

Scott A. Monroe

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Objective

To obtain employment with a company where I can use the abilities and skills that I have to make a positive difference.

Skills

- Experience with Microsoft programs such as: Word, Excel, and Outlook.
- Experience working with ArcGIS
- Conflict resolution
- Excellent people skills and customer relations.
- Basketball Coach/Official – 9 years
- Family Farming Business- 25 years

References

Available upon request.

Work History

Construction Manager
ALLETE Clean Energy

Aug 2018 - Current
New Salem, ND

- Responsible for overseeing the EPC Contractor during the construction of wind facilities
- Responsible for inspecting subgrade prep, Road, Rebar, foundations, erection, and overall completion.
- Interact with land owners to address any changes to wind facilities or concerns raised with land owners.
- Participate in daily and weekly meetings to address schedule.

Property & Right-of-Way Agent II
ALLETE Renewable Resources

Jan 2012 - Current
New Salem, ND

- Responsible for all right-of-way and land acquisitions for the installation of wind turbines, underground collection lines and access roads.
- Responsible for annual lease, right-of-way and damage payments.
- Conducted title research, deed plotting, and map checks.
- Monitored and renewed Option Agreements.
- Responsible for updating and maintaining ArcGIS application for the entire site.

Chemical Dependency Technician
Heartview Foundation

Feb 2011 – Dec 2011
Bismarck, ND

- Transported and supervised residents in the community
- Administered medications to residents
- Assisted residents with daily activities
- Charted and recorded residents daily

Sunroom Installer
ABC Seamless Inc.

Jan 2010 – Jan 2011
Bismarck, ND

- Knowledgeable in General Construction
- Installed Decks, doors, windows,
- Comfortable working from heights
- Competent reading constructions plans

Land Agent
Montana-Dakota Utilities

Mar 2008 – Mar 2009
Bismarck, ND

- Responsible for all right-of-way and land acquisitions for the installation of Gas and Electrical lines.
- Responsible for annual lease, right-of-way and damage payments.
- Conducted title research, deed plotting, and map checks.

Survey Technician
Kadmas Lee & Jackson

May 2003 – Mar 2008
Bismarck, ND

- Performed land surveys for Residential, Highway, and Railroad.
- GPS and Total Robotic Station experience.
- Very experienced in using survey equipment and reading plans.

Education

Associate of the Arts: Business
Bismarck State College

Spring 2011
Bismarck, ND

High School Diploma
St. Mary's Central High School

Spring 2003
Bismarck, ND