

April 15, 2016

Executive Secretary
North Dakota Public Service Commission
600 E. Boulevard, Dept. 408
Bismarck, ND 58505-0480

Request for Amended Contracts
Keitu Engineers & Consultants, Inc.
Contracts: PU-11-696, PU-13-848,
PU-14-223, PU-14-823, PU-15-725

Please be advised that Nathan J Gaffrey, P.E. had tendered his resignation on February 8, 2016 from our firm effective February 26, 2016.

We respectfully request our contract with the North Dakota Public Service Commission contracts; PU-11-696, PU-13-848, PU-14-223, PU-14-823, and PU-15-725 be amended in Scope of Work on to designate Jaimee Antognazzi to replace Mr. Gaffrey as Project Manager responsible to be approved and sign reports. Please find Mrs. Antognazzi's resume and professional credentials are attached.

If you have any questions or wish to discuss this item in more detail, please contact me at 701/667-1808 x 100 at your earliest convenience. Or contact me via email at kspilman@keitu.com.



Kathleen M. Spilman, P.E.
Managing Director

35 PU-15-725 Filed 04/15/2016 Pages: 3
Request for Construction Inspection Contract Amendment

58 PU-14-823 Filed 04/15/2016 Pages: 3
Request for Construction Inspection Contract Amendment

53 PU-14-223 Filed 04/15/2016 Pages: 3
Request for Construction Inspection Contract Amendment

179 PU-13-848 Filed 04/15/2016 Pages: 3
Request for Construction Inspection Contract Amendment

237 PU-11-696 Filed 04/15/2016 Pages: 3
Request for Construction Inspection Contract Amendment
Keitu Engineers & Consultants, Inc.
Kathleen Spilman, P.E.

JAIMEE L. ANTOGNAZZI

jantognazzi@keitu.com

Keitu Engineers & Consultants, Inc.

1403 27th Street NW; PO Box 98; Mandan, ND 58554

701-667-1800 (W), 701-290-6629 (C)

WORK EXPERIENCE:	<p><i>Operations Manager</i> <i>2014 – Present</i> Keitu Engineers & Consultants, Inc., Mandan, ND Directs project managers and professional staff to plan, schedule, and/or coordinate detailed phases of project work on assigned parts of projects to the satisfaction of clients. Will independently manage broad and complex projects for specific clients. Directs and assists in preparing water sampling projects, Phase I Environmental Site Assessments, Tier II Reporting, and Stormwater Prevention Pollution Plans. Manages and assists projects and training associated with naturally occurring radioactive materials (NORM). Prepared annual EPCRA hazardous material inventory data and report submission using RMP*Submit software. Lead Contact for Phase I Environmental Site Assessments and Stormwater. Performs various safety training.</p>
	<p><i>Project Manager</i> <i>2012 – 2014</i> Keitu Engineers & Consultants, Inc., Mandan, ND Directs projects independently and in a team work environment, define methodology to complete project, and produces final product including direction and control of staff and material resources. Prepared and completed several water sampling projects, Phase I Environmental Site Assessments, Tier II Reporting, and Stormwater Prevention Pollution Plans. Prepared annual EPCRA hazardous material inventory data and report submission using RMP*Submit software. Performed radius of exposure (ROE) impact predictions using US EPA ALOHA air model. Prepared and submitted DHS CFATS “Top Screen” security assessments. Lead Contact for Phase I Environmental Site Assessments. Performs various safety training.</p>
	<p><i>Specialist – Environmental Health</i> <i>2008 – 2012</i> Keitu Engineers & Consultants, Inc., Mandan, ND Provides environmental and GIS technical support including preparation of GIS mapping related testimony for ND Public Service Commissions permitting of a 32-mile crude oil line in western ND. Lead contact compiling air emission inventory reports using EPA’s AP-42 factors. Prepared annual EPCRA hazardous material inventory data and report submission using RMP*Submit software. Performed radius of exposure (ROE) impact predictions using US EPA ALOHA air model. Prepared and submitted DHS CFATS “Top Screen” security assessments. Lead Contact for Phase I Environmental Site Assessments. Performs various safety training.</p>
	<p><i>Staff Consultant</i> <i>2006 – 2008</i> Keitu Engineers & Consultants, Inc., Mandan, ND Conduct pre-purchase due diligence studies at commercial and industrial sites. Assist site sampling and data analysis including Phase I environmental site assessments and Phase II site subsurface investigations. Jointly conducted site visits and prepared oil spill prevention control and countermeasure (SPCC) plans, storm water plans and H₂S Mitigation Plans. Compiled and submitted hazardous material information for Tier II/SARA Title III submissions.</p>
	<p><i>Assistant Manager</i> <i>2002 – 2006</i> AmericInn Motel & Suites, Dickinson, ND Assisting with payroll and employee timesheets as well as front desk duties. Assisted customers and resolved problems and complaints. Created spreadsheets, organizing information, other various computer tasks, and creating and updating MSDS book.</p>

EDUCATION: *Bachelor degree in Environmental Health*
Dickinson State University – Dickinson, ND

May 2006

ADDITIONAL TRAINING: 10-hour OSHA Construction Safety Training
32-hour AIHA Basics of Industrial Hygiene Course
40-hour HAZWOPER Training with emphasis on HazMat Specialist duties
40-hour Asbestos Inspector and Management Planner
4-hour SPCC Plan Development Training
2-hour Respiratory Protection and Annual Refresher Training
GPS for Mapping and Navigation Training
4-hour Triennial Dangerous Goods Shipper and Transporter Training
ArcGIS Training
32-hour AIHA Beyond the Basics Industrial Hygiene Course
Asbestos Management Planner
Asbestos Inspector
24-hour ASTM Phase I and Phase II Course
PCI Well Control For Drillers and Workover Rigs
40-hour Radiation Safety Officer Training
First Aid/CPR Trainer
16-hour Radiation Officer Refresher
24-hour Transportation and Packaging of Radioactive Materials
Montana SWPPP Administrator
10-hour PEC Safeland Training
24-hour ASP Review Course