



Public Service Commission  
State of North Dakota

COMMISSIONERS

Julie Fedorchak  
Randy Christmann  
Brian P. Kalk

Executive Secretary  
Darrell Nitschke

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Bismarck, North Dakota 58505-0480  
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June 24, 2016

Thomas C. Cox  
Harvard Collection Services, Inc.  
4839 N Elston Ave.  
Chicago, IL 60630

- Re: Case No. PU-13-877  
Public Service Commission  
Northern Excavating Co., Inc. (7-25-2013)  
Damage Prevention Enforcement
- Case No. PU-13-879  
Public Service Commission  
Northern Excavating Co., Inc. (25 pair copper)  
Damage Prevention Enforcement
- Case No. PU-13-881  
Public Service Commission  
Northern Excavating Co., Inc. (9-17-2013)  
Damage Prevention Enforcement
- Case No. GS-13-884  
Public Service Commission  
Northern Excavating Co., Inc. (9-13-13 11:00 a.m.)  
Damage Prevention Enforcement
- Case No. GS-13-886  
Public Service Commission  
Northern Excavating Co., Inc. (10-9-13 17:15 p.m.)  
Damage Prevention Enforcement
- Case No. GS-14-229  
Public Service Commission  
Northern Excavating Co., Inc. (05-06-14 8:57 a.m.)  
Damage Prevention Enforcement
- Case No. PU-14-671  
Public Service Commission  
Northern Excavating Co., Inc. (5-28-14 3:30 p. m.)  
Damage Prevention Enforcement
- Case No. PU-13-878  
Public Service Commission  
Northern Excavating Co, Inc. (8-2-2013)  
Damage Prevention Enforcement
- Case No. PU-13-880  
Public Service Commission  
Northern Excavating Co., Inc. (144 Fiber Optic)  
Damage Prevention Enforcement
- Case No. PU-13-883  
Public Service Commission  
Northern Excavating Co., Inc. (75 pair 2<sup>nd</sup> time)  
Damage Prevention Enforcement
- Case No. GS-13-885  
Public Service Commission  
Northern Excavating Co., Inc. (10-1-13 11:40 a.m.)  
Damage Prevention Enforcement
- Case No. PU-14-134  
Public Service Commission  
Northern Excavating Co., Inc. (4-Fiber 2<sup>nd</sup> time)  
Damage Prevention Enforcement
- Case No. GS-14-230  
Public Service Commission  
Northern Excavating Co., Inc. (04-30-14 1:45 p. m.)  
Damage Prevention Enforcement

Dear Mr. Cox:

At its regular meeting on June 22, 2016, the North Dakota Public Service Commission approved a

motion to execute a contract with Harvard Collection Services, Inc. for collection services in the cases referenced on the previous page.

A copy of the Commission motion and contract are enclosed.

Best Regards



Patrick Fahn, Director  
Compliance & Competitive Markets

Enclosures

cc: Chad Keech  
Procurement Division  
ND Office of Management and Budget  
600 E. Boulevard Ave. Dept. 110  
Bismarck, ND 58505-0400

APPROVED

DATE: 6-22-14  
[Signature]

MOTION

June 22, 2016

Public Service Commission  
Northern Excavating Co., Inc. (7-25-2013)  
Damage Prevention Enforcement

Case No. PU-13-877

Public Service Commission  
Northern Excavating Co., Inc. (8-2-2013)  
Damage Prevention Enforcement

Case No. PU-13-878

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Public Service Commission  
Northern Excavating Co., Inc. (9-13-13 11:00 a.m.)  
Damage Prevention Enforcement

Case No. GS-13-884

Public Service Commission  
Northern Excavating Co., Inc. (10-1-13 11:40 a.m.)  
Damage Prevention Enforcement

Case No. GS-13-885

85 GS-13-884 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

68 PU-13-883 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

68 PU-13-881 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

PU-14-671 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

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68 PU-13-880 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

68 PU-13-879 Filed: 6/22/2016 Pages: 3  
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PU-14-134 Filed: 6/22/2016 Pages: 3  
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GS-13-886 Filed: 6/22/2016 Pages: 3  
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GS-13-885 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

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GS-14-230 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

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GS-14-229 Filed: 6/22/2016 Pages: 3  
Commission Motion to execute contract for  
collection services

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**Public Service Commission  
Northern Excavating Co., Inc. (10-9-13 17:15 p.m.)  
Damage Prevention Enforcement**

**Case No. GS-13-886**

**Public Service Commission  
Northern Excavating Co., Inc. (4-fiber 2nd time)  
Damage Prevention Enforcement**

**Case No. PU-14-134**

**Public Service Commission  
Northern Excavating Co., Inc. (05-06-14 8:57 a.m.)  
Damage Prevention Enforcement**

**Case No. GS-14-229**

**Public Service Commission  
Northern Excavating Co., Inc. (04-30-14 1:45 p.m.)  
Damage Prevention Enforcement**

**Case No. GS-14-230**

**Public Service Commission  
Northern Excavating Co., Inc. (5-28-14 3:30 p.m.)  
Damage Prevention Enforcement**

**Case No. PU-14-671**

I move the Commission execute a contract with Harvard Collection Services, Inc. for collection services in Public Service Commission, Northern Excavating Co., Inc. (7-25-2013), Damage Prevention Enforcement, Case No. PU-13-877, Public Service Commission, Northern Excavating Co., Inc. (8-2-2013), Damage Prevention Enforcement, Case No. PU-13-878, Public Service Commission, Northern Excavating Co., Inc. (25 pair copper), Damage Prevention Enforcement, Case No. PU-13-879, Public Service Commission, Northern Excavating Co., Inc. (144 Fiber Optic), Damage Prevention Enforcement, Case No. PU-13-880, Public Service Commission, Northern Excavating Co., Inc. (9-17-2013), Damage Prevention Enforcement, Case No. PU-13-881, Public Service Commission, Northern Excavating Co., Inc. (75 pair 2nd time), Damage Prevention Enforcement, Case No. PU-13-883, Public Service Commission,

Northern Excavating Co., Inc. (9-13-13 11:00 a.m.), Damage Prevention Enforcement, Case No. GS-13-884, Public Service Commission, Northern Excavating Co., Inc. (10-1-13 11:40 a.m.), Damage Prevention Enforcement, Case No. GS-13-885, Public Service Commission, Northern Excavating Co., Inc. (10-9-13 17:15 p.m.), Damage Prevention Enforcement, Case No. GS-13-886, Public Service Commission, Northern Excavating Co., Inc. (05-06-14 8:57 a.m.), Damage Prevention Enforcement, Case No. GS-14-229, Public Service Commission, Northern Excavating Co., Inc. (4-fiber 2nd time), Damage Prevention Enforcement, Case No. PU-14-134, Public Service Commission, Northern Excavating Co., Inc. (04-30-14 1:45 p.m.), Damage Prevention Enforcement, Case No. GS-14-230, and Public Service Commission, Northern Excavating Co., Inc. (5-28-14 3:30 p.m.), Damage Prevention Enforcement, Case No. PU-14-671.

VFS

**PARTICIPATING ADDENDUM**  
**State Contract #174 – Collection Services**

Harvard Collection Services, Inc.  
And  
North Dakota Public Service Commission

1. **Reference:** This Participating Addendum and the Master Contract together with any attachments set forth the entire agreement between the parties. This addendum may not be modified, supplemented or amended, in any manner, except by written agreement signed by both parties.
  
2. **Scope of Work:** This Participating Addendum authorizes CONTRACTOR to provide the collection services as described below:  
Collect unpaid penalties ordered by the commission in Damage Prevention Enforcement cases as determined to be assigned from time to time for the term of the above mentioned contract with the State of North Dakota.
  
3. **Contract Bond (Tax Dept use only):** North Dakota Century Code § 57-01-13(2)(c) states that before entering into a contract, the tax commissioner will require a bond from the collection or credit agency not in excess of ten thousand dollars, guaranteeing compliance with the terms of the contract.
  
4. **Primary Contacts for this Participating Addendum:**

<i>North Dakota Public Service Commission</i> Contact Name: Victor Schock Address: 600 E Boulevard Ave Dept 408 Bismarck, ND 58505-0480 Phone: 701-328-3397 Email: vschock@nd.gov	<i>Harvard Collection Services, Inc.</i> Contact Name: Thomas C. Cox Address: 4839 N Elston Ave Chicago, IL 60630 Phone: 773-283-7500 ext. 5394 Email: tom.cox@harvardcollect.com
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5. **Effective Date:**  
This Participating Addendum is not effective until fully executed by both parties.
  
6. **Distribution:**  
A copy of each executed Participating Addendum will be submitted by CONTRACTOR to:  
ND State Procurement Office  
Christy Schafer  
600 E. Boulevard Ave, Dept 012  
Bismarck, ND 58505-0310  
cmschafer@nd.gov

**PARTICIPATING ENTITY**

North Dakota Public Service Commission  
By: *Julie Fedorchak*  
Title: Julie Fedorchak, Chairman  
Date: 6-22-2016

**CONTRACTOR**

Signed: *Thomas C. Cox*  
Printed Name: THOMAS C. COX  
Title: EXECUTIVE VICE PRESIDENT  
Date: 6/21/2016

By: Randy Christmann

Title: Randy Christmann, Commissioner

Date: 6-22-14

By: 6-22-14

Title: Brian P Kalk, Commissioner

Date: BT Kalk