

**STATE OF NORTH DAKOTA
PUBLIC SERVICE COMMISSION**

CASE NO. GS-15-723

AFFIDAVIT OF ANITA TRANA

STATE OF NORTH DAKOTA)

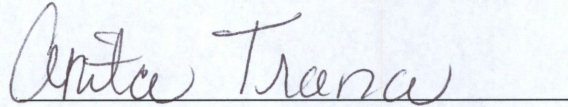
MCHENRY COUNTY)

Anita Trana, being first duly sworn, deposes and states as follows:

1. I am the City Auditor of Granville, North Dakota. In that capacity, I am familiar with the City's gas distribution system (the "System"), the occupational qualifications of City employees with respect to the System and the City's arrangements with independent contractors to provide services related to the City's System.
2. The City Maintenance Employee, Paul Blodgett, is the person designated to perform tasks included on the City's OQ Task List (a copy of which has been provided to the Public Service Commission). At present, Mr. Blodgett is qualified to perform all but nine (9) of the tasks on the City's OQ Task List. Mr. Blodgett is scheduled to attend ALGAS certification training for one of those tasks (vaporizer certification) August 9-12, 2016 in Seattle, Washington. In the interim, the City's vaporizers will be turned off for the summer.
3. The City has agreed to contract with Sub-Site Technologies, LLC to perform covered tasks Mr. Blodgett is not presently certified to perform and/or to perform covered tasks in Mr. Blodgett's absence. A written contract with Sub-Site Technologies, LLC has not been completed at this time. An OQ Task List for Harry Hughes, the Sub-Site Technologies, LLC technician who will be performing covered tasks, is attached as Exhibit A.
4. Arrangements have also been made with B&H Utility Services, Inc. to provide support for the following tasks on the City's OQ Task List:
 - Plastic pipe fusion
 - Plastic pipe repair
 - Tapping
 - Installing mains and services
 - Abandoning Facilities

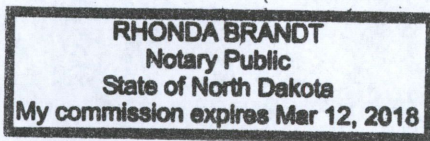
A written contract with B&H Utility Services, Inc. has not been completed at this time. An OQ Task List for Jeff Haugen, the B&H Utility Services, Inc. technician who will be performing these tasks, is attached as Exhibit B.

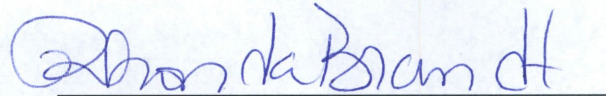
Date: May 18, 2016


Anita Trana

STATE OF NORTH DAKOTA)
MCHENRY COUNTY)

The foregoing instrument was acknowledged before me on May 18, 2016 by Anita Trana, City Auditor of the City of Granville, North Dakota.




Notary Public

HARRY HUGHES OPERATOR QUALIFICATION TASK LIST

I.	COMMON (all employees)	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
1	Vaporization Plant Operations							3	PERC/CTEP	Vapor Dist Systems
1A	Operating and Maintaining Direct fired LP Gas Vaporizers							1	MTI/MDU	Propane Safety Training
1B	Emergency Shutdown of Supply Tank							3	NPGA/CTEP	
2	Characteristics and Hazards of Propane	3/17/2015	3/17/2015					5	MEA	MEA1292, MEA1459
3	Potential Ignition Sources: Indoor and Outdoor	3/18/2015, 12/5/2015	3/18/2015, 12/5/2015					5	MEA	MEA1185, MEA1107
4	Recognizing Emergency Conditions	3/18/2015	3/18/2015					5	MEA	MEA1291
5	Recognizing and Reporting Propane Gas Leaks	3/18/2015	3/18/2015					5	MEA	MEA1128, MEA1356
II.	FIELD SAFETY	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
6	Personal Protective Equipment	12/5/2015	12/5/2015					5	MEA	MEA175, MEA182
7	Proper Fire-fighting Techniques	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
8	Controlling the Accidental Release of Gas	12/5/2015	12/5/2015					5	MEA	MEA1107
9	Recognizing Unsafe Meter Sets	12/5/2015	12/5/2015					5	MEA	MEA1105
III.	LEAK SURVEY AND RESPONSE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
10	Leak Classification	3/17/2015	3/17/2015					3	MEA	MEA1434
11	Operating the Combustible Gas Indicator	3/17/2015	3/17/2015					3	MEA	MEA1434
12	Emergency Response and Restoration of Service	3/18/2015	3/18/2015					3	MEA	MEA1475
13	Leak Surveys and Patrols	3/17/2015	3/17/2015					5	MEA	MEA1434

Exhibit A

IV. CUSTOMER SERVICE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
14 Customer Leak Investigation	3/17/2015	3/17/2015							5	MEA	MEA1156
15 Pressure Checks to Establish Gas Service	12/5/2015	12/5/2015							5	MEA	MEA154
16 Establishing and Disconnecting Gas	12/5/2015	12/5/2015							5	MEA	MEA1105, MEA1106
V CONSTRUCTION and MAINTENANCE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
17 Atmospheric Corrosion	12/5/2015	12/5/2015							5	MEA	MEA1225
18 Odorization	3/18/2015	3/18/2015							5	MEA	MEA1356
19 Bar Hole Testing and Purging	3/18/2015	3/18/2015							5	MEA	MEA1448
20 Locating and Marking Facilities									5	MEA	
21 Excavation and Shoring Safety	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
22 Plastic Pipe Fusion (Permasert Couplings)	12/5/2015	12/5/2015							5	MEA	MEA145
23 Plastic Pipe Repair (Permasert Couplings)	12/5/2015	12/5/2015							5	MEA	MEA145
24 Fusion Qualification (Permasert Couplings)	12/5/2015	12/5/2015							1	MEA	MEA145
25 Joining Steel Pipe	12/5/2015	12/5/2015							5	MEA	MEA172
26 Welding Qualification	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
27 Steel Repair Fittings	3/18/2015, 12/5/15	3/18/2015, 12/5/15							5	MEA	MEA1441, MEA11700
28 Maintaining Steel Mains	3/18/2015	3/18/2015							5	MEA	MEA1163
29 Pressure Testing Steel and Plastic Pipelines	12/5/2015	12/5/2015							5	MEA	MEA1215
30 Purging Safety	12/5/2015	12/5/2015							5	MEA	MEA1224
31 Cathodic Protection									5	MEA	
32 Tapping/Stopping: 1.25" through 4" Pipe (Permasert)	3/18/2015	3/18/2015							5	MEA	MEA1454
33 Installing Mains	3/18/2015	3/18/2015							5	MEA	MEA1451
34 Installing Service	3/18/2015	3/18/2015							5	MEA	MEA1475/MEA1184
35 Reinforcing Steel and Plastic Mains N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
36 Abandoning Facilities	12/5/2015	12/5/2015							5	MEA	MEA1108

V	CONSTRUCTION and MAINTENANCE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
37	Inspecting and Maintaining Valves									5	MEA	
38	Valve Inspection & Maintenance									5	MEA	
39	Inspecting Pressure Regulating and Limiting Stations									5	MEA	
40	System Upgrading (N/A)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
41	Job Site Protection	12/5/2015	12/5/2015							5	MEA	MEA160, MEA1295
42	Backhoe Safety	12/5/2015	12/5/2015							5	MEA	MEA157

JEFF HAUGEN'S OPERATOR QUALIFICATION TASK LIST

I. COMMON (all employees)	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
1 Vaporization Plant Operations									3	PERC/CTEP	Vapor Dist Systems
1A Operating and Maintaining Direct fired LP Gas Vaporizers									1	MTI/MDU	Propane Safety Training
1B Emergency Shutdown of Supply Tank									3	NPGA/CTEP	Basic Plant Operations
2 Characteristics and Hazards of Propane	2/19/2015, 2/17/2015	2/19/2015, 2/17/2015							5	MEA	MEA1292, MEA1459
3 Potential Ignition Sources: Indoor and Outdoor	3/25/2015	3/25/2015							5	MEA	MEA1185
4 Recognizing Emergency Conditions	2/19/2015	2/19/2015							5	MEA	MEA1291
5 Recognizing and Reporting Propane Gas Leaks	3/25/2015	3/25/2015							5	MEA	MEA1356
II. FIELD SAFETY	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
6 Personal Protective Equipment	3/24/2015	3/24/2015							5	MEA	MEA182
7 Proper Fire-fighting Techniques	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5	NPGA/CTEP	Basic Practices and principles
8 Controlling the Accidental Release of Gas	3/25/2015	3/25/2015							5	MEA	MEA1185
9 Recognizing Unsafe Meter Sets	3/25/2015	3/25/2015							5	MEA	MEA1105
III. LEAK SURVEY AND RESPONSE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
10 Leak Classification	3/26/2015	3/26/2015							3	MEA	MEA 192-1202
11 Operating the Combustible Gas Indicator									3	MEA	MEA1434
12 Emergency Response and Restoration of Service	3/25/2015	3/25/2015							3	MEA	MEA1475
13 Leak Surveys and Patrols	3/20/2015	3/20/2015							5	MEA	MEA1434

Exhibit B

IV. CUSTOMER SERVICE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
14 Customer Leak Investigation	3/20/2015	3/20/2015							5	MEA	MEA1156
15 Pressure Checks to Establish Gas Service	3/20/2015	3/20/2015							5	MEA	MEA1434
16 Establishing and Disconnecting Gas									5	MEA	MEA1105, MEA1106
V CONSTRUCTION and MAINTENANCE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
17 Atmospheric Corrosion	2/17/2015	2/17/2015							5	MEA	MEA 192-0402
18 Odorization	3/25/2015	3/25/2015							5	MEA	MEA1356
19 Bar Hole Testing and Purging	3/24/2015	3/24/2015							5	MEA	MEA1448
20 Locating and Marking Facilities	3/27/2015	3/27/2015							5	MEA	MEA 192-0801
21 Excavation and Shoring Safety	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
22 Plastic Pipe Fusion (Permasert Couplings)	2/19/2015	2/19/2015							5	MEA	MEA145
23 Plastic Pipe Repair (Permasert Couplings)	2/19/2015	2/19/2015							5	MEA	MEA145
24 Fusion Qualification (Permasert Couplings)	2/19/2015	2/19/2015							1	MEA	MEA145
25 Joining Steel Pipe	3/23/2015	3/23/2015							5	MEA	MEA172
26 Welding Qualification	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
27 Steel Repair Fittings	3/23/2015, 3/17/2015	3/23/2015, 3/17/2015							5	MEA	MEA1441, MEA11700
28 Maintaining Steel Mains	3/23/2015	3/23/2015							5	MEA	MEA1163
29 Pressure Testing Steel and Plastic Pipelines	3/20/2015	3/20/2015							5	MEA	MEA1215
30 Purging Safety	3/24/2015	3/24/2015							5	MEA	MEA1224
31 Cathodic Protection	3/17/2015	3/17/2015							5	MEA	MEA 192-0503
32 Tapping/Stopping: 1.25" through 4" Pipe (Permasert)	3/24/2015	3/24/2015							5	MEA	MEA1454
33 Installing Mains	3/24/2015	3/24/2015							5	MEA	MEA1451
34 Installing Service	3/25/2015	3/25/2015							5	MEA	MEA1475/MEA1184
35 Reinforcing Steel and Plastic Mains N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
36 Abandoning Facilities	3/20/2015	3/20/2015							5	MEA	MEA 192-1401

V	CONSTRUCTION and MAINTENANCE	Date Attnd	Cert Date	Date Attnd	Cert Date	Date Attnd	Cert Date	Recert Yrs	Company	Course
37	Inspecting and Maintaining Valves	3/30/2015	3/30/2015					5	MEA	MEA 192-1427
38	Valve Inspection & Maintenance	3/30/2015	3/30/2015					5	MEA	MEA 192-1427
39	Inspecting Pressure Regulating and Limiting Stations							5	MEA	
40	System Upgrading (N/A)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
41	Job Site Protection	3/23/2015, 2-18-15	3/23/2015, 2-18-15					5	MEA	MEA160, MEA1295
42	Backhoe Safety	2/20/2015	2/20/2015					5	MEA	MEA157