



# Public Service Commission

## State of North Dakota

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April 8, 2020

Bruce Gerhardson  
Vice President, Regulatory Affairs  
Otter Tail Power Company  
PO Box 496  
Fergus Falls, Minnesota 56538-0496

RE: PU-20-170: Otter Tail Power Company intent to Waive Late Payment Fee  
Provision of the Company's General Rules and Regulations Tariff Section 4.10

Dear Mr. Gerhardson:

Otter Tail Power Company's (OTP) April 6, 2020 letter notifies the Commission that OTP has deviated from its General Rules and Regulations Tariff Section 4.10 electric tariffs and is waiving the application of the late payment charge to Residential and Small Commercial customers that may be experiencing undue hardships due to the recent COVID-19 pandemic. Your letter states that Otter Tail's Tariff Section 4.10 allows the Company to assess a late payment but OTP intends to continue to waive the application of late payment charges for these customers for the duration of the U.S. President's Proclamation of a National Emergency (issued March 13, 2020) or until the COVID-19 related hardships impacting Otter Tail's customers diminishes. Otter Tail will advise the Commission of the reinstatement of the late payment charges prior to implementation.

This letter is to acknowledge that the Commission received OTP's notification that it may be waiving the application of the late payment fee provision of its General Rules and Regulations Tariff Section 4.10 to Residential and Small Commercial customers for the duration of the U.S. President's Proclamation of a National Emergency.

Best regards  
  
Patrick Fahn  
Director, Public Utilities Division

2    **PU-20-170**    Filed: 4/8/2020    Pages: 1  
**Letter acknowledging 6 April filing regarding Late  
Payment Charge Waiver**

Public Service Commission

Patrick Fahn