



## **Meeting Minutes**

**Project:** Lonesome Creek NGL Pipeline Project (Project) (PU-15-137)

**Date:** August 17, 2015

**Subject:** North Dakota Public Service Commission Preconstruction Meeting

### **Attendees:**

**ND PSC:** Julie Prescott, Public Utility Analyst – 701-328-4188, [jprescott@nd.gov](mailto:jprescott@nd.gov)

### **ONEOK Partners:**

Jacob Yokum, Project Engineer - 918-246-4724, [Jacob.yokum@oneok.com](mailto:Jacob.yokum@oneok.com)

Jim Kline, Project Manager – 918-729-6182, [Jim.kline@oneok.com](mailto:Jim.kline@oneok.com)

Todd Kelvington, Environmental Project Manager – 918-732-1472, [Todd.kelvington@oneok.com](mailto:Todd.kelvington@oneok.com)

Tim Swan

Stein Haakenstad

Jessica Chandlee

Brent Bowling

### **E3 Environmental:**

William McCarthy, Environmental Consultant – 651-282-0650, [wmccarthy@go2e3.com](mailto:wmccarthy@go2e3.com)

Melissa Schmit, Environmental Consultant – 651-282-0656, [mschmit@go2e3.com](mailto:mschmit@go2e3.com)

### **Jormax Construction:**

Jeff Lanlois, Construction Superintendent – 307-389-8254

John Thompson

### **Houston Engineering:**

Barton Schultz, Project Manager – 763-493-6662, [bschultz@houstoneng.com](mailto:bschultz@houstoneng.com)

Josh Kadrmas, Environmental Scientist – 701-499-2057, [jkadrmas@houstoneng.com](mailto:jkadrmas@houstoneng.com)

The following notes summarize the discussions held but do not necessarily include all comments or details. Prior to the meeting, Julie Prescott distributed the Finding or Fact, Conclusion of Law and Order (Order) and the penalty provisions for participants use during the meeting.

Meeting started with introductions of participating parties. ONEOK indicated that Stein Haakenstad, Jessica Chandlee and Brent Bowling are attending for training purposes. Meeting was turned over to Julie Prescott who read the Certification Relating to Order Provisions, the Order, and the Tree and Shrub Mitigation Specifications.

Conformation was given a tree and shrub inventory was completed for the Project and the number of trees and shrubs to be cleared and replaced will be updated as construction activities commence. Julie Prescott recommended the USDA Tree and Shrub Guide to identify vegetation species.

Julie Prescott opened the meeting for questions from participants. A summary of the dialogue follows.

- Jacob Yokum inquired as to the format of right-of-way contact letters. Julie Prescott stated a letter should be prepared and mailed so it can be docketed with the PSC. Electronic letters are acceptable.
- Jacob Yokum inquired on route adjustments within the Certification Relating to Order Provisions #33-36 and what type of route adjustment threshold can occur without triggering a notification. Consensus was a new trench would trigger a notification.

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- Jacob Yokum inquired as to the frequency of status reports required by the PSC. Julie Prescott indicated the required frequency has been changed from weekly to monthly and there is no standard reporting template available.
- Barton Schultz inquired what the health and safety training encompasses for inspectors. Todd Kelvington relayed that all inspectors must engage in orientation that can be coordinated with E3 Environmental and Tim Swan is the point of contact for individuals on site during construction.

Jim Kline stated two 16-inch pipelines (one is collocated with the Project) will be constructed prior to the Project and restoration will occur for all lines at once following the completion of construction activities.

Meeting concluded with Julie Prescott stating that prior to construction the following must be filed with the PSC:

1. Preconstruction meeting notes
2. Landowner contact information
3. Intent to engage in construction

Meeting adjourned.



ONEOK Bakken Pipeline, LLC

Address

Address

Phone

Landowner Name

Landowner Address

Mr. and Mrs. Landowner,

Thank you for your support of the Lonesome Creek 8" NGL pipeline project. This project will serve the Lonesome Creek Plant. The initial construction phase is due to begin on 8/28/15, and has an approximate in service date of 10/31/15.

In the interest in being a good neighbor, the following toll free number has been established to ensure that landowner concerns are being listened to and addressed. Please do not hesitate to contact us at (701) 264-3805 or (866) 215-7184.

Respectfully,

Joshua Emerson  
ONEOK Partners, LP  
ROW Manager - Williston Basin