the accounting period to which this amount applies. Enter program outlays to date (net of refunds, rebates, and discounts), in the appropriate columns. For requests prepared on a cash basis, outlays are the sum of actual cash disbursements for goods and services, the amount of indirect expenses charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subcontractors and subrecipients. For requests prepared on an accrued expenditure basis, outlays are the sum of the actual cash disbursements, the amount of indirect expenses incurred, and the net increase (or decrease) in the amounts owed by the recipient for goods and other property received and for services performed by employees, contracts, subgrantees and other payees.

11b Enter the cumulative cash income received to date, if requests are prepared on a cash basis. For requests prepared on an accrued expenditure basis, enter the cumulative income earned to date. Under either basis, enter only the amount applicable to program income that was required to be used for the project or program by the terms of the grant or other agreement.

11d Only when making requests for advance payments, enter the total estimated amount of cash outlays that will be made during the period covered by the advance.

13 Complete the certification before submitting this request.


2012 Natural Gas Year End Payment Request Cost Summary

DIRECT COSTS

Estimated

Actual

Compensation for Personnel Services (A-87 #8)

	A. Supervisory personnel who are directly engaged in the administration of the Pipeline Safety Program	\$15,000.00	\$21,127.26
	A1. Supervisory fringe benefits	\$4,500.00	\$6,757.77
	B. Technical personnel who conduct pipeline safety inspections, failure investigations and review plans, etc.	\$44,000.00	\$26,463.24
	B1. Technical fringe benefits	\$17,400.00	\$14,429.41
	C. Administrative personnel whose duties are directly related to the Pipeline Safety Program.	\$2,000.00	\$3,009.21
	C1. Administrative fringe benefits	\$800.00	\$865.30
	D. Damage Prevention/Technical personnel include damage prevention personnel, GIS personnel and other technical personnel directly related to the pipeline safety program	\$3,000.00	\$573.08
	D1. Damage Prevention/Technical fringe	\$1,200.00	\$238.33

ACTIVITIES

Audit costs and related services (A-87 #04).....	\$0.00	\$0.00
Communication costs (A-87 #07).....	\$0.00	\$0.00
Maintenance, operations and repairs (A-87 #25).....	\$100.00	\$0.00
Memberships, subscriptions and professional activity costs (A-87 #28)..	\$150.00	\$0.00
Professional services (i.e. Studies and Research) (A-87 #32).....	\$300.00	\$0.00
Publication and printing costs(A-87 #34).....	\$2,500.00	\$7.00
Rental costs of building and equipment (A-87 #37).....	\$0.00	\$0.00
Training and Education (A-87 #42).....	\$0.00	\$0.00
Travel costs (A-87 #43).....	\$36,250.00	\$16,243.01

MATERIALS

Motor Vehicles (A-87 #15).....	\$0.00	\$0.00
Office Equipment (A-87 #15).....	\$300.00	\$0.00
Safety Clothing (A-87 #26).....	\$300.00	\$128.00
Supplies (A-87 #26).....	\$600.00	\$102.97
Testing Equipment(A-87 #15).....	\$0.00	\$0.00

INDIRECT COSTS (A-87 Attachment C, D, E)

Indirect costs incurred by State Agency(i.e. Public Utilities Commission, Public Service Commission, State Corporation Commission).	\$17,600.00	\$18,143.92
---	-------------	-------------

TOTAL

\$146,000.00

\$108,088.50

Pipeline Safety Program Cost Summary Explanations -- Calendar Year 2012

DIRECT COSTS

PERSONNEL



Supervisory Personnel

From March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted in more supervisory staff time allocated to the CY2012 program (and therefore more supervisory salary and fringe benefit cost), and less inspector/ investigator time allocated to the CY2012 program (and therefore less inspector salary and fringe benefit cost).

Supervisory Fringe Benefits

From March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted in more supervisory staff time allocated to the CY2012 program (and therefore more supervisory salary and fringe benefit cost), and less inspector/ investigator time allocated to the CY2012 program (and therefore less inspector salary and fringe benefit cost).

Technical Personnel

From March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted in more supervisory staff time allocated to the CY2012 program (and therefore more supervisory salary and fringe benefit cost), and less inspector/ investigator time allocated to the CY2012 program (and therefore less inspector salary and fringe benefit cost).

Technical Fringe Benefits

From March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted in more supervisory staff time allocated to the CY2012 program (and therefore more supervisory salary and fringe benefit cost), and less inspector/ investigator time allocated to the CY2012 program (and therefore less inspector salary and fringe benefit cost).

Administrative Personnel

Between January 1, 2012 and March 17, 2012, the pipeline inspector/program manager was still allocating some of his time to this category, in fact, more than estimated. After obtaining input from the State Programs Officer, we stopped allocating inspector/program manager time to this category.

Administrative Fringe Benefits

Thresholds not exceeded; therefore an explanation is not needed.

Damage Prevention Personnel

From March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. During that time, a Public Utility Analyst handled pipeline damage prevention complaints and no pipeline safety/ inspector time was allocated and therefore less inspector salary and fringe benefit cost. In addition, the Commission received fewer pipeline damage prevention complaints than estimated.

Damage Prevention Fringe Benefits

From March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. During that time, a Public Utility Analyst handled pipeline damage prevention complaints and no pipeline safety/ inspector time was allocated and therefore less inspector salary and fringe benefit cost. In addition, the Commission received fewer pipeline damage prevention complaints than estimated.

ACTIVITIES

Audit

Thresholds not exceeded; therefore an explanation is not needed.

Communication

Thresholds not exceeded; therefore an explanation is not needed.

Maintenance, operations and repairs

Between March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted was no expenditures in the maintenance operations and repairs category.

Memberships, subscriptions and professional activities

Between March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted was no expenditures in the memberships, subscriptions and professional activities category.

Professional services (i.e. studies and research)

Between March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted was no expenditures in the professional services category.

Publication and Printing

Between March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted in practically no expenditures in the publication and printing cost category.

Rental costs of building and equipment

Thresholds not exceeded; therefore an explanation is not needed.

Training and Education

Thresholds not exceeded; therefore an explanation is not needed.

Travel

Between March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. This resulted in significantly reduced expenditures in the travel cost category.

MATERIALS

Motor Vehicles

Thresholds not exceeded; therefore an explanation is not needed.

Office Equipment

For CY2012, we anticipated there would be a need to purchased a laptop computer for the inspector/program manager. Instead, the Commission's Technology Division repurposed a laptop from its inventory.

Safety Clothing

For CY2012, we anticipated that very little safety clothing would need to be purchased. We therefore budgeted only a small amount. We would have actually spent zero dollars but for the new inspector who started on August 1, 2012.

Supplies

Between March 17, 2012 to August 1, 2012, the North Dakota Gas Pipeline Safety Program Inspector/ Program Manager position was vacant. We may have over-estimated for spending in this category and an estimate of \$400 or \$300 may have been more appropriate.

Testing Equipment

Thresholds not exceeded; therefore an explanation is not needed.

Indirect Costs

Indirect

Thresholds not exceeded; therefore an explanation is not needed.

