

PU-14-135 Pre-Construction Conference Minutes

Held

January 14, 2015 10:00 am Central Time (duration from 10:01 to 10:24 am)

Participants

Julie Prescott, ND Public Service Commission-Public Utility Analyst
701-328-4188 jprescott@nd.gov

Robert Stamp, Belle Fourche/Bridger Pipeline-Director of Engineering
307-266-0345 Robert.Stamp@truecos.com

Tyler Reece, Belle Fourche/Bridger Pipeline-Asst. Director of Engineering
307-266-0372 Tyler.Reece@Truecos.com

Ken Dockweiler, Belle Fourche/Bridger Pipeline-Director of Land, Government and Compliance
307-266-0275 Ken.Dockweiler@Truecos.com

Don Clark, Belle Fourche/Bridger Pipeline-Area Supervisor & Project Manager
701-260-2278 Donald.Clark@Truecos.com

Bob Dundas, Belle Fourche/Bridger Pipeline-Environmental Coordinator
307-266-0411 Bob.Dundas@Truecos.com

Tad True, Belle Fourche/Bridger Pipeline-Vice President
307-266-0300 Tad.True@Truecos.com

Scott Lawson, Frontier Services-Pipeline Construction Contractor Owner/Manager
406-698-5047 scott@frontier-services.com

Matt Oliver, Frontier Services-Pipeline Construction Contractor
701-690-6696 matt@Frontier-Services.com

Emmy Baskerville, Houston Engineering-Environmental Scientist
763-493-4522 ebaskerville@houstoneng.com

Josh Kadrmas, Houston Engineering-Environmental Engineer
701-499-2057 jkadrmas@houstoneng.com

Bart Schultz, Houston Engineering-Office Manager
763-493-4522 bschultz@houstoneng.com

Karine Becker, Keitu Engineers & Consultants-Project Manager
701-667-1808 ext 117 kbecker@keitu.com

Kathleen Spilman, Keitu Engineers & Consultants-Managing Director
701-667-1808 ext 100 kspilman@keitu.com

Unavailable to Participate on the Call

Bob Walter, Avery Pipeline Inspection-Chief Inspector
612-859-0815 trwalter@msn.com

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Discussion

Pre-construction conference was held via teleconference using the Belle Fourche Pipeline Conference call number. Roll call of participants was taken by Kathleen Spilman of Keitu. Floor was turned over to Julie Prescott of the Public Service Commission. Ms. Prescott offered to send additional copies of the PSC's (1) Findings of Fact; Conclusions of Law and Order; (2) Tree and Shrub Mitigation Specifications (3) Penalties associated with Energy Conversion and Transmission Facility Siting Act to anyone who had not received them previously via email. No requests for the documents were offered.

Ms. Prescott led the review, covering the provisions of the Certification Relating to Order Provisions item by item. She acknowledged at Order Provision #2 was being satisfied by the teleconference in progress. She emphasized the item project responsibilities relating to One-Call notices and damage reports outlined by items #34 and #35. She also called out the specific procedure outlined in Order Items #36 through #42 for procedures to follow should a revision to the approved route be necessary.

She also covered each specific item in the Tree and Shrub Specifications. Upon completion of the review, three follow-up items were highlighted by Ms. Prescott to be completed prior to start of construction:

- (1) Formal notification of start of construction to the PSC (Order Item #5)
- (2) Meeting Minutes prepared and submitted to the PSC (Order Item #2)
- (3) Plan to be submitted to PSC on how potential complaints would be handled (Order Item #28)

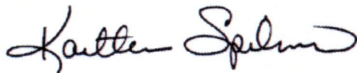
Ms. Spilman reported that the pre-construction tree count had been completed using the direct count method as only about 15 trees were at risk by the project. No submission for approval for a tree-count sampling method should be expected. She asked if an email notice was sufficient for "start of construction." Ms. Prescott would follow-up with a determination if an email or if a formal letter was required. Emmy Baskerville of Houston Engineering asked for a tentative construction schedule. Belle Fourche Pipeline indicated they would probably start construction sometime next week and likely be complete in April 2015.

Ms. Spilman also asked if a weekly status report by email was satisfactory to comply with Order Item #5. Ms. Prescott indicated report submitted electronically directly to the ndpsc@nd.gov as well as to the PSC's third-party inspector Houston Engineering in care of Emmy Baskerville at ebaskerville@houstoneng.com would be acceptable.

Ken Dockweiler will be responsible to develop and submit a complaint handling procedure to the PSC.

Kathleen Spilman would prepare and issue minutes for this meeting to all participants via email as a draft format – all corrections and additions were to be directed to her within 48 hours of initial draft notice.

Respectfully submitted



Follow-up Actions

Start of Construction Notice may be submitted via email to ndpsc@nd.gov and jprescott@nd.gov

Project related complaints should be forwarded to Tyler Reece for resolution. If he is unavailable, contact Ken Dockweiler. Contact information for each is noted below.

Tyler Reese	tyler.reece@truecos.com	307-266-0372 (o)	307-851-5277 (c)
Ken Dockweiler	ken.dockweiler@truecos.com	307-266-0275 (o)	307-251-5312 (c)