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City of Ellendale

September 23, 2025

Steve Kahl, Executive Secretary
North Dakota Public Service Commission
600 E Boulevard, Dept. 408
Bismarck, ND. 58505-0480

Mr. Steve Kahl,

This is an official response to your notice we received via certified mail on September 22, 2025.

I am enclosing the City of Ellendale's zoning ordinances as requested.

If you need anything further, please feel free to contact our office via phone or email and we will make sure to get you what you need.

Have a wonderful day.

Respectfully,

Nicole Gunn

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CHAPTER FIVE
ZONING - LAND USE PLANNING

ARTICLE 1 - Planning and Zoning Commission

5.0101 Planning Commission Created

There is hereby created a planning commission consisting of five members to be appointed by the Mayor, with the approval of the City Council. The Mayor, the engineer and City attorney shall be ex-officio members thereof. (Source: North Dakota Century Code Section 40-48-03) If no planning commission is appointed, then the City Council shall serve as the planning commission.

5.0102 Terms, Compensation, Meetings

The terms of the members, their compensation, and meetings shall be as provided by Chapter 40-48 of the North Dakota Century Code.

5.0103 Ex-Officio Zoning Commission

The planning commission shall also serve as the zoning commission of the City to hold hearings, make reports and recommendations as to the boundaries of the various original districts and appropriate regulations to be enforced therein, and for changes in or supplements thereto. (Source: North Dakota Century Code Section 40-47-06)

ARTICLE 2 - Definitions

5.0201 Definitions

For the purpose of this chapter the following words and phrases shall have the meanings herein given:

1. "Accessory Use or Building" is a subordinate use or building customarily incident to and located on the same lot with the main use or building.
2. "Alley" means any public way intersecting a City block or portion thereof.
3. "Alteration" as applied to a building or structure, is a change or rearrangement in the structural parts or in the exit facilities, or an enlargement, whether by extending on a side or by increasing in height, or the moving from one location or position to another.
4. "Building" is a structure designed, built or occupied as a shelter or roofed enclosure for persons, animals or property, including tents, lunch wagons, dining cars, camp cars, trailers and other roofed structure on wheels or other supports used for residential, business, mercantile, storage, commercial, industrial, institutional, assembly, educational or recreational purposes. For the purposes of this definition "roof" shall include an awning or other similar covering, whether or not permanent in nature.
5. "Building Line" is the line between which and the street line or lot line no

building or other structure or portion thereof, except as provided in this Code, may be erected above the grade level. The building line is considered a vertical surface intersection the ground on such line.

6. "Community Garage" means a group of private garages located jointly on any lot or premises or two (2) or more adjacent premises and having no shop or service in connection therewith, with a total capacity of not more than four (4) motor vehicles; provided that a community garage may exceed four (4) motor vehicle storage spaces if the lot on which said building is located includes at least two hundred fifty (250) square feet for each motor vehicle storage space;
7. "Curb Level" means the level established for the curb in front of a building, measured at the center of such front, and where no curb level has been established, the City engineer shall establish such curb level or its equivalent for the purpose of this article;
8. "Depth of Rear Yard" refers to the mean distance between the rear line of the building and the center line of the alley, if an alley exists, otherwise to the rear lot line;
9. "Depth of Lot" refers to the mean distance between the front street line and the rear lot line;
10. "Dwelling" is a building designed or used as the living quarters for one or more families.
11. "Dwelling House" is a detached house designed for an occupied exclusively as the residence of not more than two families each living as an independent housekeeping unit.
12. "Dwelling Unit" is one or more rooms providing complete living facilities for one family, including equipment for cooking, or provisions for the same, and including room or rooms for living, sleeping and eating.
13. "Dwelling, Multi-Family" is a dwelling or group of dwellings on one plot containing separate living units for three or more families, but which have joint services or facilities for both.
14. "Family" is a single individual, doing his own cooking, and living upon the premises as a separate housekeeping unit, or a collective body of persons doing their own cooking and living together upon the premises as a separate housekeeping unit in a domestic relationship based upon birth, marriage or other domestic bond as distinguished from a group occupying a board house, lodging house, club, fraternity or hotel.
15. "Garage, Private" is an accessory building or accessory portion of the principal building which is intended for and used for customary residential storage and the storage of automobiles and in which no occupation or business for profit is carried on. All garages shall be maintained in good condition and must be enclosed by an overhead garage door which consists of several panels hinged

together that roll along a system of tracks guided by rollers; or a solid barrier that opens by turning on hinges or by sliding in grooves.

- 15(a). "Carport" is a canopy supported by posts either ornamental or solid and completely open on one or more sides.
16. "Grade" means the surface of the ground, court, lawn, yard or sidewalks adjoining a building; the established grade is the grade of the street curb lines fixed by the City of Ellendale; the natural grade is the undisturbed natural surface of the ground; the finished grade is the surface of the ground, court, lawn, or yard, after filling or grading to desired elevation or elevations around a building or structure; but where the finished grade is below the level of the adjoining street, the established grade shall be deemed the finished grade;
17. "Half Story" means the portion of a building immediately under a sloping roof which has the point of intersection of the top line of the rafters and the face of the walls not to exceed three (3) feet above the top floor level;
18. "Height of Building" means the vertical distance from the top of the curb at the middle of the building or the ground level at the front of the building to the average height of the roof; in case of a mansard roof, to the top of the deck; in case of a flat roof, to the top of the highest enclosure wall;
19. "Height of Court or Yard" means the vertical distance from the lowest level of such court or yard to the highest point of any bounding wall;
20. "Hotel" means a building where lodging is provided for transient guests and having ten (10) or more sleeping rooms;
21. "Inner Court" means an open, unoccupied space surrounded on all sides by walls, or by walls and a lot line;
22. "Length of Outer Court" refers to the mean distance between the open and closed ends of the court;
23. "Lot" is a parcel of land occupied or capable of being occupied by one building, and the accessory buildings or uses customarily incident to it, including such open spaces as are required by this chapter.
24. "Non-Conforming Use" is a building, structure or use of land existing at the time of the enactment of this chapter and which does not conform to the regulations of the district in which it is located.
25. "Street" means a public highway designated as a street, avenue, boulevard, place, court or road on the official records and maps;
26. "Setback Building Line" is a building line back of the street line.
27. "Structure" is anything constructed or erected which requires location on the ground or attached to something having location on the ground, including signs and billboards, but not including fences or walls used as fences.

28. "Structural Alterations" means any change in the supporting members of a building such as bearing walls or partitions, columns, beams, or girders, excepting such alteration as may be required for the safety of the building.
29. "Use" is the purpose for which land or a building is arranged, designed or intended or for which either land or a building is or may be occupied or maintained.
30. "Yard" is an open space other than a court, on a lot, unoccupied and unobstructed from the ground upward, except as otherwise provided in this chapter.
31. "Yard, Front" is an open unoccupied space on the same lot with a main building, extending the full width of the lot and situated between the street line and the front line of the building projected to the side lines of the lot.
32. "Yard, Rear" is an open unoccupied space on the same lot with the building between the rear line of the building and the rear line of the lot and extending the full width of the lot.
33. "Yard, Side" is an open unoccupied space on the same lot with the building situated between the building and the side line of the lot and extending from the front yard to the rear yard. Any lot line not a rear line or a front line shall be deemed a lot line.

ARTICLE 3 - Establishment of Districts

5.0301 Division into Districts

For the purpose of regulating, classifying, and restricting the location of buildings designed, erected or altered for specific uses, and limiting the height and bulk of such buildings and the use of lot areas, and regulating yards and courts and other open spaces within and surrounding buildings hereafter erected, and preventing additions to an alteration or remodeling of existing buildings or structures in such a way as to avoid the restrictions and limitations contained in this article, the City of Ellendale, North Dakota is hereby divided into six (6) districts, termed as follows:

- "C-1" - Commercial and Industrial District
- "C-2" - Commercial District
- "R-1" - Residential District
- "R-2" - Residential District
- "M-1" - Mixed District
- "M-2" - Mixed District

5.0302 Maps and Boundaries

The boundaries of these districts are hereby established as shown on a map entitled "The Zoning Map of the City of Ellendale" which is on file in the office of the City Auditor. This map, with all explanatory matter thereon, is hereby made a part of this chapter.

5.0303 District "C-1" Boundaries

28. "Structural Alterations" means any change in the supporting members of a building such as bearing walls or partitions, columns, beams, or girders, excepting such alteration as may be required for the safety of the building.
29. "Use" is the purpose for which land or a building is arranged, designed or intended or for which either land or a building is or may be occupied or maintained.
30. "Yard" is an open space other than a court, on a lot, unoccupied and unobstructed from the ground upward, except as otherwise provided in this chapter.
31. "Yard, Front" is an open unoccupied space on the same lot with a main building, extending the full width of the lot and situated between the street line and the front line of the building projected to the side lines of the lot.
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5.0303 District "C-1" Boundaries

The boundaries of the "C-1" Commercial and Industrial District are defined as follows:

1. All of the Third Addition to the City of Ellendale, North Dakota.
2. All of Northport Addition to the City of Ellendale, North Dakota.
3. All of Ellendale Nursing Home Addition to the City of Ellendale, North Dakota.
4. All of Rada Outlot A of the City of Ellendale, North Dakota.
5. All of D&J Mobile Home Court Addition to the City of Ellendale, North Dakota.
6. All of Spring Creek Addition to the City of Ellendale, North Dakota.
7. All of Blocks Twenty-five (25), Forty-one (41) and Forty-two (42) of Ellendale Land Company Addition to the City of Ellendale, North Dakota.
8. All of Outlots "E", "F" and "G" of Shepard and Grahams Addition to the City of Ellendale, North Dakota.
9. All of Blocks Two (2) and Three (3) of Olson's Addition to the City of Ellendale, North Dakota.
10. All of Blocks Three (3), Nine (9), Eleven (11), the South Half of Block One (1) and the North Half of Block Five (5) of DeCoster, Flemington and Wells Addition to the City of Ellendale, North Dakota.
11. All of Blocks One (1), Two (2), Three (3) and the North Half of Block Four (4) of Stahlecker's Subdivision of Shepard and Grahams Addition to the City of Ellendale, North Dakota.
12. All of Blocks Ten (10), Eleven (11), Twelve (12) and the South Half of Block Seven (7) of Bell's Addition to the City of Ellendale, North Dakota.
13. All of Lot Five (5) of Boekelheide's Subdivision of Block One (1) of Olson's Addition to the City of Ellendale, North Dakota.
14. All of Lots Ten (10) thru Twelve (12) of Block Eight (8) of Bell's Addition to the City of Ellendale, North Dakota.
15. All the platted area known as Lot A and Lot 5 of the City of Ellendale, North Dakota.
16. All the unplatted portions (including those portions of former railroad right of way) of Sections One (1), Two (2), Eleven (11), Twelve (12) and Thirteen (13), Township One Hundred Twenty Nine (129) North, Range Sixty Three (63) located within the City Limits of the City of Ellendale, North Dakota less those portions listed in M-1.

5.0303.1 District "C-2" Boundaries

The boundaries of the "C-2" Commercial and Industrial District are defined as follows:

All of Blocks One (1) and Six (6) of Ellendale Acres Fourth (4th) Addition to the City of Ellendale, North Dakota.

5.0304 District "R-1" Boundaries

The boundaries of the "R-1" Residential District are described as follows:

All areas not listed within Districts "C-1", "C-2", "R-2", "M-1" and "M-2" that are within the City limits shown on the official zoning map on file in the office of the City Auditor shall be a residential district.

5.0304.1 District "R-2" Boundaries

The boundaries of the "R-2" Residential District are described as follows:

All of Blocks Two (2), Three (3), Four (4) and Five (5) of Ellendale Acres Fourth (4th) Addition to the City of Ellendale, North Dakota

5.0305 District "M-1" Boundaries

This district is a mixture of residential and commercial properties. Zoning shall be based on the present use of those properties as of May 1, 2015. Future changes to the use of a property in this zone may be granted by the City Council upon request of the property owner.

The boundaries of the "M-1" Mixed District are defined as follows:

1. All of Judd's Addition, Judd's Third (3rd) Addition, Replat of Judd's Addition and Judd's Outlots "A", "B" and "C" of the City of Ellendale, North Dakota.
2. All of Nazarene Addition and Nazarene Second (2nd) Addition of the City of Ellendale, North Dakota.
3. All of Outlots "A", "B", "C" and "D" of Shepard and Grahams Addition to the City of Ellendale, North Dakota.
4. All of Block Thirty-seven (37) of Merrick Addition to the City of Ellendale, North Dakota.
5. All of Blocks Twenty-one (21) and Thirty-six (36) of Ellendale Land Company Addition to the City of Ellendale, North Dakota.
6. All of Blocks Twenty-five (25), Twenty-six (26), Twenty-seven (27), Twenty-eight (28), Twenty-nine (29), Thirty (30) and Thirty-five (35) of First (1st) Addition to the City of Ellendale, North Dakota.
7. All of Blocks Two (2), Eleven (11) and Twelve (12) of Original Plat of the City of Ellendale, North Dakota.
8. All of Blocks Nineteen (19) and Twenty (20) of DeCoster, Flemington and Wells Addition to the City of Ellendale, North Dakota.

9. All of Lots Twenty-two (22) thru Thirty-four (34) of Block Thirteen (13) and Lots Fifteen (15) thru Thirty-eight (38) of Block Thirty-four (34) of First (1st) Addition to the City of Ellendale, North Dakota.
10. All of Lots Twenty (20) thru Thirty (30) of Second (2nd) Addition to the City of Ellendale, North Dakota.
11. All the unplatted portions of Section Twelve (12), Township One Hundred Twenty Nine (129) North, Range Sixty Three (63) located between Lot 34, Block Thirteen (13) of First (1st) Addition; Outlots "A", "B", "C" and "D" of Shepard and Grahams Addition and Blocks Nineteen (19) and Twenty (20) of DeCoster, Flemington and Wells Addition of the City of Ellendale, North Dakota.

5.0305.1 District "M-2" Boundaries

This district is a mixture of residential and commercial properties. Zoning shall be based on the present use of those properties as of May 1, 2015. Future changes to the use of a property in this zone may be granted by the City Council upon request of the property owner.

The boundaries of the "M-2" Mixed District are defined as follows:

All areas located within the TIF District created March 9, 2015 entitled Tax Increment District 2015-1, also known as Blocks One (1), Five (5), Six (6), Seven (7) and Eight (8) of Original Plat of the City of Ellendale, North Dakota and out to the center line of all platted public ways adjacent to said Blocks.

5.0306 District Boundaries - When Questionable; How Determined

Where uncertainty exists with respect to the boundaries of the various districts hereby established and as shown on the maps and made a part of this article, the following rules shall apply:

1. The district boundaries are the center lines of streets or alleys, unless otherwise shown.
2. Where the district boundaries are not center lines of streets or alleys and where the land has been or may hereafter be divided into lots, or blocks and lots, the district boundaries shall be construed to be lot lines; and where the designations on the maps accompanying and made a part of this article indicating the various districts are approximately bounded by lot lines, the nearest lot line shall be construed to be the boundary of such district.
3. Where land has not been subdivided into lots or blocks and lots, the district boundary lines on the official zoning map, which is made a part of this article, shall be determined by the use of the scale of measurement shown on such map.
4. Where uncertainty may exist as to the exact boundary line of a district, the same shall be determined by the Board of Adjustment and a record kept thereof.

5.0307 Annexed Property

Property which has not been included within a district and which has become a part of the City by annexation shall automatically be classified as lying and being in the "C-2" Commercial & Industrial District until such classification has been changed by an amendment to the zoning ordinances as prescribed by law.

ARTICLE 4 - Application of Regulations

5.0401 Application of Regulations

Except as provided in this chapter:

1. Conformity of Buildings and Land. No building, structure or premises shall be used or occupied, and no building or part thereof or other structure shall be erected, raised, moved, placed, reconstructed, extended, enlarged or altered except in conformity with the regulations herein specified for the district, as shown on the official map, in which it is located.
2. Conformity of Buildings. No building, structure or premises shall be erected, altered or used so as to produce smaller yards or less unoccupied area, and no building shall be occupied by more families than prescribed for such building, structure or premises for the district in which it is located.
3. Conformity of Open Spaces. No yard, court or open space, or part thereof, shall be included as a part of the yard, court or open space similarly required for any other building, structure or dwelling under this chapter.

ARTICLE 5 - Non-Conforming Uses

5.0501 Non-Conforming Uses

The lawful use of any building, structure or land existing at the time of the enactment of this chapter may be continued, although such use does not conform with the provisions of this chapter, provided the following conditions are met

1. Alterations. A non-conforming building or structure may be altered, improved or reconstructed provided such work is not to an extent exceeding in aggregate cost twenty-five percent (25%) of the assessed value of the building or structure, unless the building or structure is changed to a conforming use.
2. Extension. A non-conforming use shall not be extended, but the extension of a lawful use to any portion of a non-conforming building or structure which existed prior to the enactment of this section shall not be deemed the extension of such non-conforming use.
3. Changes. No non-conforming building, structure or use shall be changed to another non-conforming use.
4. Abandonment. A non-conforming use of a building or premises which has been abandoned shall not thereafter be returned to such non-conforming use.
5. Unlawful Use Not Authorized. Nothing in this chapter shall be interpreted as

authorization for or approval of the continuance of the use of a structure or premises in violation of zoning regulations in effect at the time of the effective date of this chapter.

6. District Changes. Whenever the boundaries of a district shall be changed so as to transfer an area from one district to another district of a different classification, the foregoing provisions shall apply to any non-conforming uses existing therein.

5.0502 Small Wind Energy Systems Within City Limits

Section 1. Definitions

The following definitions represent the meanings of terms as they are used in these regulations: Small Wind Energy System (SWES): A wind turbine of less than 25 kilowatts maximum output capacity and all appurtenant structures and equipment.

Section 2. Special Uses

In order to carry out the purposes of this title, the city council finds it necessary to require that certain uses, because of unusual size, safety hazards, infrequent occurrence, effect on surrounding area, or other reasons, be reviewed by the city council and building inspector prior to the granting of a building permit or certificate of occupancy and that the city council and building inspector are hereby given discretionary powers relating to the granting of such permit or certificate.

Section 3. Permanent Uses (city council approval)

This section is intended to provide reasonable standards for the use of a Small Wind Energy System (SWES) which would allow electrical power consumers to supplement or replace their use of utility-provided electrical power without creating negative impacts to adjacent properties or the public.

The city council is authorized to grant special use permits for the following uses:

1. For the purposes of this section, a SWES is defined as a wind turbine of less than 25 kilowatts maximum output capacity and all appurtenant structures and equipment. A SWES is incidental and accessory to a permitted principal use located on the same lot or parcel of land. A SWES is intended to produce electricity primarily for on-site consumption but excess electrical power may be transferred to a utility company power supply grid pursuant to utility company interconnection agreements.
2. A SWES may not be permitted in any zoning district except by approval of a special use permit by the Ellendale City Council. A special use permit may be revoked at any time if the SWES is found to be in violation of any of the rules of this or other sections of the Ellendale Code of Ordinances or in violation of any of the conditions imposed by the Ellendale City Council in granting the special use permit.
3. The minimum building setback distance shall be 150% of the height of the structure.

- a. The setback distance is the horizontal distance from the center of the supporting structure to the nearest property line or to the nearest overhead utility easement or underground petroleum product pipeline easement.
 - b. The height of the structure is the vertical distance from the ground surface to the highest point of a rotor blade when in an upright position.
4. The bottom of the rotor blade sweep shall be no closer than 35-feet above the ground surface. Blades may not extend over parking areas, driveways or sidewalks.

Sound produced by a SWES shall not exceed the following limits at the property line:

Residential: Day – 55; Night – 45

Commercial: Day – 60; Night – 50

Industrial: Day – 65; Night – 60

- a. Sound pressure level limits are measured in dB(A) as specified in the latest edition of the American National Standards Institute specifications.
 - b. Sound is measured at the property line of any receiving property.
 - c. Day is defined as the time period from 7:00 AM to 10:00 PM. Night is defined as the time period from 10:00 PM to 7:00 AM.
5. Additional rules regarding SWES's.
- a. Sound Measurements. Following approval and installation of a SWES, the Building Inspector may require the owner/operator of the SWES to engage a certified technician to perform sound measurements at the closest property line to determine and report ambient and operating decibel levels.
 - b. Braking Controls. A SWES shall be equipped with both automatic and manual braking controls to prevent uncontrolled rotation and to limit the rotation speed to the design limits of the SWES.
 - c. Insurance. The owner/operator of a SWES must provide proof of liability insurance at the time of application.
 - d. Shadow Flicker. Shadow flicker shall not negatively impact any adjacent properties.
 - e. Electronic Interference. The SWES shall not cause electronic or electromagnetic interference with signal receptions or transmissions beyond the boundaries of the property upon which the SWES is located.
 - f. Monopole Requirement. Within the corporate boundary (city limits) of the City of Ellendale, wind turbines are required to be mounted on monopole structures without guy wires.

- g. Roof-mounted SWES. A roof mounted SWES is not allowed on any structures.
 - h. Color. To minimize off-site visibility to the greatest extent possible, the color of a structure shall be a neutral white or light gray and the surface finish shall be non-reflective.
 - i. Lighting. The use of flood lights, laser lights, strobe lights, searchlights, beacons and similar lighting is prohibited unless required by the FAA.
 - j. Signs. No signs are allowed on SWES structures except for safety or warning signs which are limited to three square feet in area.
 - k. Climbing Apparatus. No climbing apparatus shall be located within 12-feet of the ground on any structure. All structures shall be designed to prevent climbing by unauthorized persons.
 - l. Removal of Defunct Systems. Facilities shall be well maintained in an operational condition that poses no potential safety hazard.
 - 1) If a SWES remains nonfunctional for a continuous period of one-year, the system shall constitute a public nuisance and shall be removed.
 - 2) The owner shall remove a defunct system at the owner's expense.
 - 3) Removal includes the entire structure and related appurtenances including any foundation and transmission systems.
 - m. Building Permit Required. Following approval of a special use permit and prior to installing a SWES, the applicant shall obtain a building permit from the City Council.
 - n. Compliance with Airport Zoning. A SWES must comply with airport zoning rules.
4. An application for a special use permit for the placement of a SWES shall include the following:
- a. Scaled and dimensioned site plan drawing showing features of the property and adjacent land within 300-feet of the subject parcel, including but not limited to:
 - 1) Location and height of the SWES;
 - 2) Property boundaries;
 - 3) Distances from a SWES to closest points on adjacent property boundaries;
 - 4) Location and dimensions of structures;

- 5) Zoning districts of all adjacent properties;
 - 6) Owners of all adjacent properties;
 - 7) Locations, dimensions and descriptions of utility easements;
 - 8) Location of overhead utility lines;
 - 9) Location of underground petroleum pipelines; and
 - 10) Distances from the SWES to the closest points on utility easements.
- b. Written information from the manufacturer on the proposed SWES stating the following:
- 1) Compliance with noise standards established by Section 3, (5) of this ordinance;
 - 2) Compliance with electronic interference standards established by Section 3 (7) of this ordinance;
 - 3) Evidence that the proposed SWES model has an operational history of at least one year; and
 - 4) Shadow flicker properties.
- c. Unless certified by the manufacturer as not causing shadow flicker in the proposed installation, a shadow flicker model and map showing:
- 1) Shadow flicker map coverage area of 1,000 feet from a SWES; and
 - 2) Shadow flicker model representing locations affected, intensity and duration.
- d. Copy of letter of compliance of the proposed SWES with airport zoning from the Ellendale Municipal Airport.
- e. Copies of letters of compliance of the proposed SWES from the following:
- 1) Federal Aviation Administration;
 - 2) United States Fish and Wildlife Service; and
 - 3) The local electrical utility company serving the subject property.
5. An application for a building permit for the placement of a SWES must include:

- a. A copy of the special use permit, with the site plan, as approved by the city council;
- b. Dimensioned engineering drawings of the structure including the tower, base and footings;
- c. Line drawing of the electrical components in sufficient detail to allow for a determination that the manner of installation will meet compliance with the electrical code; and
- d. Documentation certifying that the SWES will meet structural loading requirements for a 90 m.p.h. sustained wind. Wind load certification shall be prepared by a professional structural engineer registered in the State of North Dakota.

5.0503 Installation and Maintenance of Fences, Hedges and Wall within City Limits

1. The following structures shall be subject to regulation as provided herein: a fence, hedge, wall, column, pier, post, latticework, screen or any similar structure or any combination of such structures.
2. Property lines shall be located by a qualified, licensed surveyor and a building permit obtained prior to the installation of any structure as contemplated herein. This shall be the responsibility of the property owner wishing to erect the fence.
3. Permissible fence type shall be determined by city zoning. In areas of mixed zoning, the City Council shall determine which type of fence shall be permitted.
4. All fences, hedges, walls, or similar structures to be erected or maintained on residential property, must meet the following requirements:
 - a. Be a minimum of eighteen (18) inches from any public sidewalk or right-of-way (unless otherwise approved by the city council);
 - b. Be a minimum of eighteen (18) inches from the property line unless a written agreement with the abutting landowner is obtained and filed with the City Auditor prior to the construction of any fence. The written agreement must contain the legal description of both properties and be signed and notarized prior to filing with the City Auditor;
 - c. Be erected and maintained at a height and in an area where such structure will not obstruct a clear vision of intersecting roadways or otherwise constitute a traffic hazard;
 - d. Be thirty-six (36) inches or less in height if such structure is solid or closed so as to obstruct vision and if such structure is to be located in a front yard. Front yard is defined as the yard space between the right of way and main entrance of the residence facing the right of way displaying the property address. Open vision type structures, such as chain link fences must be forty-eight (48) inches in height or less when placed in a front yard and subject to any other conditions or requirements set forth herein;

- e. Be eight (8) feet or less in height when located in a back yard or side yard of the property, subject to any other conditions or requirements set forth herein; and
 - f. Be accessible by any entity having authority to enter upon the premises, including but not limited to, utilities for the purposes of reading meters.
5. All fences, hedges, or walls erected or maintain on commercial property, must meet the following conditions:
- a. Be a minimum of six (6) inches from any public sidewalk or right-of-way (unless otherwise approved by the city council);
 - b. Be a minimum of eighteen (18) inches from the property line unless a written agreement with the abutting landowner is obtained and filed with the City Auditor prior to the construction of any fence. The written agreement must contain the legal description of both properties and be signed and notarized prior to filing with the City Auditor;
 - c. Be erected and maintained at a height and in an area where such structure will not obstruct a clear vision of intersecting roadways or otherwise constitute a traffic hazard;
 - d. Be ten (10) feet or less in height, whether such structure is located in a front, side or back yard, subject to any other conditions or requirements set forth herein.
6. No fence may be constructed of barb wire or electric fence unless said fence is located on commercial property and approval is obtained from the city council prior to the construction of the same.
7. Any structures shall be constructed and maintained in good condition and repair so as to serve the purpose for which such structure was originally installed. No person shall allow any such structure to become a hazard or danger to animals or human beings or permit the same to become unsightly or otherwise constitute a nuisance.
8. The use of boxes, sheet metal, old or decayed wood, broken masonry blocks or other unsightly materials is prohibited.
9. All similar structures now existing within the city limits of the City of Ellendale shall be grandfathered in, except that no structure shall be constructed of the materials specifically enumerated in subsection G herein. Any existing structure not otherwise prohibited shall maintain its grandfather status so long as it is maintained using like materials and similar construction to the original structure. If the property owner wishes to significantly alter the original structure, the new structure shall become subject to the requirements of this ordinance.
10. Any fencing or structure located around athletic facilities and public property shall be exempt from the requirements of this ordinance. Any pens located on residential property that are three (3) feet from the property line shall not be subject to this ordinance. If such

pen is used to house a dangerous animal, such pen shall be subject to the requirements set forth in the dangerous animal ordinance.

ARTICLE 6 - Use Districts

5.0601 Use Districts

The City is hereby divided into the following Use Districts to be known as:

- "C-1" - Commercial and Industrial District
- "C-2" - Commercial and Industrial District
- "R-1" - Residential District
- "R-2" - Residential District
- "M-1" - Mixed District
- "M-2" - Mixed District

5.0601.1 Building Code for Use Districts

The erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion and occupancy within any of the Use Districts shall conform to the city building code as set forth in Chapter 14 of the Ellendale Revised Ordinances

5.0602 Commercial and Industrial "C-1" District

1. Height. No building shall exceed sixty (60) feet or four (4) stories in height.
2. Side Yards. Side yards, if any, shall not be less than five (5) feet in width.
3. Use. Except as otherwise provided in this article, all new buildings, and alterations of existing buildings, shall be exclusively constructed, designed and arranged for, and all buildings and premises or parts thereof shall be used exclusively for, one or more of the following purposes:
 - a. Grain Elevators and Storage
 - b. Institutions of an educational, philanthropic or charitable nature;
 - c. Clubs and lodges;
 - d. Hospitals;
 - e. Hotels;
 - f. Retail stores and shops;
 - g. Service establishments;
 - h. Business and professional offices;
 - i. Eating establishments;
 - j. Funeral homes and mortuaries;
 - k. Nursing homes;
 - l. Transportation services;
 - m. Amusements and recreation;
 - n. Wholesale businesses;
 - o. Storage buildings and warehouses;
 - p. Manufacturing, except manufacturing of explosives, acids, or fat

- rendering plants;
- q. Tourist courts or tourist cabins;
- r. Any other building or use similar to the uses herein listed in the type of services or goods sold;
- s. The compounding, assembly, treatment, manufacture, processing and packing of articles or materials shall be permitted in the industrial district;
- t. Any accessory use customarily incident to a use herein listed.

5.0602.1 Commercial and Industrial "C-2" District

1. Height. No building shall exceed sixty (60) feet or four (4) stories in height.
2. Side Yards. Side yards, if any, shall not be less than five (5) feet in width.
3. Use. Except as otherwise provided in this article, all new buildings, and alterations of existing buildings, shall be exclusively constructed, designed and arranged for, and all buildings and premises or parts thereof shall be used exclusively for, one or more of the following purposes:
 - a. Commercial apartment building of four (4) or more units;
 - b. Institutions of an educational, philanthropic or charitable nature;
 - c. Clubs and lodges;
 - d. Hospitals;
 - e. Hotels;
 - f. Retail stores and shops;
 - g. Service establishments;
 - h. Business and professional offices;
 - i. Eating establishments;
 - j. Funeral homes and mortuaries;
 - k. Nursing homes;
 - l. Amusements and recreation;
 - m. Tourist courts or tourist cabins;
 - n. Any other building or use similar to the uses herein listed in the type of services or goods sold;
 - o. Any accessory use customarily incident to a use herein listed.
4. To promote the orderly development of this addition, construction of the principal structure shall begin within 18 months after the lot is purchased, and construction once started shall be completed within 18 months.
5. No building, pool, play structure, driveway, sidewalk or any structure shall be commenced, erected or maintained on the lots, nor shall any exterior addition to or change or alteration thereto be made to any building on the lots until the plans and specifications for same have been submitted to and approved in writing by the Building Official, City Council or their agent(s). Plans submitted for approval shall include the following:
 - a. One complete set of building plans, the building plans should indicate:

- i. Elevations and sections,
 - ii. Construction materials with specifications,
 - iii. Roofing materials
 - iv. Exterior finishes.
 - b. One site plan, the site plans should indicate:
 - i. The basement outline with projections shown as a dotted line.
 - ii. The garage "footprint" and exterior steps or decks as indicated.
 - iii. The main floor proposed grade and the basement floor grade should be clearly shown.
 - iv. The finished landscape grade at each corner of the building as well as those adjacent to any unusual indentations within an elevation.
 - v. Any sidewalk, walkway and driveway locations and sizes.
 - vi. Any accessory structures such as pools, pool houses, gazebos, utility building, storage buildings, additional garages, decks and play structures.
 - vii. Any solar heating devices, TV and radio antennae or satellite dishes locations and sizes.
 - c. Material samples (if required or requested by the city)
6. The Lands shall not be Subdivided unless approved by the City of Ellendale prior to execution.
 7. The easements for the installation and maintenance of utility facilities are shown on the registered plats of areas in C-2. The easements are perpetually reserved. Within the area of the easements no structures, plantings (with the exception of grass) or other materials shall be placed, erected or permitted to remain which may damage or interfere with the installation, operation or maintenance of utilities. The easement area of each lot and all improvements on it shall be maintained continuously by the property owner except for improvements for which the public authority or utility company is responsible. Private wells can be used for irrigation but not for domestic use.
 8. For all the lots, temporary overhead distribution and service lines are permitted until permanent underground facilities are installed. Otherwise overhead lines shall be prohibited except during emergencies or repairs.

5.0603 Residential "R-1" District

In R-1, the regulations shall be as follows:

1. Height. No building shall exceed forty (40) feet in height.
2. Area. The minimum dimensions of yards and courts and the maximum building shall be as follows:
 - a. Front Yard. There shall be a front yard having a depth of not less than twenty-five (25) feet from the front lot line.
 - b. Rear Yard. On all lots there shall be a rear yard having a depth of not less than fifteen (15) feet.

- c. Side Yards. On every lot in the residential district there shall be two (2) side yards, one on each side of the building, and neither of such side yards shall be less than 50% of the depth required for the front yard.
- 3. Building. No building with its accessories shall occupy in excess of fifty (50) percent of an inside lot nor an excess of sixty (60) percent of a corner lot.
- 4. Use. All new buildings, and alterations of existing buildings, shall be used exclusively, and exclusively constructed, designed and arranged for, one or more of the following purposes:
 - a. One-family dwellings;
 - b. Two-family dwellings, each family shall not be allowed more than two roomers or boarders per family;
 - c. Churches and schools;
 - d. Parks and playgrounds;
 - e. Nurseries and greenhouses, but not including any sales rooms or other buildings used primarily for the sale of products thereof;
 - f. Apartment houses (3 or more dwellings in one building);
 - g. Community garages;
 - h. Funeral homes;
 - i. Child day care centers;
 - j. Beauty salons/barber shops.
 - k. Governmental buildings
 - l. Public utility buildings

5.0603.1 Residential "R-2" District

In R-2, the zoning and use regulations shall be as follows:

- 1. Height. No building shall exceed forty (40) feet in height.
- 2. Area. The minimum dimensions of yards and courts and the maximum building are shall be as follows:
 - a. Front Yard. There shall be a front yard having a depth of not less an twenty-five (25) feet from the front lot line.
 - b. Rear Yard. On all lots there shall be a rear yard having a depth of not less than fifteen (15) feet.
 - c. Side Yards. On every lot in the residential district there shall be two (2) side yards, one on each side of the building, and neither of such side yards shall be less than 50% of the depth required for the front yard.
- 9. With the exception of Lots 1 & 2 of Block 3, all lots shall be used and occupied solely for single family residential purposes. Lots 1 & 2 of Block 3 shall be used for townhome/condominium style housing. Each single family portion of such dwellings on such lots shall still be subject to the minimum standards set forth below.

10. To promote the orderly development of this addition, construction of the principal structure shall begin within 18 months after the lot is purchased, and construction once started shall be completed within 12 months.
11. No building, pool, play structure, driveway, sidewalk or any structure shall be commenced, erected or maintained on the lots, nor shall any exterior addition to or change or alteration thereto be made to any building on the lots until the plans and specifications for same have been submitted to and approved in writing by the Building Official, City Council or their agent(s). Plans submitted for approval shall include the following:
 - a. One complete set of house plans, the house plans should indicate:
 - i. Elevations and sections,
 - ii. Construction materials with specifications,
 - iii. Roofing materials
 - iv. Exterior finishes.
 - b. One site plan, the site plans should indicate:
 - i. The basement outline with projections shown as a dotted line.
 - ii. The garage "footprint" and exterior steps or decks as indicated.
 - iii. The main floor proposed grade and the basement floor grade should be clearly shown.
 - iv. The finished landscape grade at each corner of the building as well as those adjacent to any unusual indentations within an elevation.
 - v. Any sidewalk, walkway and driveway locations and sizes.
 - vi. Any accessory structures such as pools, pool houses, gazebos, utility building, storage buildings, additional garages, decks and play structures.
 - vii. Any solar heating devices, TV and radio antennae or satellite dishes locations and sizes.
 - c. Material samples (if required or requested by the city)
12. Except as stated above, each lot will be restricted to construction of one single family detached residence with either a two or three car attached garage. No lot shall be made smaller than shown on the recorded plat, and no person will be allowed to purchase ½ lots. Detached garages or secondary garages may be approved provided they are constructed as part of the design style and are constructed with the same exterior materials as the house. Such structures may only be constructed after the owner has obtained written approval by the Building Official or City Council. No lean-tos or car-ports shall be allowed.
13. The fully enclosed first floor finished area of the main structure, exclusive of open porches and garages, shall not be less than 1400 square feet. No residence shall exceed two stories in height when viewed from the street. With respect to split level style residential structures, the fully enclosed per floor finished area of the main structure, exclusive of open porches and garages, shall not be less than 1000 square feet. No residence shall exceed two stories in height when viewed from the street. All two story residences shall have a minimum ground floor area equal to sixty (60) percent of its total square footage.
14. Manufactured dwelling units are specifically prohibited.
15. No house or structure shall be moved in or onto any of the lots unless it is a new structure built to meet all of the current codes and covenant restrictions, and

specifically approved in writing by the Building Official or City Council. No structure once erected shall at any time be altered or changed so as to permit its use in any manner which would be in violation of these restrictions and conditions. No used or recycled buildings, structures, trailers, inoperable vehicles, or railroad cars of any kind shall be placed or stored upon the premises or used as accessory structures.

16. All structures constructed shall have a minimum 30 foot setback from the front property line and a minimum 8 foot setback from the side property lines. The front property line shall be that property line that faces the boulevard. Corner lots must indicate the front property line on their site plan.
17. Future additions to any site plan or dwelling must first be approved by the Declarant prior to construction. Any approved addition must be made structurally a part of the main building with similar materials, colors and design.
18. All lots are to be kept clean during construction. All garbage is to be stored out of sight or disposed of in garbage dumpsters. No garbage/trash burning will be permitted.
19. Driveways can be no closer than 3 feet to the side property lines and must be of concrete construction. Driveway access to Sixth (6th) Street South is prohibited.
20. No large vehicles such as trucks, and travel trailers, except those brought in temporarily in connection with service work or in case of emergencies, and no large recreational vehicles, including motor homes, campers, boats and boat trailers(except those owned by temporary visitors up to 10 days) shall park on the streets or private property within R-2 (meaning and intending that such trucks, travel trailers, boats, boat trailers, etc. may only be permanently parked inside the garage on the premises). Residents of the development may park outside on their private property large recreational vehicles for which they hold title from the months of May thru September and for a maximum of 10 consecutive days at a time, any other time of the year; total annual allotment cannot exceed 30 days outside of the May thru September time period.
21. Residents of R-2 may only keep and own domesticated animals as outlined in the city's ordinances within the development. Exotic animals are strictly prohibited at all times.
22. There shall be no permanent outside storage of fish houses, motorcycles, snowmobile, four-wheelers, construction or farming equipment or other movable equipment. Temporary outside storage is permitted for one week at a time; total annual weekly allotment cannot exceed 4 weeks.
23. Garbage bins shall be stored in the enclosed garage or other enclosed structures except on collection days. Compost bins are not allowed on the property.
24. Landscaping of the front and side yards shall be completed within 2 years of the commencement of the construction and shall include at a minimum, grass.
25. No noxious or offensive trade or activity shall be carried on upon any lot nor shall anything be done thereon which may be or become an annoyance or nuisance to the

neighborhood. Such restrictions shall include, but not be limited to, using the lot for: the commercial purpose of training or breeding animals; housing or storage of animals not owned by the resident for a period greater than one week; a dumping ground for rubbish, garbage, trash or other waste materials, vehicle and boat parts, tires, boxes, tools and appliances. The placing thereon of unsightly piles of dirt, building materials, lumber or other materials is prohibited, except during construction and then only during the course of construction. Such restrictions shall also prohibit the growth or occurrence of noxious weeds on the premises either during or after the period of construction of the home.

26. The easements for the installation and maintenance of utility facilities are shown on the registered plats of areas in R-2. The easements are perpetually reserved. Within the area of the easements no structures, plantings (with the exception of grass) or other materials shall be placed, erected or permitted to remain which may damage or interfere with the installation, operation or maintenance of utilities. The easement area of each lot and all improvements on it shall be maintained continuously by the property owner except for improvements for which the public authority or utility company is responsible. Private wells can be used for irrigation but not for domestic use.
27. For all the lots, temporary overhead distribution and service lines are permitted until permanent underground facilities are installed. Otherwise overhead lines shall be prohibited except during emergencies or repairs.

5.0604 Accessory Uses in Residential District R-1

1. A garage which has an entrance on a side street must not be less than ten (10) feet from the side lot line and the side of the garage must not be less than ten (10) feet from the alley line.
2. A garage which has an entrance from an alley must not be less than fifteen (15) feet from the alley line.
3. In no case may an accessory building be located less than five (5) feet from any other lot line.
4. Use. The following accessory uses and buildings are permitted in residential districts:
 - a. Professional office for a physician, dentist, chiropractor, clergyman, architect, engineer, attorney or similar professional person residing in such main building, but no display advertising other than a sign or plate not more than two (2) feet square bearing only the name, occupation and office hours of such person shall be made in connection therewith.
 - b. Home Occupation. Customary home occupation for gain carried on in the main building or a building accessory thereto requiring only home equipment and employing no non-resident help and no trading in merchandise is carried on.

- c. On the same lot shall be allowed the usual accessories to dwellings, not involving the conduct of a business, and including not more than one (1) private garage.
- d. Any other accessory use customarily incident to a use authorized in a residential district.
- i. The above side yard regulations shall apply to all lots including corner lots, except that in the case of a reversed corner lot which faces an intersecting street, the side yard on the street side of such reversed corner lot shall have a width of not less than fifty (50) percent of the front yard depth required and no accessory building on such reversed corner lot shall project beyond the front yard limits of the lot in the rear of such reversed corner lot.
- ii. A manufactured/mobile home may be considered a dwelling and allowed to be moved or built within a residential district if said mobile home is not less than doublewide (18') in width and the owner has met the requirements set forth by law for proper affixation. An Affidavit of Affixation, approved by the city, must be recorded with the Dickey County Recorder before the manufactured/mobile home is placed on the owner's property.

5.0605 Mixed "M-1" District

This district is a mixture of residential and commercial properties. Zoning shall be based on the present use of those properties as of May 1, 2015. Future changes to the use of a property in this zone may be granted by the City Council upon request of the property owner and must conform to the zoning requirements of C-1 or R-1 whichever is deemed applicable.

5.0605.1 Mixed "M-2" District

This district is a mixture of residential and commercial properties. Zoning shall be based on the present use of those properties as of May 1, 2015. Future changes to the use of a property in this zone apply to renovations and new construction commenced after May 11, 2015.

- 1. Permitted uses
 - (a) Upper level residential unit above a commercial storefront.
 - (b) Retail service uses including grocery, pharmacies, hardware, clothing, bakeries, eating and drinking places, automobile service station, print shop, and repair shops.
 - (c) Personal service uses including offices and clinics, barber and beauty shops, hotels and motels, financial institutions, bowling alleys and amusement centers, theaters, dry cleaners, laundries and tailor shops.
 - (d) Educational, governmental, philanthropic, or charitable institution.
 - (e) Sales and servicing of motor vehicles and farm implements.
 - (f) Amusement places including bowling alleys, athletic clubs, pool halls and similar indoor facilities.
 - (g) Automobile dealerships.
 - (h) Hotels and motels.

(i) Truckstop

2. Area and yard requirements and construction requirements
Lot area and yard requirements for buildings used for residential purposes shall conform to the yard requirements of R-1-Residential District. No pole sheds or storage sheds or garages are permitted unless the same have at least two windows on all sides and have an overhang with soffit and gutters.

Lot area and yard requirements for buildings used for commercial purposes shall conform to the yard requirements of C-1-Commercial District.
3. Off-street parking and loading facilities
If practicable, provide appropriate off-street parking and loading facilities for employees, vendors, visitors and customers.
4. Conditionally Permitted Uses
 - (a) Stand-alone residential dwelling units
 - (b) Contractor's yard and operations
 - (c) Processing and packaging of materials
 - (d) Warehouses and wholesale dealerships
 - (e) Animal hospitals and veterinary clinics
5. Commercial Development Submission Requirements
Any application for a development permit for construction or development within a commercial district must include construction documents prepared by a registered design professional. **Exception:** The building official is authorized to waive the requirement that such documentation be prepared by a registered design professional if it is determined that the nature of the work applied for is such that a review of the construction documents is not necessary to obtain compliance with this Code.

5.0606 Gasoline Filling Stations and Bulk Stations; Where Prohibited

It shall be unlawful for any person, firm or corporation to erect, construct, or maintain and operate any retail gasoline filling station or bulk oil or gasoline station where petroleum products are sold or handled within three hundred (300) feet of any block in the City of Ellendale, North Dakota, whereon there is located any public, private or parochial school. It shall be unlawful for any person, firm or corporation to erect, construct, or maintain and operate any public or private or parochial school within three hundred (300) feet of any block in the City of Ellendale, North Dakota, whereon there is located any retail gasoline filling station or bulk oil or gasoline station where petroleum products are sold or handled.

5.0607 Same: Deemed Health Menace and Public Nuisance; When

All gasoline stations for selling gasoline and petroleum products at retail and all bulk or wholesale stations for the handling of gasoline and all other petroleum products are hereby declared to be dangerous instrumentalities, and when located or to be located within the territory described in 5.0606 are hereby declared to constitute a menace to public health and safety and to be a public nuisance.

5.0608 Same: Application of 5.0606 and 5.0607

5.0606 and 5.0607 shall not be construed to apply to any retail gasoline filling station or bulk oil or gasoline station handling petroleum products that may have been in existence or operation prior to taking effect of this article.

5.0609 Area Regulations, Exceptions to

The foregoing requirements in R-1, C-1 and M-1 shall be subject to the following exceptions to the regulations:

1. A building, except buildings for human habitation, upon a through lot, may waive the requirements for a rear yard; provided, however, that when such building is located between lots either or both of which require rear yards, such building on the through lot shall provide a court on the side or sides on which the adjoining lots are required to provide a yard or court.
2. In computing the depth of the front yard in the "R-1" residential district in portions which have been partly built up where the average established depth of front yards fronting on one (1) side of any given street between two (2) cross streets exceeds the requirements under this article, the depth of the front yards of future buildings fronting on side streets as required under this article shall be increased to conform with such average. If the average established depth of front yard is less than that required under this article, the depth of the front yard may be decreased to conform to such average, which shall in no case be less than ten (10) feet. No existing building shall be altered to decrease the depth of the front yard so that the same shall fall below or still further fall below the requirements of this article for future buildings.
3. In residential districts, no building on a corner lot shall have a side yard on the side street less than ten (10) feet in width.

5.0610 Agricultural Use

1. Agriculture use of real estate within the City of Ellendale shall be strictly prohibited unless the property owner has applied for and been granted an Agricultural Use Permit for that piece of real estate. Such permit shall be allowed for both residential and commercial property.
2. An Agricultural Use Permit shall contain the following:
 - a Name of the property owner with a current mailing address and phone number
 - b Legal description of the property
 - c Detailed description of the proposed agricultural activity
3. An Agricultural Use Permit shall require a fee of \$5.00 and shall expire in five years from date of issue or upon a transfer of ownership, whichever shall occur first.
4. Those property owners who prior to May 1st, 2015 have been granted the right to conduct agricultural activities on their property shall be automatically granted an

Agricultural Use Permit with the following conditions:

- a They must complete and submit the required permit form within 30 days
- b The permit fee shall be waived and shall not be required to be renewed
- c The permit shall be for that owner and shall expire upon transfer of ownership of the grandfathered property
- d If such owner shall wish to expand or alter the agricultural activity for which a grandfathered permit has been issued, they shall lose their grandfather status and shall be subject to the current requirements of this subsection

- 5. Agricultural activities held in conjunction with the Dickey County Fair shall be exempt from the requirements of this subsection but shall only be limited to 7 days prior to and 7 days after the conclusion of the fair

ARTICLE 7 - Area Districts

5.0701 Area Regulations - Residential Districts

5.0702 Flood Damage Prevention

- 1. Statutory Authorization: The legislation of the State of North Dakota has in North Dakota Century Code Chapters 40-47, 11-33 and 58-03 delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the City Council of Ellendale, North Dakota does ordain as follows:
- 2. Findings of Fact:
 - a The flood hazard areas of _____ are subject to periodic inundation which could result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
 - b These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazards which can increase flood heights or velocities, and when inadequately flood proofed, elevated or otherwise protected from flood damage also contribute to the flood loss.
- 3. Statement of Purpose: It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed:
 - a To protect human life and health;
 - b To minimize expenditure of public money for costly flood control projects;
 - c To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
 - d To minimize prolonged business interruptions;
 - e To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, and bridges;
 - f To help maintain a stable tax base by minimizing future flood blight areas;

- g To ensure that those who occupy the flood-prone areas assume responsibility for their actions.
- h To ensure that those who occupy areas prone to flooding assume responsibility for their actions.

4. Methods of Reducing Flood Losses: In order to accomplish its purposes, this ordinance includes methods and provisions for:

- a Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- b Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- c Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- d Controlling filling, grading, dredging, and other development which may increase flood damage; and
- e Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

5. Definitions: Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

- a "Base flood" means the flood having a one percent chance of being equaled or exceeded in any given year.
- b "Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations located within the area of special flood hazard.
- c "Flood" or "flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:
 - 1) the overflow waters, and/or
 - 2) the unusual and rapid accumulation or runoff of surface waters from any source.
- d "Lowest floor" means the lowest floor of a structure including the basement.
- e "Manufactured home" means a structure that is transportable in one or more sections, built on a permanent chassis, and designed to be used with or without a permanent foundation. It does not include recreational vehicles or travel trailers unless placed on a site for 180 consecutive days or more.
- f "New construction" means structures for which the "start of construction" commenced on or after the effective date of this ordinance.
- g "Structure" means a walled and roofed building, including manufactured homes as well as gas or liquid storage tanks above the ground.
- h "Substantial improvement" means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50

percent of the market value of the structure before the improvement or repair is started. This term includes structures which have incurred substantial damage regardless of the actual repair work performed.

The term does not, however, include either:

- 1) any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions; or
- 2) any alteration of a structure listed on the National Register of Historic Places or on a State Inventory of Historic Places.

i "Violation" means a failure of a structure or other development to be fully compliant with the community's floodplain management ordinance.

6. General Provisions

- a This ordinance shall apply to all areas within the jurisdiction of city limits of Ellendale, ND.
- b No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations.
- c This ordinance is not intended to repeal, remedy, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.
- d In the interpretation and application of this ordinance, all provisions shall be:
 - 1) Considered as minimum requirements;
 - 2) Liberally construed in favor of the governing body; and
 - 3) Deemed neither to limit nor repeal any other powers granted under state statutes.
- e This ordinance shall not create liability on the part of any officer or employee thereof, or the Federal Emergency Management Agency for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made there under.

7. Administration

- a A development permit shall be obtained before construction or development begins within the community. Application for a development permit shall be made on forms furnished by the City of Ellendale, ND, and may include, but not be limited to: plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the areas in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing.
- b The City Council is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.
- c Duties of the City Council shall include, but not be limited to:

- 1) Permit Review: Permit applications shall be reviewed (using the best available base flood elevation data from any federal, state, or local source) to:
 - a) assure sites are reasonably safe from flooding;
 - b) determine that all necessary permits have been obtained from those federal, state, or local agencies from which prior approval is required; and
 - c) to determine if the proposed development adversely affects the flood carrying capacity of a flood-prone area. For the purposes of this ordinance, "adversely affects" means damage to adjacent properties because of rises in flood stages attributed to physical changes of the channel and the adjacent overbank areas.
- 2) Permit Approval
 - a) If it is determined that there is no adverse effect and the development is not a building, then the permit shall be granted without further considerations.
 - b) If it is determined that there is an adverse effect, then technical justification (i.e., registered professional engineer) for the proposed development shall be required.
 - c) If the proposed development is a building, then the building shall be elevated.
- 3) Alteration of Watercourses: The local administrator shall:
 - a) notify adjacent communities, the respective water resource district, and the North Dakota State Engineer prior to any alteration or relocation of any watercourse.
 - b) require that maintenance is provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.

8. Provisions for Flood Hazard Reduction

- a General Standards
 - 1) If a proposed building site is located in a flood-prone area, all new construction and substantial improvements (including the placement of pre-fabricated buildings and manufactured homes) shall conform to the following standards:
 - 2) Anchoring: All new construction and substantial improvements (including additions) shall be anchored to prevent flotation, collapse or lateral movement of the structure.
 - 3) Construction Materials and Methods
 - a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
 - b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage. The best method for the reduction of flood damage in North Dakota is the elevation of the lowest floor of a structure on compacted earthen fill.
 - c) All new construction and substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities that are

- designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- 4) Utilities
 - a) All new and replacement water supply systems and sanitary sewer systems shall be designed to minimize or eliminate infiltration of flood waters into the system.
 - b) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters.
 - c) On-site waste disposal systems shall be located to avoid impairment or contamination during flooding.
 - 5) Subdivision Proposals
 - a) All subdivision proposals shall be consistent with the need to minimize flood damage;
 - b) All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
 - c) All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage.

ARTICLE 8 - Enforcement

5.0801 Administrative Official

1. Administrative Official. Except as otherwise provided herein the City Auditor shall administer and enforce the provisions of this chapter, including the receiving of applications, the inspection of premises and the issuing of building permits. No building permit or certificate of occupancy shall be issued except where the provisions of this chapter have been complied with. The City Auditor shall be empowered to hire a building official/building inspector to assist in this process upon approval of the City Council.
2. Building Inspector is Building Official. Reference to "building inspector" in this chapter and elsewhere in the Ellendale Revised Ordinances shall be reference to the appointed or hired Ellendale "building official" who may not necessarily be a licensed building inspector. Any right and/or duty given to the appointed building inspector/building official by any of the Ellendale Revised Ordinances may be assigned by the Ellendale building official to a licensed and qualified building inspector if the building official or the city determines that the building official is not qualified to exercise the right or duty conferred to him or her by the Ellendale Revised Ordinances. When a licensed building inspector is assigned rights and/or duties as set forth herein, the licensed building inspector shall be acting as an agent of the city and shall be compensated at a reasonable rate agreed upon in writing prior to the exercise of said rights and/or duties. Any person acting as the city's building inspector who is not a licensed and qualified building inspector shall be deemed to be a building official and

such building official may not perform activities reserved for licensed building inspectors or activities that the building official is not qualified to perform.

3. Building Permit Required. No building or structure shall be erected, added to, structurally altered or remodeled until a permit therefore has been issued by the City Auditor after approval by the City Council. For purposes of this Chapter, remodeled shall mean changes that are not merely maintenance and which cause an increase in value to the property that is deemed more than de minimus by the City Council. A non-refundable fee of an amount determined by resolution of the City Council from time to time shall be paid at the time the application is received. All applications for such permits shall be in accordance with the requirements herein and, unless upon written order of the Board of Adjustment, no such building permit or certificate of occupancy, shall be issued for any building where said construction, addition or alteration or use thereof would be in violation of any of the provisions of this chapter. Any residential permit shall be valid for eighteen (18) months from the date the permit is approved and any commercial permit shall be valid for twenty four (24) months from the date the permit is approved. A person shall be able to apply for a continuation of a permit, and the city council may in its sole discretion grant said continuation if the project cannot be completed within the original permit timeframe. This request must be made not less than one (1) month prior to the original permit deadline.
 - a. Matter Accompanying Application: There shall be submitted with all applications for building permits two copies of a layout or plot drawn to scale showing the actual dimensions of the lot to be built upon, the exact size and location on the lot of the building and accessory buildings to be erected and such other information as may be necessary to determine and provide for the enforcement of this section. One copy of such layout or plot plan shall be returned to the applicant when approved by the City Auditor. This copy shall be available at the premises until completion of the approved project.
 - b. Payment of Fee: Payment of the required fees shall be made at the time of application submission and will be held in escrow until either the permit has been approved or shall be refunded if the permit is denied.

5.0802 Penalty

Anyone who violates any provision or requirement of this Chapter shall be deemed to have violated this Chapter and shall be subject to a fine or penalty or fee of no less than \$100.00 per day of violation in addition to any other fee required by this Chapter. The city may elect in addition to any fine or penalty or fee provided herein, to cause the violating condition to be removed at the sole expense of the owner of the property to be collected directly from the owner of the property or assessed as a special assessment onto the real estate or a combination. Each day of violation shall be deemed a separate violation subjecting the violator to the fine, penalty and/or fee applicable in this Chapter.

The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violation(s),

prohibited act(s) or defect(s) within a reasonable time; and when not otherwise specified, each day that the violation, prohibited act, or defect continues shall constitute a separate offense.

5.0803 Nonpayment of fines; Assessment against taxes

Whenever an individual fails to pay any penalty as assessed under Section 5.0802 for a violation of this Chapter, the amount of said penalty shall be assessed against the property found to be in violation and on or before the first day of May in each year, any officer with knowledge of the same shall make and file in the office of the City Auditor a list of the property chargeable with such expense, the actual amount of any outstanding penalties and a description of the lot, lots or parcels of land that are the subject of any violation herein.

The City Auditor shall give notice by publication in the official newspaper of the hearing and confirmation of such report and assessment at the regular June meeting of the City Council, notifying all persons objecting thereto to appear and present their objections. The notice shall be published once each week for two (2) consecutive weeks, the last publication to be not less than eight (8) days before the time fixed for the hearing. At the June meeting of the City Council or at such later meeting as the hearing and confirmation of such assessment may be adjourned to, the City Council shall consider said assessment and shall hear any objections thereto or to any part thereof, and after revising and correcting the same, if necessary, it shall approve and confirm the list. The City Auditor shall attach to such list his certificate that the same is correct as confirmed by the City Council and shall file said assessment list in his office. The assessment shall be certified to the County Auditor by the City Auditor in the manner provided in Section 40-24-11 of the North Dakota Century Code.

ARTICLE 9 – Demolition or Removal of Buildings

5.0901 Permit Required

It shall be unlawful to demolish, raze, dismantle, or remove any building presently located or hereafter constructed or established within the City, without first having secured a permit therefore, unless the work is performed by the City. Applications for such permit shall be made to the City Auditor upon approval of the City Council.

5.0902 Contents of Application

An application for demolition or removal of a building shall disclose:

1. Location of such building
2. Estimate of present value
3. Amount of unpaid taxes, bonded indebtedness, and other assessments, including water, sewer, and garbage due on such premises
4. Proposed date of such demolition or removal
5. Name of person or firm which will conduct or supervise such demolition or removal
6. Indication of whether the building is served by City water or sewer services and

if a water meter yet remains on such premises

7. Agreement by the applicant that he will, to the satisfaction of the City Council, completely remove all concrete, foundation, pipes, wires and other fixtures, completely fill in the basement excavation or other excavation caused by the removal of such building, and level off the lot from which such building is removed. Such application shall also contain an offer by the applicant that he will deposit with the City Auditor such sum as may be required by the City Council as a pledge or guaranty fund to protect the City against loss or damage to public or private property or expense for protecting such property against any damage that may be caused by the removal of such building, and to repay the City for the expense of removing any concrete, foundation, pipes, wires or other fixtures, and completely filling any basement or other excavation left after the removal of such building in the event the applicant fails to do so and the City is compelled to refill such basement or other excavation and level off such lot or lots.

In addition to the foregoing, the application shall be accompanied by a statement from any person or firm providing electrical service, propane, or fuel oil that such service or substance will be disconnected or removed prior to such demolition or removal.

A non-refundable fee of an amount determined by resolution of the City Council from time to time shall be paid at the time the application is received.

5.0903 Approval by City Auditor or Council

If it appears to the satisfaction of the City Auditor that the following provisions have been met, he shall issue such permit:

1. There are no delinquent taxes or assessments due on the premises.
2. All necessary electrical, fuel, propane, and water connections will be terminated so as not to present a threat to the public health and welfare.
3. The demolition or removal will be adequately supervised.
4. Agreement by applicant to the satisfaction of the City Council, remove the concrete, foundation, pipes, wires and other fixtures, completely fill in any excavation and level off lot.

In all other instances, the application must be submitted to the City Council for its consideration.

5.0904 Removing Concrete, Foundation, Pipes, Wires and Other Fixtures Required

After the removal or demolition of such building, any concrete, foundation, pipes, wires and other fixtures left at the site must be removed.

5.0905 Leveling Lot and Filling Excavation Required

After the removal or demolition of such building, any excavation left or caused by the

removal of such building must be immediately filled in and the lot must be leveled off.

5.0906 Guaranty Fund

Whenever such an application may be filed with the City Auditor, the City Council shall decide from its examination of the application and from such other information as it may obtain the amount of the guaranty fund that shall be required for the ample protection of the City and public against probable damages and expenses that may be caused by the removal of such building, and are authorized to require the deposit of such sum as it may fix before granting a permit.

Where a permit for moving any such building has been granted and the required guaranty fund deposited with the City Auditor, and after all damages for injuries to public or private property, including the expense of protection to electric, telegraph and telephone wires caused or occasioned by the removal of such building, and including the cost of removing any concrete, foundation, pipes, wires and other fixtures and refilling any basement or other excavation left upon the premises after the removal of such building, have been paid and deducted from such guaranty fund, the balance remaining therein shall be refunded to the applicant.