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August 1, 2013

**TRADE SECRET – PRIVATE**

Executive Secretary  
North Dakota Public Service Commission  
600 East Boulevard Avenue, Department 408  
Bismarck, ND 58505-0480



**RE: ETC FILING**

We enclose for filing on behalf of the following company, Trade Secret information to accompany the Annual Report for Essential Telecommunications Carrier Certification which is also being sent to the Commission in another letter. The company includes:

1. Northwest Communications Cooperative

The enclosed Trade Secret information, which is in a separate sealed envelope for this company, corresponds with the four-page document that was signed by the company listed above and is the Exhibit A information for this company.

Very truly yours,

David J. Hogue

DJH/cmj  
Enclosure

**ANNUAL REPORT TO THE NORTH DAKOTA PUBLIC SERVICE COMMISSION**

**ESSENTIAL TELECOMMUNICATIONS CARRIER CERTIFICATION**

The undersigned, on behalf of the telecommunications company named below (Northwest Communications Cooperative), does hereby state and certify, as follows:

1. Northwest Communications Cooperative will provide service on a timely basis to requesting customers within Northwest Communications Cooperative's designated service area where Northwest Communications Cooperative's network already passes the potential customer's premises, and

2. Northwest Communications Cooperative will provide service, within a reasonable period of time, if the potential customer is within Northwest Communications Cooperative's designated service area but outside Northwest Communications Cooperative's existing network coverage, if service can be provided at a reasonable cost by:

- a. Modifying or replacing the requesting customer's equipment;
- b. Deploying a roof-mounted antenna or other equipment;
- c. Adjusting the nearest cell tower;
- d. Adjusting network or customer facilities;
- e. Reselling services from another carrier's facilities to provide service;  
or
- f. Employing, leasing, or constructing an additional cell site, cell extender, repeater, or other similar equipment.

3. Northwest Communications Cooperative is able to remain functional in emergency situations and has a reasonable amount of back-up power to ensure functionality without an external power source, is able to reroute traffic around damaged facilities, and is capable of managing traffic spikes resulting from emergency situations.

4. Northwest Communications Cooperative is satisfying and will satisfy applicable consumer protection and service quality standards. (If wireless service is involved, Northwest Communications Cooperative has and will comply with the Cellular Telecommunications and Internet Association's Consumer Code for wireless service. If a wireless service complies with another standard, that is explained herein.)

5. If Northwest Communications Cooperative is a non-incumbent local exchange carrier, it will offer a local usage plan comparable to the one offered by the incumbent local exchange carrier in the designated service area.

6. Northwest Communications Cooperative acknowledges that the North Dakota Public Service Commission (the Commission) may require it to provide equal access to long distance carriers in the event that no other eligible telecommunications carrier is providing equal access within the proposed designated service area. (If wireless carriage is involved, Northwest Communications Cooperative acknowledges that the Federal Communications Commission may require Northwest Communications Cooperative to provide equal access to long distance carriers in the event no other eligible telecommunications carrier is providing equal access within the designated service area.)

7. Northwest Communications Cooperative has met and will meet the requirements of eligible telecommunications carrier advertising. This includes:

- a. A full description of available services in Northwest Communications Cooperative's official telephone directory, including the process to be used by customers to qualify for lifeline and link-up service.
- b. Advertising of the availability of universal service in media of general circulation in Northwest Communications Cooperative's designated service area. Availability may be advertised in newspapers, company newsletters, company or civic internet sites, bill stuffers, direct mailings, or other means intended to convey availability throughout the designated service area.

#### **Exhibit A Information**

The following information is provided in Exhibit A attached hereto and incorporated herein by reference:

1. A description of the amount of high-cost universal service support received by Northwest Communications Cooperative in the prior calendar year and a description of how that support was used for the provision, maintenance, or upgrading of Northwest Communications Cooperative's facilities and services. (An explanation of any changes from reports previously provided to the Commission is also included.)

2. An estimate of the amount of federal high-cost universal service support Northwest Communications Cooperative anticipates receiving in the following calendar year (the calendar year following this report) and a description of how that support is projected to be used for the provision, maintenance, or upgrading of Northwest Communications Cooperative's facilities and services pursuant to Section 254 of the Telecommunications Act of 1996.

3. Exhibit A also contains, for the prior calendar year and the subsequent calendar year (the calendar year following this report), identification of specific construction or upgrade projects; a description of how service will be improved by each project; the start date and completion date for each improvement; the amount of investment for cash improvement; the specific geographic area where each improvement was made or will be made; and the estimated population that will be served by each improvement. (For an incumbent local exchange carrier (ILEC), this information is submitted at the study area level. For another eligible carrier, this information is submitted at the study area level of the ILEC. If a study area level or designated service area includes geographic areas in more than one state, the information is also submitted at the North Dakota level.)

4. Detailed information of any outage, as that term is defined in 47 C.F.R. § 4.5, of at least thirty (30) minutes in duration for each designated service area for any facilities Northwest Communications Cooperative owns, operates, leases, or otherwise utilizes that potentially affect:

- a. At least ten percent (10%) of the end users served in a designated service area, or
- b. A 911 special facility, as defined in 47 C.F.R. § 4.5(e).

This report includes:

- a. The date and time of the onset of the outage,
- b. A brief description of the outage and its resolution,
- c. The particular services affected,
- d. The geographic areas affected by the outage,
- e. Steps taken to prevent a similar outage in the future, and
- f. The number of customers affected.

(If applicable, a copy of the FCC outage report that includes this information may be attached.)

5. The number of requests for service from potential customers within the designated service area that were unfilled during the past year. A detail of how Northwest Communications Cooperative attempted to provide service to those potential customers is also included.

6. The number of complaints per thousand handsets or lines.

I hereby certify that the above information is true and correct and is submitted on behalf of the Company named below. The information is submitted in the year 2013.

Northwest Communications Cooperative  
Company

By: Mike Stiffen CPA  
Its: General Manager / CEO

**PUBLIC**

**EXHIBIT A**

This Exhibit A is supplemented by a non-public Exhibit A labeled "Trade Secret – Private." The Company does not waive any rights to Trade Secret Protection by referencing this "Trade Secret – Private" information in this form.

1. The amount of high-cost universal support the Company received in the prior calendar year and estimate of the amount of high-cost universal support it anticipates receiving in the next calendar year (the calendar year following the date of this report) are listed below:

**Year 2012 Federal Universal Service Receipts:**

High Cost Loop Support	\$ 478,663
Local Switching Support	\$ 130,458
Interstate Common Line Support	\$ 1,100,742
Safety Net Additive Support	\$ 0
Safety Valve Loop Cost Adjustment	\$ 0
<b>TOTAL</b>	<b>\$ 1,709,863</b>

The changes, if any, from reports previously filed with the Commission are, as follows (changes that are deemed proprietary are included on a non-public Exhibit A):

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NONE

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Company Name NORTHWEST COMMUNICATIONS COOPERATIVE

