

U.S. Department
of Transportation
**Pipeline and Hazardous
Materials Safety
Administration**

Pipeline Safety

2017 One Call Progress Report - Final

for

NORTH DAKOTA PUBLIC SERVICE COMMISSION

Please follow the directions listed below:

1. Review the entire document for completeness.
2. Review and have an authorized signatory sign, date and provide a title on the signature page.
(Next page)
3. Review and have an authorized signatory sign and date block 13 of the SF-270 form.
4. If there is an amount to be returned to PHMSA on page 3, include a check payable to "DOT/PHMSA" for the amount indicated with your signed document.
5. Fasten all pages (including check if applicable) with a paper or binder clip - no staples please as this package will be scanned upon it's arrival at PHMSA.
6. Mail the entire package to the following:

**ATTN: Ms. Gwendolyn M. Hill
U.S. Department of Transportation
Pipeline & Hazardous Materials Safety Administration
Pipeline Safety, PHP-4
1200 New Jersey Avenue, SE Second Floor E22-321
Washington, D.C. 20590**

FedSTAR Information

Electronic Submission Date: 6/12/2018 9:58:21 AM

10 **GS-16-664** Filed: 6/12/2018 Pages: 9
2017 One Call Progress Report - Final



Pipeline and Hazardous Materials Safety Administration
1200 New Jersey Avenue, SE
Washington DC 20590

OFFICE OF PIPELINE SAFETY

2017 One Call Progress Report - Final

Office: NORTH DAKOTA PUBLIC SERVICE COMMISSION

State Enforcement Authority:
North Dakota Public Service Commission



Total Amount of 2017 One Call Grant provided: \$60,000.00

Priority	Title	Actual Expenses
1	2017 One-Call Enforcement	\$17,337.00
3	2017-2018 Damage Prevention Awareness Billboard Advertising	\$10,000.00
Totals		\$27,337.00

Patrick John
Authorized Signature

June 12, 2018
Date

DIRECTOR - PUBLIC UTILITIES DIVISION
Title

For internal purposes only:	
One Call Allocation:	\$60,000.00
One Call Allocation Expenditures:	\$27,337.00
Amount to be returned to PHMSA:	\$32,663.00



Priority: 1 Title: 2017 One-Call Enforcement

Amount of One Call Grant Awarded in 2017 for this project: \$50,000.00

Amount of One Call Grant expended in 2017 on this project: \$17,337.00

Purpose and effectiveness of this One Call Damage Prevention Project

The purpose of the program is enforcement of North Dakota's One-Call law designed to prevent damage to underground facilities. Enforcement activities include development and implementation of the Commission's damage prevention enforcement program, and participation in the Commission's administrative proceedings regarding enforcement including legal assistance with enforcement actions. Commission staff also participates in the North Dakota One-Call Board quarterly meetings and One-Call Stakeholder meetings to discuss improvements to One-Call law and enforcement activities.

In calendar year 2015, 47 One-Call complaints were filed with the Commission alleging violation of North Dakota's One-Call law. In 2016, 17 complaints were filed. In 2017, 14 complaints were filed. Of the 14 complaints filed in 2017, 7 were decided by the Commission in 2017 and 7 were decided by the Commission in 2018.

Did you buy any equipment? No

Did you use a Contractor including a One Call Center that is not a State Agency to perform a function on the State's behalf for this project? No



Priority: 3 Title: 2017-2018 Damage Prevention Awareness Billboard Advertising

Amount of One Call Grant Awarded in 2017 for this project: \$10,000.00
Amount of One Call Grant expended in 2017 on this project: \$10,000.00
Purpose and effectiveness of this One Call Damage Prevention Project

One-Call Grant funding for the year 2017 paid 96 percent of the cost for "CALL 811 OR CLICK NDONECALL.COM BEFORE YOU DIG" billboards at 19 locations across North Dakota. These billboards were strategically placed to attract the attention of local citizens, motorists and excavators to promote and improve damage prevention awareness throughout the state.

As in previous years, billboards were placed in major markets and areas heavily impacted by the energy boom in North Dakota. This year the billboards were displayed to coincide with the Governor's April 2018 "Safe Digging Month" proclamation and the locations were chosen well in advance in order to assure advertising locations in energy boom areas.

At each of the following locations, the billboard advertising was displayed for a minimum of 30 days: Fargo/West Fargo (2), Bismarck/Mandan (2), Grand Forks (2), Minot (2), Dickinson, Jamestown, Williston, Wahpeton, Devils Lake, Beulah, New Town, Bowman, Washburn, Linton, and Glen Ullin.

Billboards displayed the 811 number along with the website of North Dakota One Call. The information included on the billboards is designed to communicate the vitally important message of making a call to the North Dakota One-Call number or 811 prior to the start of any digging or excavation activity.

The Commission believes this type of billboard advertising is an efficient and highly effective tool in sharing this extremely important safety message with the residents and all individuals conducting any type of excavation activity in North Dakota.

Did you buy any equipment? No

Did you use a Contractor including a One Call Center that is not a State Agency to perform a function on the State's behalf for this project? Yes

If your answer to the above question is YES then did you provide a copy of the contract to PHMSA? Yes

If your answer to the above question is YES then please provide the date when copy was sent to PHMSA. 12/11/2017



REQUEST FOR ADVANCE OR REIMBURSEMENT

(See instructions on back)

OMB APPROVAL NO. **0348-0004** PAGE **1** OF **1**

1. TYPE OF PAYMENT REQUESTED	a. "X" one or both boxes <input type="checkbox"/> ADVANCE <input type="checkbox"/> REIMBURSEMENT b. "X" the applicable box <input checked="" type="checkbox"/> FINAL <input type="checkbox"/> PARTIAL	BASIS OF REQUEST <input checked="" type="checkbox"/> CASH <input type="checkbox"/> ACCRUAL
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3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED DOT/PHMSA/Office of the Pipeline Safety	4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY 69A3801740020PSOC	5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST
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6. EMPLOYER IDENTIFICATION NUMBER 45-0309764	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER	8. PERIOD COVERED BY THIS REQUEST	
		FROM (month, day, year) 1/1/2017	TO (month, day, year) 12/31/2017

9. RECIPIENT ORGANIZATION Name: NORTH DAKOTA PUBLIC SERVICE COMMISSION Number and Street: 600 E Boulevard 12th Fl City, State and ZIP Code: Bismarck, ND 58505-0480	10. PAYEE (Where check is to be sent if different than item 9) Name: NORTH DAKOTA PUBLIC SERVICE COMMISSION Number and Street: 600 E Boulevard - Dept 408 City, State and ZIP Code: Bismarck, ND 58505-0480
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11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ACTIVITIES	(a) Direct Costs	(b) Indirect Costs	(c)	TOTAL
a. Total program outlays to date <i>(As of date)</i>				\$27,337.00
b. Less: Cumulative program income				
c. Net program outlays <i>(Line a minus line b)</i>				
d. Estimated net cash outlays for advance period				
e. Total <i>(Sum of line c & d)</i>				
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e				
h. Federal Payments previously requested				
i. Federal share now requested <i>(Line g minus line h)</i>				
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances	1st month			
	2nd month			
	3rd month			

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested <i>(Line a minus line b)</i>	

13.

CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested	SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL	DATE REQUEST SUBMITTED
	TYPED OR PRINTED NAME AND TITLE Fahn, Patrick Director-Public Utilities Division	TELEPHONE (AREA CODE, NUMBER, EXTENSION) (701) 328-4077

This space for agency use

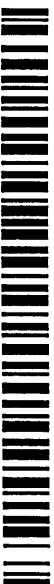
Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INSTRUCTIONS

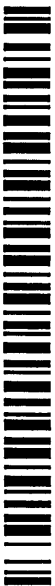
Please type or print legibly. Items 1, 3, 5, 9, 10, 11e, 11f, 11g, 11i, 12 and 13 are self-explanatory; specific instructions for other items are as follows:

- | <u>Item</u> | <u>Entry</u> | <u>Item</u> | <u>Entry</u> |
|-------------|--|-------------|---|
| 2 | Indicate whether request is prepared on cash or accrued expenditure basis. All requests for advances shall be prepared on a cash basis. | | activity. If additional columns are needed, use as many additional forms as needed and indicate page number in space provided in upper right; however, the summary totals of all programs, functions, or activities should be shown in the "total" column on the first page. |
| 4 | Enter the Federal grant number, or other identifying number assigned by the federal sponsoring agency. If the advance or reimbursement is for more than one grant or other agreement, insert N/A; then, show the aggregate amounts. On a separate sheet, list each grant or agreement number and the Federal share of outlays made against the grant or agreement. | 11a | Enter in "as of date," the month, day, and year of the ending of the accounting period to which this amount applies. Enter program outlays to date (net of refunds, rebates, and discounts), in the appropriate columns. For requests prepared on a cash basis, outlays are the sum of actual cash disbursements for goods and services, the amount of indirect expenses charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subcontractors and subrecipients. For requests prepared on an accrued expenditure basis, outlays are the sum of the actual cash disbursements, the amount of indirect expenses incurred, and the net increase (or decrease) in the amounts owed by the recipient for goods and other property received and for services performed by employees, contracts, subgrantees and other payees. |
| 4 | Enter the employer identification number assigned by the U.S. Internal Revenue Service, or the FICE (institution) code if requested by the Federal agency. | | |
| 7 | This space is reserved for an account number or other identifying number that may be assigned by the recipient. | 11b | Enter the cumulative cash income received to date, if requests are prepared on a cash basis. For requests prepared on an accrued expenditure basis, enter the cumulative income earned to date. Under either basis, enter only the amount applicable to program income that was required to be used for the project or program by the terms of the grant or other agreement. |
| 8 | Enter the month, day, and year for the beginning and ending of the period covered in this request. If the request is for an advance or for both an advance and reimbursement, show the period that the advance will cover. If the request is for reimbursement, show the period for which the reimbursement is requested. | 11d | Only when making requests for advance payments, enter the total estimated amount of cash outlays that will be made during the period covered by the advance. |
| | The Federal sponsoring agencies have the opinion of requiring recipients to complete items 11 or 12, but not both. Item 12 should be used when only a minimum amount of information is needed to make an advance and outlay information contained in item 11 can be obtained in a timely manner from other reports. | 13 | Complete the certification before submitting this request. |
| 11 | The purpose of the vertical columns (a), (b), and (c) is to provide space for separate cost breakdowns when a project has been planned and budgeted by program, function, or | | |



One Call Progress Report Attachments

2017 One-Call Grant cost details.pdf



One Call Grant Progress Report – Cost Details

Listing of Personnel and associated costs paid for by grant

Names of personnel and affiliation
(ie Joe Smith, State PSC; Carla Jones, One Call Board; etc)

Name	Hours	Salaries	Benefits	Indirect Cost
Sara Cardwell	21.7	\$ 800.49	\$ 302.70	\$ 256.48
Pat Fahn	56.1	\$ 2,974.44	\$ 998.33	\$ 1,239.82
Victor Shock	92.0	\$ 3,356.61	\$ 1,309.21	\$ 1,317.13
John Schuh	64.7	\$ 2,702.31	\$ 989.01	\$ 1,090.71
Total	234.5	\$ 9,833.85	\$ 3,599.25	\$ 3,904.14

Indicate the amount of your One Call Grant award expended for each category

Salary	\$ 9,833.85
Fringe Benefits	\$ 3,599.25
Indirect Costs	\$ 3,904.14

Listing of equipment and/or supply purchases and/or Contracts for Professional Services

Equipment and/or Supplies*

Contracts for Professional (outside) Services*
(Any contract for outside services must be outlined and preapproved in advance)

\$ 10,000

*Invoices must be attached to your Progress Report in FedSTAR

Damages per 1000 Ticket Information – 3-5 years

Pipeline Damages per 1000 ticket

Calendar \ Portal Date	Number of	Number of	Excavation	Damages Per Thousand Ticket:
2010 6/11/2018 3:00	195	66119	2.949228	
2011 6/11/2018 3:00	176	82568	2.131576	
2012 6/11/2018 3:00	197	103581	1.901893	
2013 6/11/2018 3:00	361	88890	4.061199	
2014 6/11/2018 3:00	390	91789	4.248875	
2015 6/11/2018 3:00	332	92445	3.591325	
2016 6/11/2018 3:00	257	87982	2.921052	
2017 6/11/2018 3:00	219	75228	2.91115	

