



# Public Service Commission

## State of North Dakota

### COMMISSIONERS

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January 28, 2013

Operator No. 4270  
North Country Business Products, Inc.  
4626 Amber Valley Parkway  
Fargo ND 58104-8612

Our records indicate that your **calibration certificates** for your field standards used in the State of North Dakota will expire on 3/21/2013.

Please have your standards re-certified by a NIST-accredited facility and forward copies of the **2013-2014** metrology certificates to us at the address listed below.

**Please note: The metrology lab that calibrates your equipment must be certified as traceable by NIST/OWM. Calibrations by other labs will not be accepted in North Dakota.**

Also, please fill-out the attached Application for Registration as a Registered Service Company and submit it along with your new metrology certificates to the following address:

Shelly Bauske  
Public Service Commission  
600 E Boulevard Ave Dept 408  
Bismarck ND 58505-0480

Failure to submit the above documents as instructed in this letter **by 3/21/2013** may result in the loss of your placing in service authority within North Dakota. This is the only notice you will receive.

Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Shelly Bauske".

Shelly Bauske  
Compliance and Competitive Markets

Attachment