

Meeting Minutes

Project: Robinson Lake Oil Conditioner Expansion to 65k (Case No. PU-19-369)
Date: 4/28/2022
Topic: Pre-Construction Conference
Attendees: Adam Renfandt (ND Public Utility Analyst; arenfandt@nd.gov)
Matt Schaible (ND Inspector; mschaible@sehinc.com)
Melinda Elliss (Whiting Project Manager; Melinda.elliss@whiting.com)
Brad Nelson (Whiting Construction Supervisor; Bradley.Nelson@whiting.com)
James Dobrovolny (Whiting Superintendent; James.Dobrovolny@whiting.com)
Wade Mann (Legal Counsel from Crowley Fleck; wmann@crowleyfleck.com)
Robert Hearne (Engineering Consultant from STV; Robert.Hearne@stvinc.com)

- Discussed that Whiting will need to file a formal intent to start construction
 - Email to ndpsc@nd.gov
 - Estimated start of construction is ~June 20th, 2022
- Discussed that Whiting will need to contact Matt Schaible for an onsite inspection on Day 1 of construction, prior to moving any top soil.
 - Matt Schaible (701) 354-5617 office; (406) 207-6586 cell
- Discussed that once construction starts, Whiting shall send monthly status reports to ndpsc@nd.gov and copy Adam Renfandt and Matt Schaible on the correspondence. The status report does not need to follow a set format, but it should include general updates on activities and progress as well as any injuries or safety incidents.
 - Any personnel injury or damage to underground infrastructure should be reported to the commission as soon as possible in addition to the monthly status report.
- For any landowner issues, the primary Whiting contact is Brad Nelson. (701) 216-0009
- Reminder to Whiting to review the 37 rules outlined in the “Certification Relating to Order Provisions Energy Conversion Facility Siting”.
 - Document signed 3/27/2020 (Shane Fross)
- Confirmed that Whiting is familiar with 811.
- Confirmed that Whiting will halt all construction activity if a grave site or archaeological discovery is made and contact Commission.
- Confirmed that Whiting will suspend construction activity if weather would cause damage to the roads.
- Confirmed that Whiting will replace tree and shrub inventory in a 2:1 ratio.
- There may be additional Permit Filings required, and if so, Whiting will submit through Wade Mann (Crowley Fleck).
- In addition to the Inspection prior to start, Whiting will need to coordinate site inspections with Matt Schaible upon final completion of the expansion (primarily for erosion control review) as well as 1 year after completion of the expansion (primarily to ensure vegetation has been properly established as discussed in initial inspection and to confirm that erosion control is still in place).
- Within 3 months of construction, Whiting will need to send the final as-built ArcGIS layer as well as the as-built design spec (Process Flow Diagram).