



Affidavit of Publication

Katie Foiles, being duly sworn, states as follows:

1. I am the designated agent, under the provisions and for the purposes of, Section 31-04-06, NDCC, for the newspapers listed on the attached exhibit.

A. Exhibit Attached (Overview):

NDNA Order Number: **25122nn2**

NDNA Invoice Number: **25325**

Description: **Notice of Filing and Notice of Public Hearing, Case No PU-24-371**

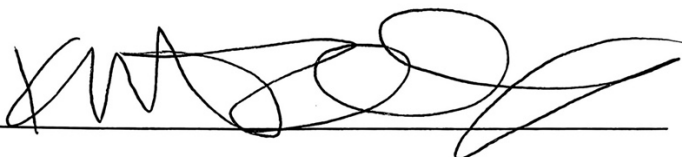
Publication(s): **Burke County Tribune**

Date published to ndpublicnotices.com: **November 12 and December 10, 2025**

Exhibit details publication(s) and run dates published as requested by the placing agency or department; description of published notice.

2. All of the listed newspapers are legal newspapers in the State of North Dakota and, under the provisions of Section 46-05-01, NDCC, are qualified to publish any public notice or any matter required by law or ordinance to be printed or published in a newspaper in North Dakota.

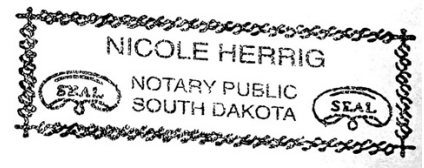
Dated: December 11, 2025

Signed: 

Print Name/Title: Katie Foiles, Advertising Placement Coordinator

Notary Public: 

My commission expires: May 4, 2027



PUBLIC
NOTICES

A public notice is information informing citizens of government activities that may affect the citizens' everyday lives. Public notices have been printed in local newspapers, the trusted sources for community information, for more than 200 years.

North Dakota newspapers also post public notices that are printed in newspapers on www.ndpublicnotices.com at no additional charge to units of government.

City of Portal
Council Proceedings

Meeting date: December 2, 2025
Unapproved Minutes

A regular meeting of the Portal City Council was held at the Community Center in Portal, ND on December 2, 2025. The meeting was called to order at 5:18 pm by Mayor Lisa Smith. Members of the City Council present were Kenneth Evenson, Tamara Rudland, Lorie Fitchner over phone and Auditor Kaydee Smith. Members absent were Dustin Degenstein. Citizens present Patrick Samson, Nate Schneider, and Deputy Nelson.

Deputy Nelson says the contract for 2026 is the same as it was in 2025. Mayor Smith stepped down to meet quorum. Motion was made by T. Rudland, and seconded by L. Fitchner to approve the Police Service Contract 2026 for \$4,800.00 from the Burke County Sheriff's Department.

Motion was made by T. Rudland, and seconded by L. Fitchner to approve the minutes from the November 4, 2025 meeting. All in favor, motion carried.

Motion was made by L. Fitchner, and seconded by T. Rudland to approve the financials as presented. All in favor, motion carried.

K. Evenson joined the meeting at 5:30 pm. L. Smith took back her position as Mayor.

Patrick gave updates about change orders and pay applications for CDBG projects. For the CDBG Gas Project: Motion was made by T. Rudland, and seconded by K. Evenson to authorize Mayor Lisa Smith to sign the Contract Change Order No. 4. All in favor motion carried. Motion was made by K. Evenson, and seconded by T. Rudland to authorize Mayor Lisa Smith to sign the Contract Change Order No. 5. All in favor motion carried. Motion made by T. Rudland, and seconded by K. Evenson to approve pay application 4 in the amount of \$126,437.92 to NPL Construction Co. All in favor, motion carried. For the CDBG Sewer Project: Motion made by T. Rudland, and seconded by L. Fitchner to approve pay application 4 in the amount of \$55,946.40 to Municipal Pipe Tool Co. All in favor, motion carried. Motion made by T. Rudland, and seconded by K. Evenson to approve pay application 5-FINAL in the amount of \$27,169.53 to Municipal Pipe Tool Co. All in favor, motion carried.

Motion was made by T. Rudland, and seconded by K. Evenson to approve the Retail Liquor License for Rosie's Cantina for January 1, 2026 – December 31, 2026. All in favor, motion carried.

Motion was made by K. Evenson, and seconded by L. Fitchner to approve Auditor Smith a \$250.00 Christmas

bonus. All in favor, motion carried.

L. Fitchner and Deputy Nelson left the meeting at 5:41 pm.

The burn permit for landfill has been sent it.

N. Schneider asked council about purchasing lots 7-11, Block 2, Metsger's FA. Discussion was tabled until January meeting when more council members are present.

Council is still reviewing the Land Use Planning and Zoning Ordinance.

A letter from S. Larson was discussed.

The council discussed the 90-day delinquency notices, a reminder notice will be put on residents' doors.

January 6, 2026 at the Community Center in Portal, ND at 5:15 pm is next regular meeting.

Mayor Smith stepped down to meet quorum.

Motion was made by T. Rudland, and seconded K. Evenson to adjourn the meeting 5:55 pm. All in favor, motion carried.

Bills: Nov: EFTPS \$768.12, Dacotah Bank 10.00, Dacotah Credit Card 818.09, SaskEnergy 2018.91, Fasken 870.21.

Dec: Ackerman \$561.34, BC Sheriff 400.00, Circle Sanitation 342.00, First District Health 30.00, Jerry's Transfer 24.00, Livingston 134.45, Morellis 62.40, MDU (Utilities) 1888.62, ND Dept. of Environmental 218.30, NCC 204.66, ND Pump & Lift 16490.00, NLE 2350.00, One Call 23.40

Special Grant Fund: NPL Construction \$126,437.92, Municipal Pipe Tool 55,946.40, 27,169.53.

Kaydee Smith, City Auditor
December 10, 2025

City of Flaxton
Council Proceedings

Approved Minutes
November 4, 2025

The regular City Council meeting was called to order by Mayor Kalmbach @ 7:30 p.m. Present were council members Justin Adamietz, Dan Snyder and Jeremy Ragle by conference call, Public Works Director, Barb Cron and City Auditor, Amy Ones.

The meeting began with the Pledge of Allegiance.

There was no public comment.

Motion J. Adamietz, second J. Ragle to approve the October 7, 2025 regular council meeting minutes as presented. All in favor, motion carried.

Motion J. Ragle, second J. Adamietz to approve the financial report and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

Contractor's Application for Payment (CAP) #2 from Asphalt Preservation Company, Inc. in the amount of \$6,076.68 and Contractor's Application for Payment (CAP) #3 in the amount of \$2,067.69 for the Railway St. chip sealing project were reviewed. Motion J. Adamietz, second D. Snyder to approve as presented and to authorize Mayor Kalmbach to sign.

Sean Weeks representing Ackerman Estvold was absent from the meeting, therefore there was no engineering report presented.

B. Cron presented the Public Works report. Total hours worked for the month of October were 80.00. Tasks completed include the following: mowing, weed & branch trimming, patching potholes, cleaned Bobcat & city shop, discharged lagoon & completed curb stop service requests.

A new curb stop extension was installed for Parcel #07510000 and the curb stop was shut off at the property owner's request.

The Burke County 2025 property foreclosure list due to non-payment of property taxes and/or special assessments and 2025 "Notice of Annual Sale" were reviewed. No action taken.

Guidelines for the "Rural Catalyst" grant program administered thru the ND Department of Commerce were reviewed. Discussion was held on applying for funding for clean up & abatement costs related to Parcel #07615001 (a.k.a. Flaxton School Gymnasium Property). The property is currently listed on the 2025 Burke County Foreclosure list and will be acquired by Burke County if not sold at the annual sale on November 18, 2025. Mayor Kalmbach will attend the Burke County Commission meeting on November 18th to discuss partnering with the City of Flaxton to rectify the safety concerns and possible demolition of the building. Auditor Ones indicated that an asbestos inspection will need to be completed and estimates from area contractors should be obtained if the project moves forward. Motion J. Adamietz, second D. Snyder to approve applying for funding thru the "Rural Catalyst" grant program contingent on the foreclosure of the property. All in favor, motion carried.

Meeting adjourned at 8:10 p.m.

Next meeting Tuesday, December 2, 2025 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills: October Payroll \$3,278.10, US Treasury 952.00, Brosz Engineering 180.00, Burke County 8,144.37, Circle Sanitation 614.75, Dacotah Bank 5.00, FDHU 30.00, MDU 1,160.03, NCC 197.26, Vision West 400.00, Visa 584.98.

Amy Ones, City Auditor
Publication Date: December 10, 2025

City of Lignite
Council Proceedings

Regular Meeting
December 1, 2025
Unofficial Minutes

Meeting called to order by Mayor L. Granrud. Present CP W. Rick, CVP J. Ruby, Council members K. Termine, N. Sandberg, Maintenance Superintendent J. Ehlike, and Auditor Knutson. Guest Sheriff Nick Throntveit.

• Motion to approve previous months minutes by K. Termine, second by W. Rick. All in favor, motion carried.

• Motion to approve November 20th Special meeting by K. Termine, second by N. Sandberg. All in favor, motion carried.

• Motion to approve previous month's financials as presented by W. Rick, second by K. Termine. All in favor, motion carried.

• Motion to approve 2026 contract with the Burke County Sheriff Dept. by W. Rick, second by N. Sandberg. All in favor, motion carried.

• Motion to approve the following bills by W. Rick, second by J. Ruby. All in favor, motion carried.

• LVFD water sales reviewed.

Sheriff Throntveit left the meeting.

Maintenance report: Water samples have been taken and sent in and the park and Main St. have been decorated for Christmas. Jory attended training in both Surrey and Williston.

J. Ruby entered the meeting.

The landfill is closed for the season, the roll-off dumpster has been removed until spring, and a burn permit for the landfill has been applied for. Equipment is continuing to be serviced and new edges for the snow pusher will be ordered. Solotek will be contacted to help Jory set up water tower warning notices for his phone. The scissor lift the City agreed to purchase was sold but one a year newer with less hours is available and the company offered it to the City at the same price. Jory passed his tests and has received his Commercial Applicators license. Motion to grant pay increase to Jory Ehlike by K. Termine, second by J. Ruby. All in favor, motion carried. Discussion on Toolcat's vs JD Tractor vs skid steer.

Auditor's report: All monthly reports have been done. There have been complaints about dogs being loose, the Auditor will send a letter to the owners. The City received reimbursement for the second ND Forestry grant. The drug and alcohol testing application with the NDLC has been updated for 2026. The Govcard on line payment program is not compatible with the version of QB that the City is using. The Auditor will continue to work on resolving the issue.

Old business: The auditor will check on putting a correction to the ordinances on the June ballot. An estimate for a new boiler for the Legion building was reviewed.

New business: Motion by W. Rick, second by N. Sandberg to grant a Christmas bonus to make up for the difference for the first 9 months that the .40 cent pay increase was not in place to the Auditor. K. Termine, nay, J. Ruby nay. Mayor Granrud stepped down to break tie, aye. Motion carried.

Correspondence: SB 2027 Floodplain Ordinance.

Motion to adjourn by J. Ruby, second by K. Termine. All in favor, motion carried.

Next meeting January 5, 2026 7:00 pm

Bills for November 2025: Burke County Sheriff \$400.00; Burke Divide Electric 23.00; Burke County Tribune 125.33; City Sales Tax 9245.26; Core & Main 231.20; Ehlike, Jory 50.00; Fed 941 3198.58; First District Health 30.00, 135.00; Hawkins 266.39; Kemper 4628.32; Knutson, Lisa 50.00; Lignite Oil 275.78; McGee Law 180.00; MDU 1823.25; NCC Ray 280.85; NDRW 50.00, Payroll 1878.30, 138.53, 1690.38, 1836.10, 1878.32, 1647.60; RDO 619.02; Sewer Passbook 2610.00; The Computer Store 128.00, 128.00; VISA 1430.05; Agri Industries 1816.20.

Lisa Knutson, City Auditor
December 10, 2025

Official Proceedings
of the Board
of Burke County
Commissioners

November 18, 2025

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, November 18, 2025 at the Burke County Courthouse, Bowbells ND beginning with a Planning & Zoning meeting at 8:00 a.m. Planning & Zoning Chairman Rick Owings & County Commissioner Shannon Holter presiding. Also present were Sandy Raines, Ted Hawbaker, Mark Enget, Jason Wettstein, Planning & Zoning Administrator Jill Edwards & Auditor Amie Vandegrift. Chairman Jarret Van Berkom, State's Attorney Amber Fiesel & Lyann Olson joined for the County Commissioners portion of the meeting.

Chairman Van Berkom called the County Commission meeting to order at 9:18 a.m.

2. BUSINESS

A. MINUTES

Motion by Comm. Holter, second by Comm. Owings to approve the regular meeting of November 4, 2025. Upon roll call, all present voted yes. Motion carried.

B. BILLS

Motion by Comm. Holter, second by Comm. Owings to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds. Upon roll call, all present voted yes. Motion carried.

GENERAL

County Employees \$78,152.52
TOTAL \$78,152.52

COUNTY AGENT

County Employees \$3,301.68
TOTAL \$3,301.68

VETERAN'S SERVICE OFFICER

County Employees \$1,198.79
TOTAL \$1,198.79

911

County Employees \$244.89
TOTAL \$244.89
GRAND TOTAL \$82,897.88

ROAD & BRIDGE

Brosz Engineering, Inc. \$1,260.00
Burke County Treasurer60.00
Butler Machinery Company 201.85
City of Columbus43.33
City of Lignite 139.00
City of Powers Lake 68.75
Dakota Truck and
Farm Service 2,100.00
Farmers Union Oil Company.25,000.00
Farmers Union Oil Company..6,284.67
Lawson Products, Inc. 139.96
Lignite Oil Company 25,000.00
Lignite Oil Company10,123.51
Menards- Minot 124.26
Midstates Wireless1,002.60
Montana-Dakota Utilities Co. 72.96
NDACO 165.00
NDLTAP 50.00
North Country Mercantile
& Equipment LLC 276.20
Northwest Communications.....132.85
Northwest Communications.....507.19
Overhead Door
Company of Minot 290.00
RDO Equipment Co.....2,190.25
Verizon Wireless.....131.53
Westlie Crossroads
Truck Center 830.31
TOTAL \$76,194.22

GENERAL

Arabella Roering \$56.00
Brandy Zepp 384.00
Gabrielle Zepp 180.00
Griffin Nelson 90.00
Jarret Van Berkom 298.20
Marchell Ganskop 262.50
Arcasearch LLC 8,330.00
Burke Divide
Electric Cooperative 5.25
Computer Express Inc. 1,090.00
Dacotah Bank914.78
Farmers Union Oil Company ..2,733.33
FP Mailing Solutions..... 144.62
Gaffaney's of Minot Inc. 540.62
Gustafson Septic Service Inc. . 518.00
Information Technology
Department..... 1,405.95
Lignite Oil Company 457.80
Minot's Finest
Collison Center.....19,428.15
Morelli's Distributing, Inc..... 97.60
Northern Sheriff's Association ...125.00
NDACO 1,215.00
Northwest Communications..... 730.79
Northwest Communications..... 179.70
Pro Tech Integrations LLC 5,470.50
Radisson Hotel Bismarck 227.00
The Country Store 37.98
Thomson Reuters- West..... 218.74
Tyler Technologies, Inc..... 8,385.14
Verizon Wireless..... 543.06
Vestis 460.13
TOTAL \$54,589.84

COUNTY AGENT

Stephanie A. Black \$7.35
LCBC75.00
Northwest Communications..... 40.54
TOTAL \$122.89

DISTRICT HEALTH

First District Health Unit.... \$16,505.75
TOTAL \$16,505.75

HAZARDOUS CHEMICAL

Midstates Wireless \$4,921.50
TOTAL \$4,921.50

STATE ARPA

Hight Construction, LLC ... \$12,622.50
TOTAL \$12,622.50

VETERAN SERVICE OFFICER

Northwest Communications..... \$48.88
Verizon Wireless..... \$42.57
TOTAL \$91.45

WEED CONTROL

Burke County Auditor..... \$235.00
TOTAL \$235.00
GRAND TOTAL \$165,283.15

3. APPOINTMENT SCHEDULED

Jill Edwards, Planning & Zoning Administrator, met with the board.

A motion by Comm. Holter, second by Comm. Owings to approve a building permit for a 16x34 house addition in Keller Twp. for Jay Altringer. Upon roll call, all present voted yes. Motion carried. A motion by Comm. Holter, second by Comm. Owings to approve a building permit for a 24x28 garage in Keller Twp. for Jay Altringer. Upon roll call, all present voted yes. Motion carried. Jill reported the Planning & Zoning had a public hearing on the TUP ordinance and no one appeared.

Spencer Goodman, County Road Supervisor, met with the board. Spencer was expecting a quote from

Dakota Fence this week for fixing the guardrail on King's hill. Other topics of discussion were repairs done on the payloador, salt sand was delivered in Bowbells & Powers Lake, parts ordered for the track skid steer, rip rap ready for Nate on the drain project, blades are still going, forestry head going out next week, CR 1 RR crossing closure, winterizing equipment not needed, 4 employees going to snow plow training, supervisor training in January, the right of way on the Coal Mine Rd. and the speed limit signs in Powers lake on CR 7. A motion by Comm. Holter, second by Comm. Owings to set the speed limit for trucks to 20 mph on CR 7 within the City of Powers Lake. Upon roll call, all present voted yes. Motion carried. Discussion was held on the drain project. The original plan is not going to work due to elevation issues. It was decided to install a 500 gal tank with a pump float, alarm 2 foot manhole riser for access. It would be even with the ground so you can mow over it. All agreed.

The meeting was recessed to conduct the annual sale of tax delinquent properties. No bids were made and the meeting resumed.

Shawn Kalmbach, Flaxton City Mayor, met with the board.

The city would like to apply for a Rural Catalyst Grant to clean up a hazardous property the county now owns. If approved the grant would act as the city's contribution to the project. The Commissioners were all in support of working with the city to clean up the property.

Jason Mayfield, Wold Engineering, met with the board.

Jason informed the Commissioners that Mayo Construction was the lowest bidder on project SC-SRF-0700(005) by about \$500,000 which should decrease the federal aid. Discussion was held on submitting another SRF application for chip sealing CR 5 & 7. Chip seal for 9.25 miles is roughly \$420,000, Design & Construction. It's an 80/20 match plus 10% engineering. The Commissioners all agreed to apply for the project. They decided to add chip sealing to the boat ramp at Smishek Lake.

RESOLUTION

WHEREAS, the bid in the amount of \$2,421,626.48 from Mayo Construction Company Inc. received in the bid opening of November 14, 2025 for Project SC-SRF-0700(005) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners of BURKE County will award to Mayo Construction Company Inc. the contract for Project SC-SRF-0700(005) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

A motion by Comm. Holter, second by Comm. Owings to authorize the chairman to sign the resolution and accept Mayo Constructions bid. Upon roll call, all present voted yes. Motion carried.

Tracy Stover, Courthouse Maintenance, met with the board.

Ralph's Plumbing will be getting back to her regarding the commercial dehumidifier. The company that does the maintenance on the elevator should be coming up next month. She presented a quote from H.A. Thompson to have the camera inspection on the leaks in the pipe found when Ralph's smoked the lines. The commissioners all agreed to have the inspection done. Discussion was held on the project change with old roof drain lines. The Chairman will be in contact with Next Level Excavating. She also reported Hight Construction was making progress.

Barry Jager, DES/911/Grant Writer, met with the board.

All radios have been updated. He was able to come up with 2 radios for the county shop and 2 for Burke Central School District. The county shop camera system has been updated. The Sheriff's Office reported a couple cameras were down around the courthouse. The system is 10 years old and Barry suggested an update. With the update the Sheriff will be able to monitor the cameras offsite. The Burke County's Hazardous Mitigation plan has been put on hold by the state due to about 3 other county plans expiring and needing to be addressed first. Barry reported new requirements in applying for the EMPG grant and does not feel it's worth the time in applying for it because funds are not guaranteed and they have become less over time. Discussion was held on what Barry's plans were with his retirement. Barry would like to retire on the Emergency Manager side and continue with the grant writer/911 position. He has no set date at this point. He would like to finish up on a few projects first. The Commissioners agreed to skip applying this year and possibly reapply next year.

4. DISCUSSION

A motion by Comm. Holter, second by Comm. Owings to authorize the Chairman to sign a County Deed for LOTS 10-15, BLOCK 10, OT LARSON VILLAGE; LOTS 5-10, BLOCK 11, OT LARSON VILLAGE; LOTS 16 & 17, BLOCK 10, OT, LARSON VILLAGE & LOT 9, AUDITOR'S PLAT OF GOV'T. LOT 4 LESS EASE SECTION6-162-91 to Amber Nygard and Charles Nelson. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Holter, second by Comm. Owings to authorize the Chairman to sign a County Deed for SW 100' OF LOT 2, BLOCK 37, SHIPAM'S, BOWBELLS CITY to Jeffrey Rolle and Natasha Sivertson. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Holter, second by Comm. Owings to approve the 2026 Holiday closures. Upon roll call, all present voted yes. Motion carried.

A flyer for participation in a survey from First District Health was handed out and discussed. The Auditor presented a

letter from First District Health regarding a notice to remove a nuisance building in Larson Village.

Due to health reasons Comm. Owings gave his resignation effective December 31, 2025. A notice for applications will go out in next week's paper. Applications for the position will be due December 19th and the Commissioners will hold a Special Meeting December 30th to pay any last-minute bills and hold interviews.

Chairman Van Berkom reported a notice he received of a public hearing on an application for a certificate of site compatibility for a 100-megawatt battery energy storage system in Burke County. The hearing is scheduled for December 19th at 10 am at the Bowbells Memorial Hall.

Discussion was held on the change of project plans on the roof drain and all commissioners decided to accept the change and continue work.

The Board adjourned at 12:39 p.m. to meet again in regular session December 2, 2025 at 8:00 a.m.

Minutes read and approved this 2nd day of December 2025.

Jarret Van Berkom
Chairman, Burke County Board
of Commissioners

Amie Vandegrift
Burke County Auditor
December 10, 2025

City of Powers Lake
Council Proceedings

Regular Meeting

Unapproved Proceedings

The Powers Lake City Council met in regular session on December 2, 2025 at 6:00 pm. Council members present were: Griesbach, Parslow and Holmen. Also present were Chris with Ackerman-Estvold, Chief Leighton, Ronald Peters, Dustin Olson, Chantell Westling, Brianna Dennis, Kenny MacDonald, and the auditor.

Pledge of Allegiance was recited at 6:00 pm.

Mayor Enget called the meeting to order; called for public comment. A written comment was reviewed from Jason Skar regarding his encounter with Chief Leighton.

Ackerman-Estvold gave the engineering report.

Motion by Holmen, seconded by Griesbach approve the November 4 meeting minutes. Motion carried.

Auditor: Motion by Parslow, seconded by Holmen to approve the November fund balance statement as presented. Motion carried.

Landfill/Bldg Permits: Landfill has been burnt.

Streets/Legion Hall: The furnace at Legion has been giving trouble. Griesbach had Triple A come in a repair it. MDU has been alerted about street light out on Main St. Thank you to Moen for having the streets sanded.

Water: Generator at the well house has been set along with LP tank. Waiting on Rudolph Electric to come back and hook up.

Police report for November: calls for service-28; accidents-2; total stops-16; citations-1; written warnings-13; verbal warnings-17; admin-8; assist PL ambulance-2; school checks-8+; door checks-4; phone calls-115. Leighton will be assisting with the Santa Vendor Show in Bowbells, December 6 as a fundraiser for Burke County Christmas with Deputies event. Holmen stated he's heard a few positive comments, including a business manager in town of Leighton service. Westling gave public comment in appreciation of Leighton patrolling the school zone and being the police presence in Powers Lake.

Mayor: Discussion was held on the trapper coming out and trapping beavers in the area. Parade of Light was well attended. Thank you to community club for organizing that event.

Old Business: Holmen has spoken to a different electrician on the cameras. Hegstad Subdivision is being reviewed. The city is on Fargo Glass's list for having the automatic door openers installed.

New Business: Motion by Holmen, seconded by Griesbach to approve a ham/turkey gift certificate to Prairie Pride Foods for employees as a holiday thank you. Roll call vote resulted in ayes unanimous.

Holmen will work with John Kulstad on getting the ice-skating rink on the lake ready once the ice is thick enough.

Motion by Holmen, seconded by Parslow to pay the following bills: Acme Tools \$3375.00, Adobe 20.99, Amazon 30.98, Burke County Register of Deeds 40.00, Burke County Tribune 112.88, Cenex 3775.38, Circle Sanitation 87,773.25, Country Store 131.61, Edwards Service 1693.24, First District Health 30.00, Hawkins 1028.26, H&H Coating 4450.00, ITD 103.40, John's Sand & Gravel 2650.00, MDU 2983.48, Modern Marketing 1212.66, NCC 579.73, ND League Cities 90.00, ND Sewage Pump & Liftstation 800.00, ND Surplus Property 150.00, One Call Concepts 6.00, Radar Shop 302.00, Rocky Mtn Pntg Solutions 281.24, Uniform Center 45.98, Verizon 99.93, Liz Beavers 456.58, Patrick Leighton 4430.43, Kenny MacDonald (city) 3044.39, Kenny MacDonald (watershed) 122.82, Jennifer Titus 2674.65, NDPERS (retirement) 1418.87, NDPERS (Def Comp) 750.00, IRS payroll taxes 2958.17. Roll call vote resulted in ayes unanimous.

Next meeting is Wednesday, January 7 at 6 pm.

Motion by Holmen, seconded by Griesbach to adjourn at 6:32 pm. Motion carried.

PUBLIC
NOTICES

A public notice is information informing citizens of government activities that may affect the citizens' everyday lives. Public notices have been printed in local newspapers, the trusted sources for community information, for more than 200 years. ----- North Dakota newspapers also post public notices that are printed in newspapers on www.ndpublicnotices.com at no additional charge to units of government.

Official Proceedings
of the Board
of Burke County
Commissioners

October 21, 2025
OPENING & ROLL CALL

The Board met in regular session on Tuesday, October 21, 2025 at the Burke County Courthouse, Bowbells ND beginning with a Planning & Zoning meeting at 8:00 a.m. Planning & Zoning Chairman Rick Owings & County Commissioner Shannon Holter presiding. Also present were Sandy Raines, Ted Hawbaker, Lisa Knutson, Jason Wettstein, Planning & Zoning Administrator Jill Edwards & Auditor Amie Vandegraft. Chairman Jarret Van Berkorn, Amber Fiesel & Lyann Olson joined for the County Commissioners portion of the meeting.

Chairman Van Berkorn called the County Commission meeting to order at 9:09 a.m.

2. BUSINESS

A. MINUTES

Motion by Comm. Holter, second by Comm. Owings to approve the regular meeting of October 7, 2025. Upon roll call, all present voted yes. Motion carried.

B. BILLS

Motion by Comm. Holter, second by Comm. Owings to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds. Upon roll call, all present voted yes. Motion carried.

GENERAL

County Employees \$78,859.66
TOTAL \$78,859.66

COUNTY AGENT

County Employees \$3,351.55
TOTAL \$3,351.55
VETERAN'S SERVICE OFFICER
County Employees \$1,198.79
TOTAL \$1,198.79

911

County Employees \$244.89
TOTAL \$244.89

GRAND TOTAL \$83,654.89

ROAD & BRIDGE

Brosz Engineering, Inc. \$650.00
Burke County Treasurer193.37
Guerdett Estate 450.00
Jerry's Transfer Service..... 50.00
Jo Ann Detke 450.00
Lignite Oil Company 9,669.81
Load O Meter..... 48,760.00

Lucy Trucks 19,760.78
Montana-Dakota Utilities Co..... 51.74
One Call Concepts, Inc..... 1.50
Verizon Wireless..... 460.60
Westlie Motor Company 1,649.17
TOTAL \$82,146.97

GENERAL

Amie Vandegraft \$96.60
Michael Herman 364.00
Axon Enterprise Inc.11,984.40
Burke County Treasurer 654.74
Computer Express Inc..... 529.95
Dacotah Bank..... 1,410.92
Dacotah Paper Company 452.47
Farmers Union Lumber Co.....11.99
Gaffaney's of Minot Inc..... 1,152.41
Harry's Tire Service1,073.71
Lignite Service & Repair1,958.71
Mooring Tech Inc. 7,745.00
Morell's Distributing, Inc..... \$52.20
Ryan Chevrolet 1,830.04
Verizon Wireless..... 792.02
Vestis 460.13
TOTAL \$30,569.29

ABANDONED CEMETERIES

Wanda Ely \$600.00
TOTAL \$600.00

COUNTY AGENT

Burke County Treasurer \$168.35
NDSU Extension Service..... 7,354.16
TOTAL \$7,522.51

VETERAN SERVICE OFFICER

Verizon Wireless..... \$42.57
TOTAL \$ 42.57

WEED CONTROL

Farmers Union Oil Company..\$273.41
Gooseneck Implement Minot.1,189.02
Nutrien Ag Solutions, Inc.... 12,362.00
TOTAL \$13,824.43
GRAND TOTAL \$134,705.77

3. PUBLIC COMMENT

Larry Lepek addressed the board regarding the animal feedlots ordinance from the Planning & Zoning board meeting earlier. He attended the wrong meeting. He did express his concerns about a neighboring PLOT having some cows on it.

4. APPOINTMENT SCHEDULED

Jill Edwards, Planning & Zoning Administrator, met with the board.

A motion by Comm. Holter, second by Comm. Owings to approve a Building application from Moureen Jourdan to build a shop with an apartment in it in Thorson Twp. Upon roll call, all present voted yes. Motion carried. Jill then informed the Commissioners that she added a condition (#6) to the CUP permit by Northern Divide Energy Storage, LLC. The condition requires a hearing to any proposed change to the CUP.

Spencer Goodman, County Road Supervisor, met with the board.

Spencer provided updates on multiple projects, including mowing, cleaning the lease tractors, getting the sand boxes in the trucks for winter prep & Sandre crushing this fall. Discussion was held on the signs for Powers Lake City. Chairman Van Berkorn would like input from the city council on placement of the signs. Other projects discussed were cleaning out ditches, pulling an old fence & cattails on the coal mine road, graveling was finishing up for the year, NDLTAP training coming up and taking inventory on pipe sign & cutting-edge inventory before the year was over.

At 10:00 a.m. the public hearing on

tax foreclosed properties was held. Sandy Raines, Columbus City Auditor, appeared for the hearing. She expressed her concern with a property in Columbus that she felt was appraised too low. No action was taken.

5. DISCUSSION

The commissioners will be attending the Souris Basin State of Region 2 meeting in Minot on October 30th. The Auditor submitted the budget report from the VSO officer and the NDDOT federal aid program sheet. Discussion was held on the water board's deadlines for the minnow bridge. Comm. Holter stated there were no deadlines. Discussion was held on December 2nd meeting. The Board will have a special meeting December 29th. Chairman Van Berkorn called Tracy Stover in to discuss the flooding in the basement. He is concerned they need to address it before next spring. Tracy had Ralph's Plumbing coming today.

6. ADJOURN

The Board adjourned at 10:45 a.m. to meet again in regular session November 4, 2025 at 8:00 a.m.

Minutes read and approved this 4th day of November 2025.

Jarret Van Berkorn
Chairman, Burke County Board
of Commissioners

Amie Vandegraft
Burke County Auditor
November 12, 2025

City of Powers Lake
Council Proceedings

Regular Meeting

Unapproved Proceedings

The Powers Lake City Council met in regular session on November 4, 2025 at 6:00 pm. Council members present were: Griesbach, Moen, Parslow and Holmen. Also present were Chris with Ackerman-Estvold, Chief Leighton, Burke County Deputy Howard, Ronald Peters, Jarret & Brenda VanBerkorn, Dustin Olson, Audrey Thorlaksen, Jesse Puckett, Hunter Savage, Chuck Kranz, Danielle Peterson, Randy Streifel, Carey Kilpatrick, Derek Hockenbary, Kenny MacDonald and the auditor.

Pledge of Allegiance was recited at 6:00 pm.

Mayor Enget called the meeting to order; called for public comment. Comments were heard regarding concerns about the police department's impact on business and the broader reputation of Powers Lake. The commenters requested for improved officer demeanor and relationship with the community; want focus on treating people respectfully, even during traffic enforcement. Chief Leighton addressed circulating rumors within the area and it was not his goal to be perceived in a negative manner. Council committed to revisit the situation at the next meeting; public is urged to use official complaint forms (available on website). Residents are reassured complaints can be directed to the police commissioner or mayor; strong condemnation of any potential retaliation against complainants. Public comment ended at 7:03 pm and the following left the meeting: Thorlaksen, Streifel, Hockenbary, Peterson, and Kranz.

Ackerman-Estvold gave the engineering report. Motion by Griesbach, seconded by Holmen to approve the final pay app for the chip seal project as presented by Brosz Engineering for \$3,298.99. Roll call vote resulted in ayes unanimous.

Motion by Parslow, seconded by Holmen approve the October 6 meeting minutes. Motion carried.

Auditor: Motion by Griesbach, seconded by Parslow to approve the October fund balance statement as presented. Motion carried. Motion by Holmen, seconded by Griesbach to approve the cashing of the equipment reserve CD when it matures. Roll call vote resulted in ayes unanimous.

Landfill/Bldg Permits: Waiting for snowfall to burn the landfill.

Streets/Legion Hall: The legion bathrooms were used when the 4-plex had sewer issues.

Water: Tower recirculation line has been repaired. Lift station annual inspection has been completed. Hydrants were flushing October 2.

Police report for October: calls for service-40; misdemeanor arrest-1; total arrests-1; total stops-36; citations-15; written warnings-4; verbal warnings-17; admin-10; school checks-10+; door checks-2; alarm calls-1; phone calls-137. Motion by Holmen, seconded by Griesbach to hold the Back the Black grant check-\$2,819.54. Funds for the grant need to expended by March 2027. Roll vote resulted in ayes unanimous. Discussion was held on credit card bond payments.

Mayor: Light Up Night is November 22 and Bakken Cookfest 2026 will be held in Powers Lake on 7-16-2026. The old newspapers are still to be digitized by State Historical Society.

Old Business: Covenants for Hegstad Subdivision need more review.

New Business: Two bids were reviewed for automatic door openers at the city hall building. Motion by Holmen, seconded by Moen to approve the quote of \$7,987.00 from Fargo Glass for automatic door openers on the city hall door and senior citizen door. An electrician will need to be hired to complete the install. Roll call vote resulted in ayes unanimous. Motion by Griesbach, seconded by Parslow to approve the bid for a 4' X 9'8" basket for the tele-loader from Acme Tools for \$3,375.00. Roll call vote resulted in ayes unanimous. Tele-loader should be delivered in December.

Motion by Griesbach, seconded by Moen to pay the following bills: Adobe \$20.99, Burke County Clerk of Court 150.00, Burke County Tribune 141.93, Cenex 548.94, Circle Sanitation 8152.25, Core & Main 193.25, Country Store 1298.09, Dakota Fire Extinguisher 58.59, First District Health 30.00, H&H Coating 16800.00, Heck Built 68.00, ITD 103.40, Jorgenson Lumber 10865.00, Kenny MacDonald 85.19, LexiPol 2576.31, MDU 3218.78, Modern Marketing 1345.05, NCC 576.93, ND League Cities 629.00, One Call Concepts 1.50, Verizon 99.93, Liz Beavers 776.18, Patrick Leighton 4430.43, Kenny MacDonald (city) 3035.27, Kenny MacDonald (watershed) 193.01, Jeff Parslow 147.39, Jennifer Titus 2674.65, NDPERS (retirement) 418.87, NDPERS (Def Comp) 750.00, IRS payroll taxes-3056.29. Roll call vote resulted in ayes unanimous.

Next meeting is Tuesday, December 2 at 6 pm.

Motion by Holmen, seconded by Moen to adjourn at 7:45 pm. Motion carried.

Kari Enget, Mayor
Jennifer Titus, City Auditor
November 12, 2025

City of Lignite
Council Proceedings

Regular Meeting
November 3, 2025
Unofficial Minutes

Meeting called to order by Mayor L. Granrud. Present CP W. Rick, CVP J. Ruby, Council members K. Termine, N. Sandberg, Maintenance Superintendent J. Ehlike, and Auditor Knutson. Guest Jason Hysjulien.

Motion to approve previous months minutes by W. Rick, second by K. Termine. All in favor, motion carried.

Motion to approve Budget meeting minutes by W. Rick, second by N. Sandberg. All in favor, motion carried.

Motion to approve financials as presented by W. Rick, second by K. Termine. All in favor, motion carried.

Motion to renew beer & liquor license to the 109 Club by W. Rick, second by N. Sandberg. All in favor, motion carried.

Motion to approve BP #2025-007 to the 109 Club to move existing fence and add a shed by J. Ruby, second by W. Rick. All in favor, motion carried.

Motion to approve the following bills by W. Rick, second by N. Sandberg. All in favor, motion carried.

LVFD water sales reviewed.

Maintenance report: Final inspection by ND Forestry has been done on the trees. The filters on the water tower have been cleaned and the tower is working well now. Fire hydrants have been flushed, caps that needed to be replaced have been and hydrants have been greased. Two hydrants should be raised up and most of the hydrants are 60+ years old. Discussion on cost of replacing or repairing hydrants. Scrap metal and appliances have been removed from the landfill and the landfill will remain open until snow fall. Equipment is being serviced, water samples have been completed, the park has been winterized and Jory has taken the necessary commercial applicators tests. The banners have been taken down off of Main St. and several will need to be repaired. The pump in the boiler in the Legion building was fixed. Discussion on when it was last replaced and the cost involved with replacing it again. It was decided to table replacing the boiler until spring. Discussion on a scissor lift vs a bucket truck vs forks for the payload. Forks for the payload would require two people to complete a task but having either a scissor lift or a bucket truck would require only one person. The State is requiring all Cities to test for PFAS in the water system. The cost of this test will be covered by the State.

Auditor's report: Discussion on the water pump Agri Industries ordered for the City. Auditor will call and talk to the salesperson. Discussion on selling the old lap top computer. Council felt there would not be much value to it. Received \$21,564.99 reimbursement from the State Forestry for the 2024 tree grant. All monthly and quarterly reports have been completed. Auditor will call MDU again about the street light on 4th Ave. E and Grove St. not working.

Lots 16, 17 and W1/2 of 18 Block 7 OT are up for back taxes. Discussion on whether or not to leave the siren turned off. It was decided to leave it off. The GovCard system to accept online payments is on the website. Auditor spoke with the city attorney about back

paying from the beginning of the year concerning the .40 cent pay increase to take place of a yearly bonus. He said it was legal but it would require quite a bit of work and did not feel it would be worth the time and expense.

Old business: Ordinances, tabled.

New business: Paving estimate for additional work reviewed.

Motion to adjourn by N. Sandberg, second by J. Ruby. All in favor, motion carried.

Next meeting Dec. 1, 2025, 7:00 pm
Bills for October 2025: Burke County Sheriff \$400.00; Burke Divide Electric 23.00;

Burke County Tribune: \$114.47; Circle Sanitation 3984.00; City Sales Tax 2515.61; Core & Main 305.22; Ehlike, Jory 50.00; F306 15.00; Fed 941 4077.76; First District Health 105.00; H&H Coating 60,400.90, 60,400.90; Hawkins 991.45; Job Service 24.87; Kemper 12,096.90; Knutson, Lisa 50.00; Liberty Ins. 2383.00; Lignite Oil 402.92; MacDonald, Mary Kaye 50.00; MDU 1395.40; NCC Ray 303.61; One Call 36.85; Payroll \$1871.10, 1890.58, 124.67, 1852.76, 1871.18, 430.22, 1635.12, 403.22, 29.56; Sewer Passbook 2600.00; The Computer Store 85.00; VISA 6095.88; Jack Sawyer Paving 272,500.00.

Lisa Knutson, City Auditor
November 12, 2025

(More Legals on Page 6)

Game and Fish
Administrative
Rules Hearing
Set Nov. 19

The North Dakota Game and Fish Department will hold a public hearing to address proposed rules changes to Title 30 of the North Dakota Administrative Code. The hearing is scheduled for 11 a.m. on Nov. 19 at the agency's main office in Bismarck.

The purpose and explanation of the proposed rule changes are listed below.

Chapter 30-03-06. Section 30-03-06-05. Water prohibited. An amendment to update the requirements for the transportation of water.

Chapter 30-04-03. Section 30-04-03-14. Initial application for guide and outfitter license. An amendment to update the requirements for hunting guide or outfitter license applications. (HB 1470)

Chapter 30-04-03. Section 30-04-03-17. Hunting guide and outfitter examination. An amendment to update the requirements for hunting guide or outfitter exams. (HB 1470)

Chapter 30-05-01. Section 30-05-01-02. Boat safety equipment. An amendment to update the requirements for personal flotation devices. (HB 1366)

The proposed rules may be reviewed at the Game and Fish Department's office at 100 N. Bismarck Expressway, Bismarck, ND 58501-5095, or website gf.nd.gov.

A copy of the proposed rules may be requested in writing from the above address, or by calling 701-328-6300, or emailing ndgf@nd.gov.

Written or oral comments on the proposed rules sent to the above mailing or email address, or telephone number and received by Nov. 30, 2025, will be fully considered.

Anyone planning to attend the public hearing and needs special facilities or assistance relating to a disability should contact the Department at the above address or phone number at least seven days before the public hearing.

TOP-TO-BOTTOM
Local News
Coverage

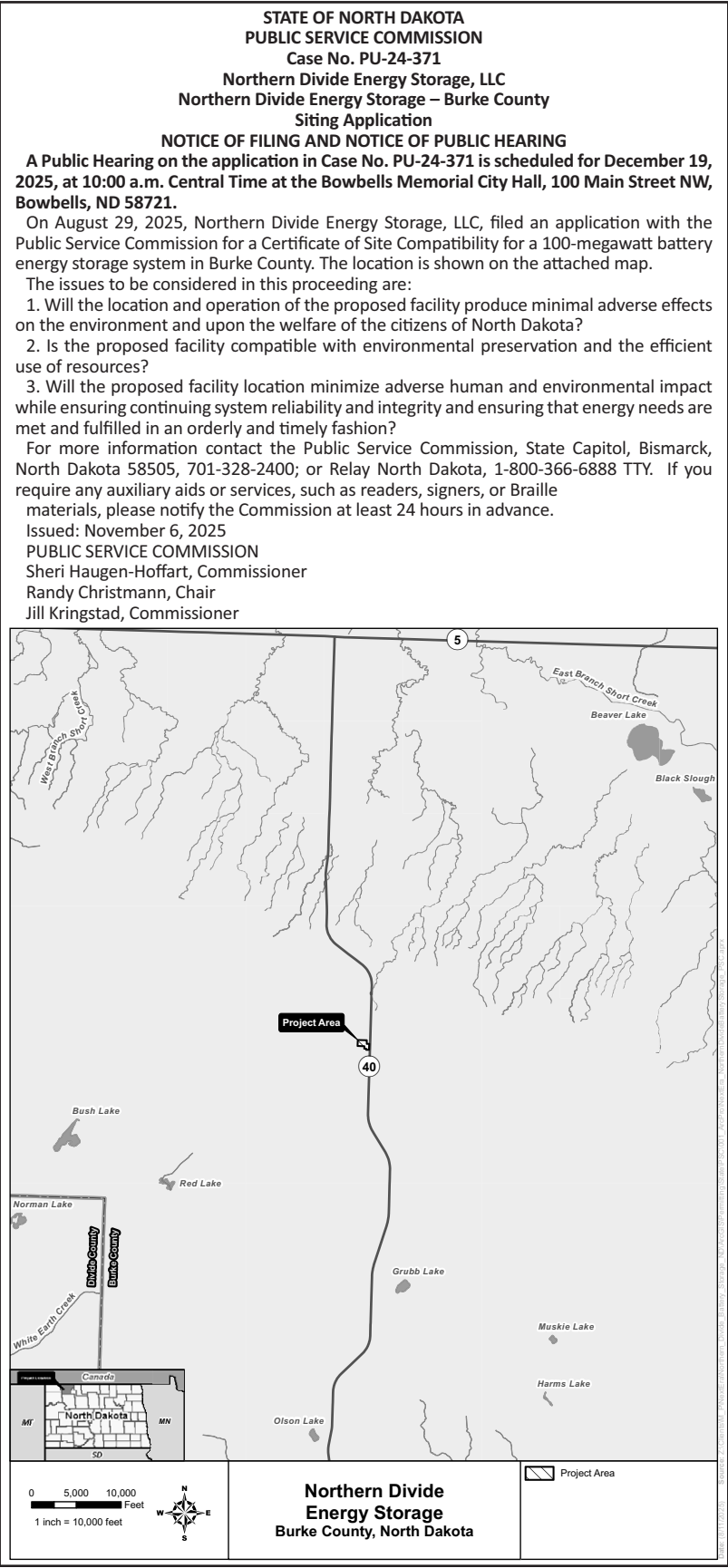
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PUBLIC NOTICES

A public notice is information informing citizens of government activities that may affect the citizens' everyday lives. Public notices have been printed in local newspapers, the trusted sources for community information, for more than 200 years.

North Dakota newspapers also post public notices that are printed in newspapers on www.ndpublicnotices.com at no additional charge to units of government.

City of Portal
Council Proceedings

Meeting date: December 2, 2025
Unapproved Minutes

A regular meeting of the Portal City Council was held at the Community Center in Portal, ND on December 2, 2025. The meeting was called to order at 5:18 pm by Mayor Lisa Smith. Members of the City Council present were Kenneth Evenson, Tamara Rudland, Lorie Fitchner over phone and Auditor Kaydee Smith. Members absent were Dustin Degenstein. Citizens present Patrick Samson, Nate Schneider, and Deputy Nelson.

Deputy Nelson says the contract for 2026 is the same as it was in 2025. Mayor Smith stepped down to meet quorum. Motion was made by T. Rudland, and seconded by L. Fitchner to approve the Police Service Contract 2026 for \$4,800.00 from the Burke County Sheriff's Department.

Motion was made by T. Rudland, and seconded by L. Fitchner to approve the minutes from the November 4, 2025 meeting. All in favor, motion carried.

Motion was made by L. Fitchner, and seconded by T. Rudland to approve the financials as presented. All in favor, motion carried.

K. Evenson joined the meeting at 5:30 pm. L. Smith took back her position as Mayor.

Patrick gave updates about change orders and pay applications for CDBG projects. For the CDBG Gas Project: Motion was made by T. Rudland, and seconded by K. Evenson to authorize Mayor Lisa Smith to sign the Contract Change Order No. 4. All in favor motion carried. Motion was made by K. Evenson, and seconded by T. Rudland to authorize Mayor Lisa Smith to sign the Contract Change Order No. 5. All in favor motion carried. Motion made by T. Rudland, and seconded by K. Evenson to approve pay application 4 in the amount of \$126,437.92 to NPL Construction Co. All in favor, motion carried. For the CDBG Sewer Project: Motion made by T. Rudland, and seconded by L. Fitchner to approve pay application 4 in the amount of \$55,946.40 to Municipal Pipe Tool Co. All in favor, motion carried. Motion made by T. Rudland, and seconded by K. Evenson to approve pay application 5-FINAL in the amount of \$27,169.53 to Municipal Pipe Tool Co. All in favor, motion carried.

Motion was made by T. Rudland, and seconded by K. Evenson to approve the Retail Liquor License for Rosie's Cantina for January 1, 2026 – December 31, 2026. All in favor, motion carried.

Motion was made by K. Evenson, and seconded by L. Fitchner to approve Auditor Smith a \$250.00 Christmas

bonus. All in favor, motion carried.

L. Fitchner and Deputy Nelson left the meeting at 5:41 pm.

The burn permit for landfill has been sent it.

N. Schneider asked council about purchasing lots 7-11, Block 2, Metsger's FA. Discussion was tabled until January meeting when more council members are present.

Council is still reviewing the Land Use Planning and Zoning Ordinance.

A letter from S. Larson was discussed.

The council discussed the 90-day delinquency notices, a reminder notice will be put on residents' doors.

January 6, 2026 at the Community Center in Portal, ND at 5:15 pm is next regular meeting.

Mayor Smith stepped down to meet quorum.

Motion was made by T. Rudland, and seconded K. Evenson to adjourn the meeting 5:55 pm. All in favor, motion carried.

Bills: Nov: EFTPS \$768.12, Dacotah Bank 10.00, Dacotah Credit Card 818.09, SaskEnergy 2018.91, Fasken 870.21.

Dec: Ackerman \$561.34, BC Sheriff 400.00, Circle Sanitation 342.00, First District Health 30.00, Jerry's Transfer 24.00, Livingston 134.45, Morellis 62.40, MDU (Utilities) 1888.62, ND Dept. of Environmental 218.30, NCC 204.66, ND Pump & Lift 16490.00, NLE 2350.00, One Call 23.40

Special Grant Fund: NPL Construction \$126,437.92, Municipal Pipe Tool 55,946.40, 27,169.53.

Kaydee Smith, City Auditor
December 10, 2025

City of Flaxton
Council Proceedings

Approved Minutes
November 4, 2025

The regular City Council meeting was called to order by Mayor Kalmbach @ 7:30 p.m. Present were council members Justin Adamietz, Dan Snyder and Jeremy Ragle by conference call, Public Works Director, Barb Cron and City Auditor, Amy Ones.

The meeting began with the Pledge of Allegiance.

There was no public comment.

Motion J. Adamietz, second J. Ragle to approve the October 7, 2025 regular council meeting minutes as presented. All in favor, motion carried.

Motion J. Ragle, second J. Adamietz to approve the financial report and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

Contractor's Application for Payment (CAP) #2 from Asphalt Preservation Company, Inc. in the amount of \$6,076.68 and Contractor's Application for Payment (CAP) #3 in the amount of \$2,067.69 for the Railway St. chip sealing project were reviewed. Motion J. Adamietz, second D. Snyder to approve as presented and to authorize Mayor Kalmbach to sign.

Sean Weeks representing Ackerman Estvold was absent from the meeting, therefore there was no engineering report presented.

B. Cron presented the Public Works report. Total hours worked for the month of October were 80.00. Tasks completed include the following: mowing, weed & branch trimming, patching potholes, cleaned Bobcat & city shop, discharged lagoon & completed curb stop service requests.

A new curb stop extension was installed for Parcel #07510000 and the curb stop was shut off at the property owner's request.

The Burke County 2025 property foreclosure list due to non-payment of property taxes and/or special assessments and 2025 "Notice of Annual Sale" were reviewed. No action taken.

Guidelines for the "Rural Catalyst" grant program administered thru the ND Department of Commerce were reviewed. Discussion was held on applying for funding for clean up & abatement costs related to Parcel #07615001 (a.k.a. Flaxton School Gymnasium Property). The property is currently listed on the 2025 Burke County Foreclosure list and will be acquired by Burke County if not sold at the annual sale on November 18, 2025. Mayor Kalmbach will attend the Burke County Commission meeting on November 18th to discuss partnering with the City of Flaxton to rectify the safety concerns and possible demolition of the building. Auditor Ones indicated that an asbestos inspection will need to be completed and estimates from area contractors should be obtained if the project moves forward. Motion J. Adamietz, second D. Snyder to approve applying for funding thru the "Rural Catalyst" grant program contingent on the foreclosure of the property. All in favor, motion carried.

Meeting adjourned at 8:10 p.m.

Next meeting Tuesday, December 2, 2025 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills: October Payroll \$3,278.10, US Treasury 952.00, Brosz Engineering 180.00, Burke County 8,144.37, Circle Sanitation 614.75, Dacotah Bank 5.00, FDHU 30.00, MDU 1,160.03, NCC 197.26, Vision West 400.00, Visa 584.98.

Amy Ones, City Auditor
Publication Date: December 10, 2025

City of Lignite
Council Proceedings

Regular Meeting
December 1, 2025
Unofficial Minutes

Meeting called to order by Mayor L. Granrud. Present CP W. Rick, CVP J. Ruby, Council members K. Termine, N. Sandberg, Maintenance Superintendent J. Ehlike, and Auditor Knutson. Guest Sheriff Nick Throntveit.

• Motion to approve previous months minutes by K. Termine, second by W. Rick. All in favor, motion carried.

• Motion to approve November 20th Special meeting by K. Termine, second by N. Sandberg. All in favor, motion carried.

• Motion to approve previous month's financials as presented by W. Rick, second by K. Termine. All in favor, motion carried.

• Motion to approve 2026 contract with the Burke County Sheriff Dept. by W. Rick, second by N. Sandberg. All in favor, motion carried.

• Motion to approve the following bills by W. Rick, second by J. Ruby. All in favor, motion carried.

• LVFD water sales reviewed. Sheriff Throntveit left the meeting.

Maintenance report: Water samples have been taken and sent in and the park and Main St. have been decorated for Christmas. Jory attended training in both Surrey and Williston.

J. Ruby entered the meeting.

The landfill is closed for the season, the roll-off dumpster has been removed until spring, and a burn permit for the landfill has been applied for. Equipment is continuing to be serviced and new edges for the snow pusher will be ordered. Solotek will be contacted to help Jory set up water tower warning notices for his phone. The scissor lift the City agreed to purchase was sold but one a year newer with less hours is available and the company offered it to the City at the same price. Jory passed his tests and has received his Commercial Applicators license. Motion to grant pay increase to Jory Ehlike by K. Termine, second by J. Ruby. All in favor, motion carried. Discussion on Toolcat's vs JD Tractor vs skid steer.

Auditor's report: All monthly reports have been done. There have been complaints about dogs being loose, the Auditor will send a letter to the owners. The City received reimbursement for the second ND Forestry grant. The drug and alcohol testing application with the NDLC has been updated for 2026. The Govcard on line payment program is not compatible with the version of QB that the City is using. The Auditor will continue to work on resolving the issue.

Old business: The auditor will check on putting a correction to the ordinances on the June ballot. An estimate for a new boiler for the Legion building was reviewed.

New business: Motion by W. Rick, second by N. Sandberg to grant a Christmas bonus to make up for the difference for the first 9 months that the .40 cent pay increase was not in place to the Auditor. K. Termine, nay, J. Ruby nay. Mayor Granrud stepped down to break tie, aye. Motion carried.

Correspondence: SB 2027 Floodplain Ordinance.

Motion to adjourn by J. Ruby, second by K. Termine. All in favor, motion carried.

Next meeting January 5, 2026 7:00 pm

Bills for November 2025: Burke County Sheriff \$400.00; Burke Divide Electric 23.00; Burke County Tribune 125.33; City Sales Tax 9245.26; Core & Main 231.20; Ehlike, Jory 50.00; Fed 941 3198.58; First District Health 30.00, 135.00; Hawkins 266.39; Kemper 4628.32; Knutson, Lisa 50.00; Lignite Oil 275.78; McGee Law 180.00; MDU 1823.25; NCC Ray 280.85; NDRW 50.00, Payroll 1878.30, 138.53, 1690.38, 1836.10, 1878.32, 1647.60; RDO 619.02; Sewer Passbook 2610.00; The Computer Store 128.00, 128.00; VISA 1430.05; Agri Industries 1816.20.

Lisa Knutson, City Auditor
December 10, 2025

Official Proceedings
of the Board
of Burke County
Commissioners

November 18, 2025

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, November 18, 2025 at the Burke County Courthouse, Bowbells ND beginning with a Planning & Zoning meeting at 8:00 a.m. Planning & Zoning Chairman Rick Owings & County Commissioner Shannon Holter presiding. Also present were Sandy Raines, Ted Hawbaker, Mark Enget, Jason Wettstein, Planning & Zoning Administrator Jill Edwards & Auditor Amie Vandegraff. Chairman Jarret Van Berkom, State's Attorney Amber Fiesel & Lyann Olson joined for the County Commissioners portion of the meeting.

Chairman Van Berkom called the County Commission meeting to order at 9:18 a.m.

2. BUSINESS

A. MINUTES

Motion by Comm. Holter, second by Comm. Owings to approve the regular meeting of November 4, 2025. Upon roll call, all present voted yes. Motion carried.

B. BILLS

Motion by Comm. Holter, second by Comm. Owings to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds. Upon roll call, all present voted yes. Motion carried.

GENERAL

County Employees \$78,152.52
TOTAL \$78,152.52

COUNTY AGENT

County Employees \$3,301.68
TOTAL \$3,301.68

VETERAN'S SERVICE OFFICER

County Employees \$1,198.79
TOTAL \$1,198.79

911

County Employees \$244.89
TOTAL \$244.89
GRAND TOTAL \$82,897.88

ROAD & BRIDGE

Brosz Engineering, Inc. \$1,260.00
Burke County Treasurer60.00
Butler Machinery Company 201.85
City of Columbus43.33
City of Lignite 139.00
City of Powers Lake 68.75
Dakota Truck and

Farm Service 2,100.00
Farmers Union Oil Company.25,000.00
Farmers Union Oil Company..6,284.67
Lawson Products, Inc. 139.96
Lignite Oil Company 25,000.00
Lignite Oil Company10,123.51
Menards- Minot 124.26
Midstates Wireless1,002.60
Montana-Dakota Utilities Co. 72.96
NDACO 165.00
NDLTAP 50.00

North Country Mercantile

& Equipment LLC 276.20
Northwest Communications.....132.85
Northwest Communications.....507.19

Overhead Door

Company of Minot 290.00
RDO Equipment Co.....2,190.25
Verizon Wireless131.53
Westlie Crossroads
Truck Center 830.31
TOTAL \$76,194.22

GENERAL

Arabella Roering\$56.00
Brandy Zepp 384.00
Gabrielle Zepp 180.00
Griffin Nelson 90.00
Jarret Van Berkom 298.20
Marchell Ganskop 262.50
Arcasearch LLC 8,330.00
Burke Divide

Electric Cooperative 5.25
Computer Express Inc. 1,090.00
Dacotah Bank914.78
Farmers Union Oil Company ..2,733.33
FP Mailing Solutions..... 144.62
Gaffaney's of Minot Inc. 540.62
Gustafson Septic Service Inc .. 518.00
Information Technology
Department..... 1,405.95
Lignite Oil Company 457.80
Minot's Finest

Collison Center.....19,428.15
Morelli's Distributing, Inc..... 97.60
Northern Sheriff's Association ...125.00
NDACO 1,215.00
Northwest Communications..... 730.79
Northwest Communications..... 179.70
Pro Tech Integrations LLC 5,470.50
Radisson Hotel Bismarck 227.00
The Country Store 37.98
Thomson Reuters- West..... 218.74
Tyler Technologies, Inc..... 8,385.14
Verizon Wireless..... 543.06
Vestis 460.13
TOTAL \$54,589.84

COUNTY AGENT

Stephanie A. Black \$7.35
LCBC75.00
Northwest Communications..... 40.54
TOTAL \$122.89

DISTRICT HEALTH

First District Health Unit.... \$16,505.75
TOTAL \$16,505.75

HAZARDOUS CHEMICAL

Midstates Wireless \$4,921.50
TOTAL \$4,921.50

STATE ARPA

Hight Construction, LLC ... \$12,622.50
TOTAL \$12,622.50

VETERAN SERVICE OFFICER

Northwest Communications..... \$48.88
Verizon Wireless..... \$42.57
TOTAL \$91.45

WEED CONTROL

Burke County Auditor..... \$235.00
TOTAL \$235.00
GRAND TOTAL \$165,283.15

3. APPOINTMENT SCHEDULED

Jill Edwards, Planning & Zoning Administrator, met with the board.

A motion by Comm. Holter, second by Comm. Owings to approve a building permit for a 16x34 house addition in Keller Twp. for Jay Altringer. Upon roll call, all present voted yes. Motion carried. A motion by Comm. Holter, second by Comm. Owings to approve a building permit for a 24x28 garage in Keller Twp. for Jay Altringer. Upon roll call, all present voted yes. Motion carried. Jill reported the Planning & Zoning had a public hearing on the TUP ordinance and no one appeared.

Spencer Goodman, County Road Supervisor, met with the board. Spencer was expecting a quote from

Dakota Fence this week for fixing the guardrail on King's hill. Other topics of discussion were repairs done on the payloador, salt sand was delivered in Bowbells & Powers Lake, parts ordered for the track skid steer, rip rap ready for Nate on the drain project, blades are still going, forestry head going out next week, CR 1 RR crossing closure, winterizing equipment not needed, 4 employees going to snow plow training, supervisor training in January, the right of way on the Coal Mine Rd. and the speed limit signs in Powers lake on CR 7. A motion by Comm. Holter, second by Comm. Owings to set the speed limit for trucks to 20 mph on CR 7 within the City of Powers Lake. Upon roll call, all present voted yes. Motion carried. Discussion was held on the drain project. The original plan is not going to work due to elevation issues. It was decided to install a 500 gal tank with a pump float, alarm 2 foot manhole riser for access. It would be even with the ground so you can mow over it. All agreed.

The meeting was recessed to conduct the annual sale of tax delinquent properties. No bids were made and the meeting resumed.

Shawn Kalmbach, Flaxton City Mayor, met with the board.

The city would like to apply for a Rural Catalyst Grant to clean up a hazardous property the county now owns. If approved the grant would act as the city's contribution to the project. The Commissioners were all in support of working with the city to clean up the property.

Jason Mayfield, Wold Engineering, met with the board.

Jason informed the Commissioners that Mayo Construction was the lowest bidder on project SC-SRF-0700(005) by about \$500,000 which should decrease the federal aid. Discussion was held on submitting another SRF application for chip sealing CR 5 & 7. Chip seal for 9.25 miles is roughly \$420,000, Design & Construction. It's an 80/20 match plus 10% engineering. The Commissioners all agreed to apply for the project. They decided to add chip sealing to the boat ramp at Smishek Lake.

RESOLUTION

WHEREAS, the bid in the amount of \$2,421,626.48 from Mayo Construction Company Inc. received in the bid opening of November 14, 2025 for Project SC-SRF-0700(005) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners of BURKE County will award to Mayo Construction Company Inc. the contract for Project SC-SRF-0700(005) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

A motion by Comm. Holter, second by Comm. Owings to authorize the chairman to sign the resolution and accept Mayo Constructions bid. Upon roll call, all present voted yes. Motion carried.

Tracy Stover, Courthouse Maintenance, met with the board.

Ralph's Plumbing will be getting back to her regarding the commercial dehumidifier. The company that does the maintenance on the elevator should be coming up next month. She presented a quote from H.A. Thompson to have the camera inspection on the leaks in the pipe found when Ralph's smoked the lines. The commissioners all agreed to have the inspection done. Discussion was held on the project change with old roof drain lines. The Chairman will be in contact with Next Level Excavating. She also reported Hight Construction was making progress.

Barry Jager, DES/911/Grant Writer, met with the board.

All radios have been updated. He was able to come up with 2 radios for the county shop and 2 for Burke Central School District. The county shop camera system has been updated. The Sheriff's Office reported a couple cameras were down around the courthouse. The system is 10 years old and Barry suggested an update. With the update the Sheriff will be able to monitor the cameras offsite. The Burke County's Hazardous Mitigation plan has been put on hold by the state due to about 3 other county plans expiring and needing to be addressed first. Barry reported new requirements in applying for the EMPG grant and does not feel it's worth the time in applying for it because funds are not guaranteed and they have become less over time. Discussion was held on what Barry's plans were with his retirement. Barry would like to retire on the Emergency Manager side and continue with the grant writer/911 position. He has no set date at this point. He would like to finish up on a few projects first. The Commissioners agreed to skip applying this year and possibly reapply next year.

4. DISCUSSION

A motion by Comm. Holter, second by Comm. Owings to authorize the Chairman to sign a County Deed for LOTS 10-15, BLOCK 10, OT LARSON VILLAGE; LOTS 5-10, BLOCK 11, OT LARSON VILLAGE; LOTS 16 & 17, BLOCK 10, OT, LARSON VILLAGE & LOT 9, AUDITOR'S PLAT OF GOV'T. LOT 4 LESS EASE SECTION6-162-91 to Amber Nygard and Charles Nelson. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Holter, second by Comm. Owings to authorize the Chairman to sign a County Deed for SW 100' OF LOT 2, BLOCK 37, SHIPAM'S, BOWBELLS CITY to Jeffrey Rolle and Natasha Sivertson. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Holter, second by Comm. Owings to approve the 2026 Holiday closures. Upon roll call, all present voted yes. Motion carried.

A flyer for participation in a survey from First District Health was handed out and discussed. The Auditor presented a

letter from First District Health regarding a notice to remove a nuisance building in Larson Village.

Due to health reasons Comm. Owings gave his resignation effective December 31, 2025. A notice for applications will go out in next week's paper. Applications for the position will be due December 19th and the Commissioners will hold a Special Meeting December 30th to pay any last-minute bills and hold interviews.

Chairman Van Berkom reported a notice he received of a public hearing on an application for a certificate of site compatibility for a 100-megawatt battery energy storage system in Burke County. The hearing is scheduled for December 19th at 10 am at the Bowbells Memorial Hall.

Discussion was held on the change of project plans on the roof drain and all commissioners decided to accept the change and continue work.

The Board adjourned at 12:39 p.m. to meet again in regular session December 2, 2025 at 8:00 a.m.

Minutes read and approved this 2nd day of December 2025.

Jarret Van Berkom
Chairman, Burke County Board
of Commissioners

Amie Vandegraff
Burke County Auditor
December 10, 2025

City of Powers Lake
Council Proceedings

Regular Meeting

Unapproved Proceedings

The Powers Lake City Council met in regular session on December 2, 2025 at 6:00 pm. Council members present were: Griesbach, Parslow and Holmen. Also present were Chris with Ackerman-Estvold, Chief Leighton, Ronald Peters, Dustin Olson, Chantell Westling, Brianna Dennis, Kenny MacDonald, and the auditor.

Pledge of Allegiance was recited at 6:00 pm.

Mayor Enget called the meeting to order; called for public comment. A written comment was reviewed from Jason Skar regarding his encounter with Chief Leighton.

Ackerman-Estvold gave the engineering report.

Motion by Holmen, seconded by Griesbach approve the November 4 meeting minutes. Motion carried.

Auditor: Motion by Parslow, seconded by Holmen to approve the November fund balance statement as presented. Motion carried.

Landfill/Bldg Permits: Landfill has been burnt.

Streets/Legion Hall: The furnace at Legion has been giving trouble. Griesbach had Triple A come in a repair it. MDU has been alerted about street light out on Main St. Thank you to Moen for having the streets sanded.

Water: Generator at the well house has been set along with LP tank. Waiting on Rudolph Electric to come back and hook up.

Police report for November: calls for service-28; accidents-2; total stops-16; citations-1; written warnings-13; verbal warnings-17; admin-8; assist PL ambulance-2; school checks-8+; door checks-4; phone calls-115. Leighton will be assisting with the Santa Vendor Show in Bowbells, December 6 as a fundraiser for Burke County Christmas with Deputies event. Holmen stated he's heard a few positive comments, including a business manager in town of Leighton service. Westling gave public comment in appreciation of Leighton patrolling the school zone and being the police presence in Powers Lake.

Mayor: Discussion was held on the trapper coming out and trapping beavers in the area. Parade of Light was well attended. Thank you to community club for organizing that event.

Old Business: Holmen has spoken to a different electrician on the cameras. Hegstad Subdivision is being reviewed. The city is on Fargo Glass's list for having the automatic door openers installed.

New Business: Motion by Holmen, seconded by Griesbach to approve a ham/turkey gift certificate to Prairie Pride Foods for employees as a holiday thank you. Roll call vote resulted in ayes unanimous.

Holmen will work with John Kulstad on getting the ice-skating rink on the lake ready once the ice is thick enough.

Motion by Holmen, seconded by Parslow to pay the following bills: Acme Tools \$3375.00, Adobe 20.99, Amazon 30.98, Burke County Register of Deeds 40.00, Burke County Tribune 112.88, Cenex 3775.38, Circle Sanitation 87,773.25, Country Store 131.61, Edwards Service 1693.24, First District Health 30.00, Hawkins 1028.26, H&H Coating 4450.00, ITD 103.40, John's Sand & Gravel 2650.00, MDU 2983.48, Modern Marketing 1212.66, NCC 579.73, ND League Cities 90.00, ND Sewage Pump & Liftstation 800.00, ND Surplus Property 150.00, One Call Concepts 6.00, Radar Shop 302.00, Rocky Mtn Pnt Solutions 281.24, Uniform Center 45.98, Verizon 99.93, Liz Beavers 456.58, Patrick Leighton 4430.43, Kenny MacDonald (city) 3044.39, Kenny MacDonald (watershed) 122.82, Jennifer Titus 2674.65, NDPERS (ret